



CITY OF ALLENTOWN

No. 62

RESOLUTION

R - 2023

Introduced by the Administration on April 5, 2023

Authorization Engagement of Professional Services with Radiation Detection Company in the amount of \$182.00 in order to provide quarterly provision of 5 radiation monitoring badges and one control badge for use by the Health Bureau Sanitarians performing lead paint inspections for child lead poisoning investigations. This is an informal quote and is below the purchasing requirements, therefore only one (1) quote is necessary.

Resolved by the Council of the City of Allentown, That

WHEREAS, Article 130.16 of the City's Administrative Code (recodified as §5-21) requires City Council approval by Resolution for the award of contracts or engagement of professional services.

WHEREAS, it is the desire of the City of Allentown to enter into an agreement with the aforementioned Contractor, for the use and purpose indicated in supporting the Recommendation of Award of Bid:

1. Name of Contractor/Consultant: Radiation Detection Company
2. Project or Contract Reference: Radiation Monitoring
3. Description of Service(s): Provide quarterly provision of 5 radiation monitoring badges, which may increase by three (3) additional users throughout the year, radiation monitoring badges and one control badge for use by the Health Bureau Sanitarians performing lead paint inspections for child lead poisoning investigations.

NOW, THEREFORE, BE IT RESOLVED, on this the 5th day of April, 2023, that the Council of the City of Allentown, hereby authorizes the Mayor and/or such other City officials as deemed appropriate by the City Solicitor, to sign and execute a Contract or Amendment and such other agreements and documents as are deemed by the City Solicitor to be necessary and/or related thereto, with the above named contractor/consultant, for the project identified.

SUBJECT: Request for Contract Award and Approval by City Council Pursuant to City Ordinance, Article 130.16

Project or Contract Reference: Radiation Monitoring

TO: City Council, City Clerk, and Council Solicitor

FROM: Vicky Kistler, Department Head

DATE: March 23, 2023

Pursuant to City Ordinances, Article 130.16, this Recommendation of Award is before City Council for its approval and award of the contract.

- Check Type of Contract or Change:

The contract is for over \$40,000 and required to be competitively bid under the City Code. We have advertised the above referenced project and received qualified bids/proposals.

X The engagement of professional services. We have received and reviewed a proposal or proposals for professional services in connection with above referenced project or requirement for professional services.

- The contract appropriation or price increase **is** included in this year's budget
- List the Vendor's name, address and proposed sum, of any and all **alternate** quotes/received, if any.

N/A

- List the name and address of the **recommended** Contractor/Vendor, include the following:

Radiation Detection Company: 3527 Snead Drive, Georgetown, TX 78262

Contract Consideration: \$182.00

Funding Source: 000-09-0901-0006-46

- Description of project or scope of services to be provided:

The City conducted an informal quote in which the scope of services includes quarterly provision of 5 or more, which may increase by three (3) additional users throughout the year, radiation monitoring badges and one control badge for use by Health Bureau Sanitarians performing lead paint inspections for child lead poisoning investigations. The lead paint analyzer utilizes a radioactive source and monitoring badges are federally mandated for each user. The service also includes analysis of the badges for radiation exposure and data maintenance of each user's exposure history

as well as web-based report generation to meet supervisory requirements. Only one (1) quote was necessary. It has been recommended award to Radiation Detection Company.

- Contract Term:

The contract term shall commence upon the issuance of the PO.

- List any renewal term options and duration of each renewal, if any:

N/A

- Maximum dollar value of all renewals provided for beyond the original term as if all renewals were exercised:

If three (3) other badges are needed throughout the year, the contract sum may increase by 25%.

A vote of final approval is requested of the members of Council and by passing the accompanying resolution, this Contract will be deemed approved and awarded.

By: Vicky Kistler, Department Head

Copies To: Mayor
Director of Finance
Purchasing
Controller

Attachment: proposed resolution