2026 Budget Year	Budget Office Only:			
	Posting Year:	Posting Date:	Posting #	Doc #
	Period:		Ref #:	Initials:

CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM

TO:	Bina Patel, Director of Finance	FROM:	Gabrielle Heiney
BUREAU:	Department of Finance	BUREAU:	Public Works - Traffic Bureau

TRANSFER DETAIL

Date of Request:	19-Feb-26	Fund:	Capital Fund	Transfer Amount:	$ 168,000.00

FROM (DEBIT)

ACCOUNT (All 15 digits) and ACCOUNT TITLE	TRANSFER AMOUNT ($)	ADJUSTED APPROPRIATION ($)	CURRENT ACCOUNT TOTAL ($)	ACCOUNT TOTAL AFTER TRANSFER ($)
001-03-2050-1125-50072	$ 168,000.00	$ 384,000.00	$ 328,865.20	$ 160,865.20
Equipment				$ -
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -

TO (CREDIT)

001-03-2050-1125-50046	$ 168,000.00	$ -	$ -	$ 168,000.00
Contract Services				$ -
				$ -
				$ -
				$ -
				$ -
				$ -

REASON TRANSFER IS REQUIRED:

The transfer is required because the contract for the redesign of S Jefferson Street came back higher than anticipated. Part of the SS4A Demonstration grant was to do the redesign for S Jefferson Street along with purchasing speed cushions and other low cost traffic calming measures.

REASON FUNDS ARE AVAILABLE FOR TRANSFER:

The funds are available because we did not purchase some of the other items planned for in the grant (speed cushions, delineators, etc.)

TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS

	Check if amount is equal to or less than $5,000.00
X	Check if amount is greater than $5,000.00

Department Head/Deputy Director:		Date: 2/19/2026
Director of Finance/Deputy Director:		Date: 2/24/26
City Controller (if amount is greater than $5,000):		Date: 2-24-26
Mayor/Managing Director (if amount is greater than $10,000):		Date: 2-26-26
Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04:		Date:

CITY COUNCIL

Santo Napoli, President	[ ] Approved [ ] Disapproved		Date:
Cynthia Mota, Vice President	[ ] Approved [ ] Disapproved		Date:
Candida Affa, Councilperson	[ ] Approved [ ] Disapproved		Date:
Cecilia Gerlach, Councilperson	[ ] Approved [ ] Disapproved		Date:
Cristian Pungo, Councilperson	[ ] Approved [ ] Disapproved		Date:
Jeremy Binder, Councilperson	[ ] Approved [ ] Disapproved		Date:
Natalie Santos, Councilperson	[ ] Approved [ ] Disapproved		Date: