



CITY OF ALLENTOWN

No. _____

RESOLUTION

R77 - 2024

Introduced by the Administration on May 1, 2024

Authorization for Contract with Transconomy, LLC in the amount of \$104,000.00 to conduct a Right-of-Way asset inventory on all 421 centerline miles of roadway throughout the City of Allentown. This RFP is meant to provide a location and condition of all right-of-way roadway signs in the City of Allentown. Additionally, we are requesting separate, optional services for a pavement marking inventory and condition assessment.

Resolved by the Council of the City of Allentown, That

WHEREAS, Article 130.16 of the City's Administrative Code (recodified as §5-21) requires City Council approval by Resolution for the award of contracts or engagement of professional services.

WHEREAS, it is the desire of the City of Allentown to enter into an agreement with the aforementioned Contractor, for the use and purpose indicated in supporting the Recommendation of Award of Bid:

1. Name of Contractor/Consultant: Transconomy, LLC
2. Project or Contract Reference: RFP No. 2024-07 Traffic Sign Inventory & Condition Assessment
3. Description of Service(s): To conduct a Right-of-Way asset inventory on all 421 centerline miles of roadway throughout the City of Allentown. This RFP is meant to provide a location and condition of all right-of-way roadway signs in the City of Allentown. Additionally, we are requesting separate, optional services for a pavement marking inventory and condition assessment.

NOW, THEREFORE, BE IT RESOLVED, on this the 1st day of May, 2024, that the Council of the City of Allentown, hereby authorizes the Mayor and/or such other City officials as deemed appropriate by the City Solicitor, to sign and execute a Contract or Amendment and such other agreements and documents as are deemed by the City Solicitor to be necessary and/or related thereto, with the above named contractor/consultant, for the project identified.

SUBJECT: Request for Contract Award and Approval by City Council Pursuant to City Ordinance, Article 130.16

Project or Contract Reference: RFP No. 2024-07 Traffic Sign Inventory & Condition Assessment

TO: City Council, City Clerk, and Council Solicitor

FROM: Mark Shahda, Department Head

DATE: April 19, 2024

Pursuant to City Ordinances, Article 130.16, this Recommendation of Award is before City Council for its approval and award of the contract.

- Check Type of Contract or Change:

Awarded contracts over \$40,000.00 done through cooperative purchasing.

X The contract is for over \$40,000 and required to be competitively bid under the City Code. We have advertised the above referenced project and received qualified bids/proposals.

The engagement of professional services. We have received and reviewed a proposal or proposals for professional services in connection with above referenced project or requirement for professional services.

- The contract appropriation or price increase **is** included in this year's budget
- List the Vendor's name, address and proposed sum, of any and all **alternate** quotes/received, if any.

Acela Architects & Engineers, PC: 2633 Moravian Avenue, Allentown, PA 18103 - \$294,000.00

Dawood Engineering, Inc.: 4250 Crums Mill Road, Ste 301, Harrisburg, PA 17112 - \$681,580.00

Greenman-Pedersen, Inc.: 520 US highway22, Suite 200, Bridgewater, NJ 08807 - \$259,288.90

Mid-West GIS: 2731 Windy Hill Road, Quincy, IL 62305 - \$297,000.00

- List the name and address of the **recommended** Contractor/Vendor, include the following:

Transconomy, LLC: 24805 Pinebrook Road, Suite 2024, Chantilly, VA 20152

Contract Consideration: \$104,000.00

Funding Source: 000-03-0807-0001-46

000-03-0716-0001-46

- Description of project or scope of services to be provided:

On March 5, 2024, the City advertised a solicitation for a vendor to conduct a Right-of-Way asset inventory on all 421 centerline miles of roadway throughout the City of Allentown. This RFP is meant to provide a location and condition of all right-of-way roadway signs in the City of Allentown. Additionally, we are requesting separate, optional services for a pavement marking inventory and condition assessment. On April 3, 2024, the public opening was held for which five (5) proposals were received, the proposals were distributed to all committee members via Teams for evaluation. The Technical evaluation was held on April 10, 2024, all committee members were present. The proposals were scored based on the following: IBE Preference (10 Points), Prior Experience/Team Member Qualifications (25 Points), Responsiveness to City's Requirements (20 Points), Clarity of Schedule for the Project (20 Points), and References (5 Points). The Cost proposals were opened on April 10, 2024, and distributed to all committee members via Teams for evaluation after the completion of the Technical evaluation. The Cost evaluation was held on April 15, 2024, all committee members were present. The committee members discussed the Cost proposals (30 Points). The committee did not feel it was necessary to move forward with oral presentations. The evaluation committee completed both Technical and Cost evaluations on the proposals, the committee decided to award based on the firms qualifications and overall score. The committee is recommending award to Transconomy, LLC.

- Contract Term:

The Contract term shall commence upon full execution and shall cease one (1) year thereafter or when the project is complete.

- List any renewal term options and duration of each renewal, if any:

Upon, written agreement, this contract may be extended for up to an additional two (2) six (6) month extensions beyond the contract expiration period.

- Maximum dollar value of all renewals provided for beyond the original term as if all renewals were exercised:

N/A

A vote of final approval is requested of the members of Council and by passing the accompanying resolution, this Contract will be deemed approved and awarded.

By: Mark Shahda, Department Head

Copies To: Mayor
Director of Finance
Purchasing
Controller

Attachment: proposed resolution