



CITY OF ALLENTOWN

No. 49

RESOLUTION

R - 2023

*Introduced by the Administration on March 1, 2023*

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**Authorization for Contract with H & K Group, Inc (Coopersburg Materials, Div of Naceville Materials, JV & Easton Quarry, Div of H & K Group, Inc.), New Enterprise, and PMG SM PA LLC, d/b/a SealMaster at the unit prices identified in the bid, for a total estimated sum of \$1,927.647.50 to furnish and/or deliver and/or apply road materials, including but not limited to geotextiles.**

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***Resolved by the Council of the City of Allentown, That***

**WHEREAS**, Article 130.16 of the City's Administrative Code (recodified as §5-21) requires City Council approval by Resolution for the award of contracts or engagement of professional services.

**WHEREAS**, it is the desire of the City of Allentown to enter into an agreement with the aforementioned Contractor, for the use and purpose indicated in supporting the Recommendation of Award of Bid:

1. Name of Contractor/Consultant: H & K Group, Inc (Coopersburg Materials, Div of Naceville Materials, JV & Easton Quarry, Div of H & K Group, Inc.), New Enterprise, and PMG SM PA LLC, d/b/a SealMaster
2. Project or Contract Reference: Bid No. 2023-01 – Road Materials
3. Description of Service(s): it is the intent to secure a vendor(s) to establish a Contractor(s) to furnish and/or deliver and/or apply road materials, including but not limited to geotextiles, in accordance with the bid specifications.

**NOW, THEREFORE, BE IT RESOLVED**, on this the 1<sup>st</sup> day of March, 2023, that the Council of the City of Allentown, hereby authorizes the Mayor and/or such other City officials as deemed appropriate by the City Solicitor, to sign and execute a Contract or Amendment and such other agreements and documents as are deemed by the City Solicitor to be necessary and/or related thereto, with the above named contractor/consultant, for the project identified.

**SUBJECT:** Request for Contract Award and Approval by City Council Pursuant to City Ordinance, Article 130.16

Project or Contract Reference: RFP 2023-01 Road Materials

**TO:** City Council, City Clerk, and Council Solicitor

**FROM:** Mark Shahda, Department Head

**DATE:** February 15, 2023

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Pursuant to City Ordinances, Article 130.16, this Recommendation of Award is before City Council for its approval and award of the contract.

- Check Type of Contract or Change:

X      The contract is for over \$40,000 and required to be competitively bid under the City Code. We have advertised the above referenced project and received qualified bids/proposals.

The engagement of professional services. We have received and reviewed a proposal or proposals for professional services in connection with above referenced project or requirement for professional services.

- The contract appropriation or price increase **is not** included in this year's budget
- List the Vendor's name, address and proposed sum, of any and all **alternate** quotes/received, if any.

None received

- List the name and address of the **recommended** Contractor/Vendor, include the following:

**H & K Group, Inc (Coopersburg Materials, Div of Naceville Materials, JV & Easton Quarry, Div of H & K Group, Inc.),** 350 South Main Street, Suite 207, Doylestown, PA 18901 – **est. total bid \$1,792,196.50**

**New Enterprise Stone & Lime Co. Inc.:** 3580 Division Highway East Earl, PA 17519 – **est. total bid \$25,251.00**

**PMG SM PA LLC d/b/a SealMaster PA-NJ:** 6853 Ruppssville Road, Allentown, PA 18106 – **est. total bid \$110,200.00**

**Contract Consideration:** Storm Sewer Fittings shall be purchased on an as needed basis at the unit prices identified in the attached bid tabulation. The City has allocated funds in the amount of \$143,050.00 to cover the cost of materials stated in the attached tabulation sheet. The total cost allocated for the LVCPC members, which is based on the estimated quantities provided prior to the solicitation process, the annual estimated awarded amount to these vendors is \$974,302.79, which is inclusive of the City's estimated sums as well as the estimated sums for the other Municipalities in the LVCPC. The quantities provided in the bid are estimates, and as such, the actual cost of the fittings may vary throughout the year based on the needs of the department.



## **CITY OF ALLENTOWN** **Request for Approval**

**Funding Source:** 001-03-2029-2121-54  
001-03-2029-2212-54  
001-03-2031-2112-54  
001-03-2031-2212-54  
004-03-4741-0001-54  
000-03-0716-0001-54

- Description of project or scope of services to be provided:

On January 6, 2023, the City advertised a solicitation for Road Materials, the intent of this bid to establish a Contractor(s) to furnish and/or deliver and/or apply road materials, including but not limited to geotextiles, for the City of Allentown. Quantities are estimated based on 2022's usage and shall be purchased at the unit prices identified in the bid tabulation, however, the City may order more or less. The City has allocated funds in the Budget to cover the costs of the materials. Based on estimated quantities provided before the advertisement of the solicitation, the annual estimated budgeted amount for the road materials is \$1,935,000.00. The quantities provided in the bid are estimates, and as such, the actual cost of the materials may vary throughout the year based on the needs of the department. The Contract term shall commence April 1, 2023 and shall cease March 31, 2024. Upon written notification, this contract can be extended for up to an additional three (3) months beyond the contract expiration period. On February 3, 2023, there was a public opening held, three (3) bids were received. Upon review of the said bids, each was awarded various parts of the contract, as indicated in the Bid Tabulation.

- Contract Term:

The Contract term shall commence on April 1, 2023 and shall cease on March 31, 2024.

- List any renewal term options and duration of each renewal, if any:

Upon written notification, this contract can be extended for up to an additional three (3) months beyond the contract expiration period

- Maximum dollar value of all renewals provided for beyond the original term as if all renewals were exercised:

N/A

A vote of final approval is requested of the members of Council and by passing the accompanying resolution, this Contract will be deemed approved and awarded.

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By: Mark Shahda, Department Head

Copies To: Mayor  
Director of Finance  
Purchasing  
Controller

Attachment: proposed resolution