



CITY OF ALLENTOWN

30324

RESOLUTION

R181 – 2021

Introduced by the Administration on October 20, 2021

Transfer Approvals: \$80,000 in Emergency Medical Services due to Multiple Long-Term Illnesses and Injuries Using More Premium Pay Than Forecasted; \$50,000 in Revenue and Audit for Revenue and Audit to Send Out Letters to Property Owners regarding City Real Estate Tax Over Payments; \$45,000 in Recycling & Solid Waste for Revenue and Audit to Send Out Letters to Property Owners regarding City Real Estate Tax Over Payments; \$31,500 in Streets to Purchase Salt for the Impending Winter Season; \$15,000 in Parks to Correct the Negative Balance in the Premium Pay Account to Cover Additional Overtime for the Remainder of the Year; \$10,000 in Fire Increase In The Cost of Turnout Gear and More Log Repairs.

Resolved by the Council of the City of Allentown, That

WHEREAS, the Administration has requested Council approve the following transfers:

Transfers:

- **\$80,000 in Emergency Medical Services due to Multiple Long-Term Illnesses and Injuries Using More Premium Pay Than Forecasted from Account #000-05-0605-0003-04 (Temporary Wages) to Account #000-05-0605-0003-06 (Premium Pay);**
- **\$50,000 in Revenue and Audit for Revenue and Audit to Send Out Letters to Property Owners regarding City Real Estate Tax Over Payments from Account #000-01-0609-0001-48 (Contingency) to Account #000-02-0602-0001-90 (Refunds);**
- **\$45,000 in Recycling & Solid Waste for Revenue and Audit to Send Out Letters to Property Owners regarding City Real Estate Tax Over Payments from Account #085-03-8005-0001-30 (Rentals), Account #085-03-8005-0001-50 (Other Services & Charges), Account #085-03-8005-0001-54 (Repair & Maintenance Supplies) to Account #085-03-8005-0001-90;**
- **\$31,500 in Streets to Purchase Salt for the Impending Winter Season from Account #000-03-0716-0001-54 (Repair & Maintenance) to Account #000-03-0716-0001-66 (Chemicals).**
- **\$15,000 in Parks to Correct the Negative Balance in the Premium Pay Account to Cover Additional Overtime for the Remainder of the Year from Account #000-08-0709-0001-20 (Electric Power) to Account #000-08-0709-0001-06 (Premium Pay).**
- **\$10,000 in Fire Increase in the Cost of Turnout Gear and More Log Repairs from Account #000-05-0803-0002-42 (Repairs & Maintenance) from Account #000-05-0803-0002-56 (Uniforms)**

NOW, THEREFORE, BE IT RESOLVED that City Council hereby approves the transfers.

	Yea	Nay
Candida Affa		
Ce-Ce Gerlach	X	
Daryl Hendricks	X	
Cynthia Mota	X	
Joshua Siegel	X	
Ed Zucal	X	
Julio A. Guridy, President	X	
TOTAL	6	0

THIS IS TO CERTIFY, That the above copy of Resolution No. 30324 was adopted by the City Council of Allentown on the 20th day of October, 2021, and is on file in the City Clerk's Office.



 City Clerk

RECEIVED

SEP 30 2021

Posting Year:	Posting Date:	Posting #	Doc #
" Period:		Ref #	Initials:

FINANCE DIRECTOR'S OFFICE

CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM

TO: Seth O'Neill, Director FROM: Mehmet Barzev
 BUREAU: Department of Finance BUREAU: Emergency Medical Services

TRANSFER DETAIL

Date of Request: 29-Sep-21 Fund: Temporary Wages *General* Transfer Amount: \$75,000.00 *80,000*

ACCOUNT (All 15 digits) and ACCOUNT TITLE	TRANSFER AMOUNT (\$)	FROM (DEBIT)		ACCOUNT TOTAL AFTER TRANSFER (\$)
		ORIGINAL APPROPRIATION (\$)	CURRENT ACCOUNT TOTAL (\$)	
000-05-0605-03-04 <i>Temporary Wages</i> <i>000-05-0605-0003-04</i>	\$80,000.00	\$165,000.00	\$97,333.61	17,333.61
000-05-0605-003-06 <i>Premium Pay</i> <i>000-05-0605-0003-06</i>	\$80,000.00	\$425,400.00	(\$40,390.94)	39,609.06

Reason Transfer is Required: Due to multiple long-term illnesses and injuries, we are utilizing more premium pay than forecast. We also have a small pool of part time workers and need the money in premium pay to cover the difference.

Reason Funds are Available for Transfer: We are not using temporary wages as initially forecast.

TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS

Amount not more than \$5,000.00
 Amount is greater than \$5,000.00

Department Head/Deputy Director: _____ Date: *9/30/2021*
 Director of Finance/Deputy Director: *[Signature]* Date: *9/30/21*
 City Controller (if amount is greater than \$5,000): _____ Date: *10-1-21*
 Mayor/Managing Director (if amount is greater than \$5,000): *[Signature]* Date: *10/1/21*
 Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04: _____ Date: _____

CITY COUNCIL

Julio Guridy, President:	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Cynthia Mota, Vice President	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Ce-Ce Gerlach, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Candida Alfa, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Joshua Siegel, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Ed Zucal, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Daryl Hendricks, Councilperson:	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:

Posting Year:	Posting Date:	Posting #	Doc #
" Period:		Ref #	Initials:

CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM

TO: Jessica Baraket, Interim Director	FROM: Maria Quigney/Leonard Lightner
BUREAU: Department of Finance	BUREAU: CED

TRANSFER DETAIL

Date of Request: 9-Sep-21	Fund: HUD Funds	Transfer Amount: \$50,000.00
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FROM (DEBIT)

ACCOUNT (All 15 digits) and ACCOUNT TITLE	TRANSFER AMOUNT (\$)	ORIGINAL APPROPRIATION (\$)	CURRENT ACCOUNT TOTAL (\$)	ACCOUNT TOTAL AFTER TRANSFER (\$)
700-01-7504-0213-40 Civic Expense	\$50,000.00	50,000.00	\$50,000.00	-
				-
				-
				-
				-
				-
				-
				-
				-
				-

TO (CREDIT)

700-01-7504-0213-46 Other Services & Charges	\$50,000.00	\$18,500.00	\$18,500.00	68,500.00
				-
				-
				-
				-
				-
				-
				-
				-

Reason Transfer is Required:
Need to move funds to the correct account

Reason Funds are Available for Transfer:
Need to move funds to the correct account

TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS

Amount not more than \$5,000.00	
Amount is greater than \$5,000.00	
Department Head:	Date: 9/8/2021
Director of Finance:	Date: 9/21/21
City Controller (if amount is greater than \$5,000):	Date: 9-24-21
Mayor or Managing Director (if amount is greater than \$5,000):	Date: 9/29/21
Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04:	Date:

CITY COUNCIL

Daryl Hendricks, President:	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Julio Guridy, Vice President:	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Ce-Ce Gerlach, Councilperson:	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Candida Affa, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Joshua Siegel, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Ed Zucal, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Cynthia Mota, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:

700 CDBG
 01 NONDEPARTMENTAL
 7504 NEIGHBORHOOD STABILIZATION (CDBG)

Account Number	Adjusted Appropriation	Expenditures	Year-to-date Expenditures	Year-to-date Encumbrances	Balance	Prct Used
0213 ALLENTOWN CITY PARKS/JORDAN CREEK	50,000.00	0.00	0.00	0.00	50,000.00	0.00
0213-40 CIVIC EXPENSES	18,500.00	0.00	0.00	0.00	18,500.00	0.00
0213-46 OTHER CONTRACT SERVICES	68,500.00	0.00	0.00	0.00	68,500.00	0.00
Total CDBG						
Grand Total	68,500.00	0.00	0.00	0.00	68,500.00	0.00

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OCT 07 2021

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CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM

TO: FINANCE DIRECTOR'S OFFICE Seth O'Neil, Director		FROM:	Tricia Dickert
BUREAU:	Department of Finance	BUREAU:	Revenue and Audit

TRANSFER DETAIL

Date of Request:	7-Oct-21	Fund:	General	Transfer Amount:	\$50,000.00
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FROM (DEBIT)

ACCOUNT (All 15 digits) and ACCOUNT TITLE	TRANSFER AMOUNT (\$)	ORIGINAL APPROPRIATION (\$)	CURRENT ACCOUNT TOTAL (\$)	ACCOUNT TOTAL AFTER TRANSFER (\$)
000-01-0609-0001-78	\$50,000.00	\$350,000.00	\$119,000.00	69,000.00
Contingency				-
				-
				-
				-
				-
				-
				-
				-
				-

TO (CREDIT)

000-02-0602-0001-90	\$50,000.00	\$133,000.00	\$46,714.26	96,714.26
<i>Refunds</i>				-
				-
				-
				-
				-
				-
				-

Reason Transfer is Required:

Revenue and Audit will be sending out letters to property owners regarding City Real Estate Tax overpayments. Amount of overpaid RE accounts higher than anticipated. Funds being requested now to avoid delays to the homeowners when we begin receiving refund claims resulting from that notification.

Reason Funds are Available for Transfer:

Funds are available - *S. O'NEIL*

TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS

	Amount not more than \$5,000.00	
x	Amount is greater than \$5,000.00	
Department Head/Deputy Director:	<i>[Signature]</i>	Date: <i>10/7/21</i>
Director of Finance/Deputy Director:	<i>[Signature]</i>	Date: <i>10/7/21</i>
City Controller (if amount is greater than \$5,000):	<i>[Signature]</i>	Date: <i>10-8-21</i>
Mayor/Managing Director (if amount is greater than \$5,000):	<i>[Signature]</i>	Date: <i>10/8/21</i>
Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04:		Date:

CITY COUNCIL

Julio Guridy, President:	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Cynthia Mota, Vice President	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Ce-Ce Gerlach, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Candida Affa, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Joshua Siegel, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Ed Zucal, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Daryl Hendricks, Councilperson:	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:

RECEIVED

OCT 06 2021

Posting Year:	Posting Date:	Posting #	Doc #
" Period:		Ref #	Initials:

FINANCE DIRECTOR'S OFFICE CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM

TO: Seth O'Neill, Director	FROM: Ann Saurman
BUREAU: Department of Finance	BUREAU: Recycling & Solid Waste

TRANSFER DETAIL

Date of Request: 5-Oct-21 Fund: Solid Waste Transfer Amount: \$45,000.00

ACCOUNT (All 15 digits) and ACCOUNT TITLE	TRANSFER AMOUNT (\$)	FROM (DEBIT)		
		ORIGINAL APPROPRIATION (\$)	CURRENT ACCOUNT TOTAL (\$)	ACCOUNT TOTAL AFTER TRANSFER (\$)
085-03-8005-0001-30 Rentals	\$5,000.00	\$64,533.00	\$5,891.70	891.70
085-03-8005-0001-50 Other Services & Charges	5,000.00	46,000.00	31,878.78	26,878.78
085-03-8005-0001-54 Repair & Maint Supplies	35,000.00	68,600.00	37,647.71	2,647.71
085-03-8005-0001-90	\$45,000.00	\$45,000.00	\$366.19	45,366.19

Reason Transfer is Required:

Revenue and Audit will be sending out letters to residents regarding over payment of the trash/recycling fees. To cover the anticipated refunds, a transfer is needed

Reason Funds are Available for Transfer:

Items not purchased or needed in 2021.

TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS

<input type="checkbox"/>	Amount not more than \$5,000.00
<input checked="" type="checkbox"/>	Amount is greater than \$5,000.00
Department Head/Deputy Director:	<i>[Signature]</i> Date: 10/5/21
Director of Finance/Deputy Director:	<i>[Signature]</i> Date: 10/7/21
City Controller (if amount is greater than \$5,000):	<i>[Signature]</i> Date: 10-8-21
Mayor/Managing Director (if amount is greater than \$5,000):	<i>[Signature]</i> Date: 10/8/21
Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04:	Date:

CITY COUNCIL

Julio Gurdy, President:	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Cynthia Mota, Vice President	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Ce-Ce Gerlach, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Candida Affa, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Joshua Siegel, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Ed Zuca, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Daryl Hendricks, Councilperson:	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:

Magliane, Casandra

From: Heiney, Gabrielle
Sent: Tuesday, October 5, 2021 4:09 PM
To: Magliane, Casandra; Wagenhurst, Barbara
Subject: Transfer request
Attachments: RSW.Refunds transfer.10_05_2021.pdf

Good afternoon,
Please see the attached transfer request for Solid Waste. If you have any questions please let me know.
Thank you,
Gabrielle



Gabrielle M. Heiney
Public Works Operations Manager
Public Works | City of Allentown
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Saurman, Ann

From: Dickert, Tricia
Sent: Tuesday, October 5, 2021 11:35 AM
To: Saurman, Ann
Cc: Zumas, Michael
Subject: Reasons

Ann, as discussed here are a few reasons you can cite for the faster draw down in your 90:

In some cases, overpayments were applied entirely to trash. So while they realized ALL of the revenue from that overpayment, the 90 account had to expense the entire refund when the claim was made.

When mail volume is at it's highest, thousands of payments are run through as "batches". When payments are batched, we have less control over duplicate payments being caught. Duplicate payments are usually the result of homeowners making payment as well as their mortgage company. We cannot return a mortgage payment file to reject those duplicates. Outside of April and July, we catch what we can and return it to the taxpayer, however, with lockbox improving our turnaround time moving forward, we will likely see an upward trend of overpayments.

There was one unexpected refund claim for \$5,625.00.

The shortfall is a result of all three of these circumstances combined, not one single reason.



Tricia L. Dickert
Bureau Manager
Bureau of Revenue and Audit | City of Allentown
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Tricia.Dickert@allentownpa.gov



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Heiney, Gabrielle

From: Magliane, Casandra
Sent: Tuesday, October 5, 2021 12:06 PM
To: Heiney, Gabrielle; O'Neill, Seth; Baraket, Jessica
Cc: Shahda, Mark; Wagenhurst, Barbara; Messinger, Craig; Saurman, Ann
Subject: RE: Request to Increase Act 90 for 2022 Budget - Refund Account

Gabrielle

Yes, you may use some of the original 2021 givebacks within Solid Waste to come up with the additional \$45,000 needed for the year.

Once you send an updated A&E my way, Ill make sure the changes are reflected in the budget module.



Casandra L. Magliane
Financial Analyst
Department of Finance | City of Allentown
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📠 +1 (610) 437-7563
✉️ Casandra.Magliane@allentownpa.gov
📍 🏠 📌

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From: Magliane, Casandra
Sent: Tuesday, October 5, 2021 10:40 AM
To: Heiney, Gabrielle <Gabrielle.Heiney@allentownpa.gov>; O'Neill, Seth <Seth.ONeill@allentownpa.gov>; Baraket, Jessica <Jessica.Baraket@allentownpa.gov>
Cc: Shahda, Mark <Mark.Shahda@allentownpa.gov>; Wagenhurst, Barbara <Barbara.Wagenhurst@allentownpa.gov>; Messinger, Craig <Craig.Messinger@allentownpa.gov>; Saurman, Ann <Ann.Saurman@allentownpa.gov>
Subject: RE: Request to Increase Act 90 for 2022 Budget - Refund Account

let me confirm with Seth when returns from his meeting.

From: Heiney, Gabrielle <Gabrielle.Heiney@allentownpa.gov>
Sent: Tuesday, October 5, 2021 10:24 AM
To: Magliane, Casandra <Casandra.Magliane@allentownpa.gov>; O'Neill, Seth <Seth.ONeill@allentownpa.gov>; Baraket, Jessica <Jessica.Baraket@allentownpa.gov>
Cc: Shahda, Mark <Mark.Shahda@allentownpa.gov>; Wagenhurst, Barbara <Barbara.Wagenhurst@allentownpa.gov>;

Messinger, Craig <Craig.Messinger@allentownpa.gov>; Saurman, Ann <Ann.Saurman@allentownpa.gov>
Subject: RE: Request to Increase Act 90 for 2022 Budget - Refund Account

Good morning Cassie,

To come up with the additional \$45,000 can I use some of the givebacks that we originally did? We did not anticipate these expenses and would like to use some of the givebacks. I can send the updated A&E information if this is ok.

Thank you,
Gabrielle



Gabrielle M. Heiney
Public Works Operations Manager
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From: Shahda, Mark <Mark.Shahda@allentownpa.gov>
Sent: Tuesday, October 5, 2021 7:33 AM
To: Heiney, Gabrielle <Gabrielle.Heiney@allentownpa.gov>
Subject: FW: Request to Increase Act 90 for 2022 Budget - Refund Account

FYI



Mark Shahda
Deputy Director
Department of Public Works | City of Allentown
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From: Saurman, Ann <Ann.Saurman@allentownpa.gov>

Sent: Monday, October 4, 2021 4:42 PM

To: Magliane, Casandra <Casandra.Magliane@allentownpa.gov>; O'Neill, Seth <Seth.ONeill@allentownpa.gov>

Cc: Baraket, Jessica <Jessica.Baraket@allentownpa.gov>; Messinger, Craig <Craig.Messinger@allentownpa.gov>;

Shahda, Mark <Mark.Shahda@allentownpa.gov>

Subject: Request to Increase Act 90 for 2022 Budget - Refund Account

Hi Cassie and Seth,

Tricia let me know this morning that she will be sending out the letters relating to the over payment of the trash/recycling fees in October. As it stands now, there isn't enough money in the Solid Waste Fund, Act 90, to cover the anticipated refund requests and we will be putting through a transfer of \$45,000 to this account.

This trend is also anticipated for 2022 and Jessica recommended an increase to Act 90 for 2022 to \$75,000. Craig approved this in his email below. Can you please make this change in the budget?

Please let me know if you have any questions.

Thanks,

Ann



Ann E. Saurman

Manager

Bureau of Recycling and Solid Waste | City of Allentown

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✉ Ann.Saurman@allentownpa.gov



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From: Messinger, Craig <Craig.Messinger@allentownpa.gov>

Sent: Monday, October 4, 2021 4:23 PM

To: Saurman, Ann <Ann.Saurman@allentownpa.gov>; Shahda, Mark <Mark.Shahda@allentownpa.gov>; Heiney,

Gabrielle <Gabrielle.Heiney@allentownpa.gov>

Subject: RE: Recycling and Solid Waste 90 (Refund) Account

Ann,

I'm fine with her requests of the transfer of \$45,000 for 2021 and the increase to \$75,000 for 2022.

Allentown
All Inspiring

Craig W. Messinger
Public Works Director
Department of Public Works | City of Allentown
641 South Tenth Street
Allentown, PA, 18103

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☎ +1 (610) 533-3645

✉ Craig.Messinger@allentownpa.gov



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SEP 23 2021

Posting Year:
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DIRECTOR'S OFFICE

CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM

TO: Seth O'Neill, Director
BUREAU: Department of Finance

FROM: Dale Tretter D.T.
BUREAU: Streets

TRANSFER DETAIL

Date of Request: 22-Sep-21 Fund: Streets Transfer Amount: \$31,500.00

ACCOUNT (All 15 digits) and ACCOUNT TITLE	TRANSFER AMOUNT (\$)	FROM (DEBIT)		CURRENT ACCOUNT TOTAL (\$)	ACCOUNT TOTAL AFTER TRANSFER (\$)
		ORIGINAL APPROPRIATION (\$)			
000-03-0716-0001-54 Repair & Maintenance	\$31,500.00	\$472,200.00		\$52,730.03	21,230.03
000-03-0716-0001-66 Chemicals	\$31,500.00	\$148,000.00		\$22,000.00	53,500.00

Reason Transfer is Required:
To purchase salt for the impending winter season.

Reason Funds are Available for Transfer:
Seal coating material costs came in less than expected.

TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS

Amount not more than \$5,000.00

X Amount is greater than \$5,000.00

Department Head/Deputy Director:

W. J. King

Date: 9/23/21

Director of Finance/Deputy Director:

Julia Barakat

Date: 9/23/21

City Controller (if amount is greater than \$5,000):

Roxo

Date: 9-30-21

Mayor/Managing Director (if amount is greater than \$5,000):

Date: 9/30/21

Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04:

Date:

CITY COUNCIL

Julio Gurdy, President:	<input type="checkbox"/> Approved	<input type="checkbox"/> Disapproved	Date:
Cynthia Mota, Vice President	<input type="checkbox"/> Approved	<input type="checkbox"/> Disapproved	Date:
Ce-Ce Gerlach, Councilperson	<input type="checkbox"/> Approved	<input type="checkbox"/> Disapproved	Date:
Candida Affa, Councilperson	<input type="checkbox"/> Approved	<input type="checkbox"/> Disapproved	Date:
Joshua Siegel, Councilperson	<input type="checkbox"/> Approved	<input type="checkbox"/> Disapproved	Date:
Ed Zucal, Councilperson	<input type="checkbox"/> Approved	<input type="checkbox"/> Disapproved	Date:
Daryl Hendricks, Councilperson:	<input type="checkbox"/> Approved	<input type="checkbox"/> Disapproved	Date:

Expenditure Status Report

expstat.rpt
09/22/2021 2:57PM
Periods: 1 through 12

CITY OF ALLENTOWN
1/1/2021 through 12/31/2021

Account Number	Adjusted Appropriation	Expenditures	Year-to-date Expenditures	Year-to-date Encumbrances	Balance	Prct Used
000 GENERAL						
03 PUBLIC WORKS						
0716 STREETS						
0001 MAINTENANCE						
0001-02 PERMANENT WAGES	208,287.00	138,957.62	138,957.62	0.00	67,328.38	67.38
0001-06 PREMIUM PAY	27,500.00	21,932.21	21,932.21	0.00	5,567.79	78.75
0001-08 LONGEVITY	3,921.07	2,783.57	2,783.57	0.00	1,137.50	70.99
0001-11 SHIFT DIFFERENTIAL	2,687.93	917.01	917.01	0.00	1,970.92	31.75
0001-12 FICA	17,988.00	11,869.99	11,869.99	0.00	6,088.01	66.08
0001-14 PENSION	30,654.00	20,440.00	20,440.00	0.00	10,214.00	66.68
0001-16 INSURANCE - EMPLOYEE GRP	102,848.00	66,432.00	66,432.00	0.00	34,218.00	66.67
0001-20 ELECTRIC POWER	21,200.00	14,234.97	14,234.97	0.00	6,985.03	67.15
0001-26 PRINTING	2,457.00	441.81	441.81	1,558.19	457.00	81.40
0001-28 MILEAGE REIMBURSEMENT	50.00	32.20	32.20	0.00	17.80	64.40
0001-30 RENTALS	10,000.00	0.00	0.00	8,300.00	3,700.00	63.00
0001-32 PUBLICATIONS & MEMBERSHIP	1,285.35	488.28	488.28	0.00	619.07	38.28
0001-34 TRAINING & PROF. DEVELOP	3,784.85	404.35	404.35	0.00	3,390.30	10.66
0001-42 REPAIRS & MAINTENANCE	10,740.00	3,987.18	3,987.18	512.02	6,240.80	41.89
0001-46 OTHER CONTRACT SERVICES	180,617.18	175,694.68	175,694.68	0.00	4,922.50	97.27
0001-54 REPAIR & MAINT SUPPLIES	472,200.00	86,543.47	86,543.47	332,826.50	52,730.03	88.63
0001-56 UNIFORMS	16,784.00	3,482.20	3,482.20	9,919.23	3,362.57	79.84
0001-62 FUELS, OILS & LUBRICANTS	21,500.00	10,598.87	10,598.87	0.00	10,901.13	49.30
0001-68 CHEMICALS	148,000.00	123,138.54	123,138.54	2,861.46	22,000.00	85.14
0001-66 OPERATING MATERIALS & SUPP	19,300.00	3,311.59	3,311.59	58.80	15,931.61	17.45
0001-72 EQUIPMENT	5,500.00	1,320.68	1,320.68	3,285.79	893.53	83.75
Total MAINTENANCE	1,305,274.18	688,989.22	688,989.22	357,419.99	258,864.97	80.17
0002 STORMWATER						
Total STORMWATER	0.00	0.00	0.00	0.00	0.00	0.00
Total GENERAL	1,305,274.18	688,989.22	688,989.22	357,419.99	258,864.97	80.17

(Not all accounts may be included.)

RECEIVED

SEP 30 2021

Posting Year:

Posting Date:

Posting #

Doc #

Period:

Ref #

Initials:

FINANCE DIRECTOR'S OFFICE CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM

TO: Seth O'Neill, Director
BUREAU: Department of Finance

FROM: Rick Holtzman
BUREAU: Parks

TRANSFER DETAIL

Date of Request: 28-Sep-21 Fund: General Transfer Amount: \$15,000.00

Table with 5 columns: ACCOUNT (All 15 digits) and ACCOUNT TITLE, TRANSFER AMOUNT (\$), FROM (DEBIT) ORIGINAL APPROPRIATION (\$), CURRENT ACCOUNT TOTAL (\$), ACCOUNT TOTAL AFTER TRANSFER (\$). Rows include Electric Power and Premium Pay.

Reason Transfer is Required:

To correct the negative balance in the Premium pay account to cover additional overtime for the remainder of the year.

Reason Funds are Available for Transfer:

Electric power has decreased due to LED upgrades and less use of facilities.

TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS

- Amount not more than \$5,000.00
X Amount is greater than \$5,000.00

Department Head/Deputy Director: Kayan M. El-chaar
Director of Finance/Deputy Director: Jessica Baralet
City Controller (if amount is greater than \$5,000):
Mayor/Managing Director (if amount is greater than \$5,000):

Date: 9/29/21
Date: 9/30/21
Date: 10-2-21
Date: 10/1/21

Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04:

CITY COUNCIL

Table with 3 columns: Name, [] Approved [] Disapproved, Date. Rows include Julio Gurdy, Cynthia Mota, Ce-Ce Gerlach, Candida Affa, Joshua Siegel, Ed Zucal, Daryl Hendricks.

Magliane, Casandra

From: Marino, Angela
Sent: Wednesday, October 13, 2021 3:21 PM
To: Wagenhurst, Barbara; Magliane, Casandra
Subject: budget transfer
Attachments: Fire Dept Budget Transfer Acct 34 to 28 October 2021.pdf; Fire Dept Budget Transfer Acct 42 to 56.pdf

Good afternoon!

Not sure who handles the budget transfers in your office. I attached two transfer. Do you need the originals or will the attached suffice?



ANGELA M. MARINO, CPPB
OFFICE MANAGER

Fire Department
641 S. 10th Street
Allentown, PA 18103
P: +1 (610) 437-7765
M: +1 (610) 984-4997
E: Angela.Marino@allentownpa.gov
W: www.allentownpa.gov

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