



CITY OF ALLENTOWN

No. 30

RESOLUTION

R - 2023

Introduced by the Administration on February 1, 2023

Authorization for a change order with ABE Doors Inc in the amount of \$35,000 for time and materials contract for on-call, on-site Overhead Door replacement, repair, inspection and maintenance, at various City owned and/or operated facilities. The resulting agreement shall include all labor, equipment, licensing, materials, tools, travel and all other items necessary to complete orders on an “as needed” basis. Services will include but not limited to emergency repairs, preventative maintenance, general repairs, and repairs to springs and tracks, as well as door replacements when necessary.

Resolved by the Council of the City of Allentown, That

WHEREAS, Article 130.16 of the City’s Administrative Code requires City Council approval by Resolution for the award of contracts or engagement of professional services.

WHEREAS, it is the desire of the City of Allentown to enter into an agreement with the aforementioned Contractor, for the use and purpose indicated in supporting the Recommendation of Award of Bid:

1. Name of Contractor/Consultant: A B E Doors & Windows, Inc.
2. Project or Contract Reference: C47-000020 - Overhead Door Repair and Maintenance
3. Description of Service(s) to be provided: it seeks to hire a contractor to establish a time and materials contract for on-call, on-site Overhead Door replacement, repair, inspection and maintenance, at various City owned and/or operated facilities. The resulting agreement shall include all labor, equipment, licensing, materials, tools, travel and all other items necessary to complete orders on an “as needed” basis. Services will include but not limited to emergency repairs, preventative maintenance, general repairs, and repairs to springs and tracks, as well as door replacements when necessary.

NOW, THEREFORE, BE IT RESOLVED, on this the 1st day of February, 2023, that the Council of the City of Allentown, hereby authorizes the Mayor and/or such other City officials as deemed appropriate by the City Solicitor, to sign and execute a Contract or Amendment and such other agreements and documents as are deemed by the City Solicitor to be necessary and/or related thereto, with the above named contractor/consultant, for the project identified.



CITY OF ALLENTOWN
Request for Approval and Recommendation of Award

SUBJECT: Request for Approval by City Council of Contract Price Increase Pursuant to City Ordinance, Article 130.16

Project or Contract Reference: C47-000020 - Overhead Doors Replacement, Repair and Maintenance

TO: City Council, City Clerk, and Council Solicitor

FROM: Mark Shahda, Department Head

DATE: January 24, 2023

Pursuant to City Ordinances, Article 130.16, this Recommendation of Award is before City Council for its approval of the contract consideration increase.

- This recommendation is for a contract consideration increase of 10% or more for an existing contractual sum. Said contract was previously bid and awarded under city policies.
- The contract appropriation or price increase is included in this year's budget.
- List the name and address of the recommended Contractor/Vendor, include the following:

ABE Doors Inc., 6776 Hamilton Boulevard, Allentown, PA, 18106

Contract Sum:	\$50,000.00
Requested Increase:	<u>\$35,000.00</u>
New Contract Sum:	\$85,000.00

Funding Source: 000-03-0707-0001-46

- Description of project or scope of services to be provided and why is an increase needed:

On September 29, 2022, both parties mutually agreed and entered into an agreement that the contractor will provide a time and materials contract for on-call, on-site Overhead Door replacement, repair, inspection, and maintenance, at various City owned and/or operated facilities. The resulting agreement shall include all labor, equipment, licensing, materials, tools, travel, and all other items necessary to complete orders on an "as needed" basis. Services will include but not limited to emergency repairs, preventative maintenance, general repairs, and repairs to springs and tracks, as well as door replacements when necessary. At this time, the department is requesting an increase in the amount of \$35,000 for A B E Doors and Windows, Inc as there was an increase in services needed to maintain the overhead doors on City properties. Since September, the City has paid out \$33,420.00 of the \$50,000.00 from the original contract.

- List the current Contract Term and if an increase is needed:

The Contract term shall commence upon full execution and cease within one (1) year from execution.

- List any renewal term options and duration of each renewal, if any:

Upon written notification, this contract can be extended for up to an additional three (3) one (1) year terms beyond the contract expiration period as negotiated and agreed upon, each year, between the City and the Contractor.

- Maximum dollar value of all renewals provided for beyond the original term as if all renewals were exercised:

The BID does have a price escalation clause, which states that if requested in writing ninety (90) days prior to the end of the first contract term, or any subsequent renewal terms, the City may consider pricing increases, if the following conditions exist:

1. There is a verifiable price increase to the Contractor;
2. The Contractor submits, in writing, notification of the price increase;
3. The price increase shall be comparable to documented manufacturers' or distributors prices' price changes or industry related indices;
4. Price increases due to seasonal and/or unforeseen market conditions; and
5. The Contractor shall submit the above information to the Purchasing Department no less than ninety (90) days prior to the effective date of the requested price increase.

A vote of final approval is requested of the members of Council and by passing the accompanying resolution, this Contract will be deemed approved.

By: Mark Shahda, Department Head

Copies To: Mayor
Director of Finance
Purchasing
Controller

Attachment: proposed resolution