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FINANCE DIRECTOR'S OFFICE CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM

TO: Brent A. Hartzell, Director	FROM: Michael Hilbert, Superintendent
BUREAU: Department of Finance	BUREAU: Communications

TRANSFER DETAIL

Date of Request: 29-Feb-16	Fund: 911 Fund - 2015	Transfer Amount: \$33,841.26
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FROM (DEBIT)

ACCOUNT (All 15 digits) and ACCOUNT TITLE	TRANSFER AMOUNT (\$)	ORIGINAL APPROPRIATION (\$)	CURRENT ACCOUNT TOTAL (\$)	ACCOUNT TOTAL AFTER TRANSFER (\$)
911-04-0808-0001-46	33,841.26	288,600.00	89,809.63	55,968.37
Other Contract Services				-
				-
				-
				-
				-
				-
				-

TO (CREDIT)

911-04-0808-0001-06	25,680.22	187,450.00	(25,680.22)	-
Premium Pay				-
911-04-0808-0001-08	1,371.47	10,725.00	(1,371.47)	-
Longevity				-
911-04-0808-0001-12	6,789.57	115,613.00	(6,789.57)	-
FICA				-
				-
				-

Reason Transfer is Required:

Transfer is needed to correct negative balances in Personnel expense accounts.

Reason Funds are Available for Transfer:

Other Contract Service expenses were not as great as originally anticipated

TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS

	Amount not more than \$5,000.00
X	Amount is greater than \$5,000.00
Department Head: <i>KHAN</i>	Date: 3/1/16
Director of Finance: <i>Brent Hartzell</i>	Date: 3/1/2016
Managing Director (if amount is greater than \$5,000): <i>[Signature]</i>	Date: 3/4/2016
Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04:	Date:

CITY COUNCIL

Ray O'Connell, President: <i>[Signature]</i>	<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date: 3/2/16
Daryl Hendricks, Vice President: <i>[Signature]</i>	<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date: 3/4/16
Candida Affa, Councilperson: <i>[Signature]</i>	<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Julio Guridy, Councilperson: <i>[Signature]</i>	<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date: 3/2/16
Roger MacLean, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
David McGuire, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Cynthia Mota, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date: