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FINANCE DIRECTOR'S OFFICE

CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM

TO: Brent A. Hartzell, Director

FROM: Craig Messinger

BUREAU: Department of Finance

BUREAU: Traffic Engineering

TRANSFER DETAIL

Date of Request: 1-Nov-17 Fund: Capital Transfer Amount: 225,000.00

FROM (DEBIT)

ACCOUNT (All 15 digits) and ACCOUNT TITLE	TRANSFER AMOUNT (\$)	ORIGINAL APPROPRIATION (\$)	CURRENT ACCOUNT TOTAL (\$)	ACCOUNT TOTAL AFTER TRANSFER (\$)
001-03-2008-1501-72 Equipment	225,000.00	1,835,475.00	1,835,475.00	1,610,475.00
				-
				-
				-
				-
				-
				-

TO (CREDIT)

001-03-2008-1501-46 Other Contract Services	225,000.00	118,090.00	1,500.00	226,500.00
				-
				-
				-
				-
				-
				-

Reason Transfer is Required:

Needed for LED Street lighting contract. When this project was originally proposed to be a capital project, this was going to be an ESCO project. Funds should have been placed in the 76 account but for some reason were placed in the 72 account. The ESCO contract was not awarded and the project was changed to buying the LED lights and completing and RFP to have a contractor install the LED lights.

Reason Funds are Available for Transfer:

The preliminary account set up was prior to this contract and this was originally budgeted as an ESCO project.

Funds are available due to not going through with the original ESCO LED lighting project.

TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS

<input type="checkbox"/>	Amount not more than \$5,000.00		
<input checked="" type="checkbox"/>	Amount is greater than \$5,000.00		
Department Head:	<i>[Signature]</i>	Date:	11/1/17
Director of Finance:	<i>[Signature]</i>	Date:	12/4/2017
Mayor or Managing Director (if amount is greater than \$5,000):	<i>[Signature]</i>	Date:	12/21/17
Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04:		Date:	

CITY COUNCIL

Ray O'Connell, President:	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:	
Daryl Hendricks, Vice President:	<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:	29-DEC-17
Candida Affa, Councilperson:	<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:	
Julio Guridy, Councilperson:	<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:	1/17/18
Roger MacLean, Councilperson:	<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:	1-17-18
David McGulre, Councilperson:	<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:	
Cynthia Mota, Councilperson:	<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:	