



CITY OF ALLENTOWN

No. _____

RESOLUTION

R100 - 2025

Introduced by the Administration on August 6, 2025

Authorization for a change order in the amount of \$207,078.80 with Construction Masters Services to secure a Contractor to construct/reconstruct ADA Ramps in accordance with the Americans with Disability Act and remove and dispose of sidewalk and/or concrete curb, located within the City limits, along with incidental work as may be authorized and required by the Contract Administrator. The original contract was for \$1,112,920.00, the addition would bring the contract to a new total of \$1,319,998.80.

Resolved by the Council of the City of Allentown, That

WHEREAS, Article 130.16 of the City's Administrative Code (recodified as §5-21) requires City Council approval by Resolution for the award of contracts or engagement of professional services.

WHEREAS, it is the desire of the City of Allentown to increase the contractual sum of the previously awarded agreement with the following named contractor/consultant, for the use and purpose indicated in supporting the Recommendation of Award or Contract dated December 12, 2024:

1. Name of Contractor/Consultant: Construction Masters Services
2. Project or Contract Reference: Munis Contract No. 246 – Bid No. 2024-41 CDBG ADA Ramp Program
3. Description of Service(s): To secure a Contractor to construct/reconstruct ADA Ramps in accordance with the Americans with Disability Act and remove and dispose of sidewalk and/or concrete curb, located within the City limits, along with incidental work as may be authorized and required by the Contract Administrator.

NOW, THEREFORE, BE IT RESOLVED, on this the 6th day of August, 2025, that the Council of the City of Allentown, hereby authorizes the Mayor and/or such other City officials as deemed appropriate by the City Solicitor, to sign and execute a Contract or Amendment and such other agreements and documents as are deemed by the City Solicitor to be necessary and/or related thereto, with the above named contractor/consultant, for the project identified.

SUBJECT: Request for Approval by City Council of Contract Price Increase Pursuant to City Ordinance, Article 130.16

Project or Contract Reference: Munis Contract No. 246 – Bid No. 2024-41 CDBG ADA Ramp Program

TO: City Council, City Clerk, and Council Solicitor

FROM: Mark Shahda, Department Head

DATE: July 25, 2025

Pursuant to City Ordinances, Article 130.16, this Recommendation of Award is before City Council for its approval of the contract consideration increase.

- This recommendation is for a contract consideration increase of 10% or more for an existing contractual sum. Said contract was previously bid and awarded under city policies.
- The contract appropriation or price increase **is** included in this year's budget
- List the name and address of the recommended Contractor/Vendor, include the following:

Construction Masters Services, LLC.: 150 Grings Hill Road, Sinking Spring, PA 19608

Contract Consideration:	\$1,112,920.00
Requested Increase:	\$207,078.80
New Contract	\$1,319,998.80

Funding Source: 700-01-7904-5190-50076

- Description of project or scope of services to be provided and why is an increase needed:

To utilize additional CDBG funding. This increase will require additions to the quantities and overall contract total. The original bid for the project came in lower than estimated, leaving additional CDBG funds in the account that will need to be given back at the end of October 2025 if not added to the contract.

- List the current Contract Term and if an increase is needed:

The contract term shall cease October 31, 2025.

- List any renewal term options and duration of each renewal, if any:

This contract can be extended for up to an additional three (3) months beyond the contract expiration.

- Maximum dollar value of all renewals provided for beyond the original term as if all renewals were exercised:

N/A

A vote of final approval is requested of the members of Council and by passing the accompanying resolution, this Contract will be deemed approved.

By: Mark Shahda, Department Head

Copies To: Mayor
Director of Finance
Purchasing
Controller

Attachment: Proposed Resolution