

RECEIVED

JUN 01 2022

Posting Year:	Posting Date:	Posting #	Doc #
" Period:		Ref #	Initials:

CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM

TO: FINANCE DIRECTOR'S OFFICE Seth O'Neil, Director	FROM: Casandra Magliane
BUREAU: Department of Finance	BUREAU: Finance Administration

TRANSFER DETAIL

Date of Request: 1-Jun-22 Fund: General Transfer Amount: **13217.28** ~~\$12,568.43~~

FROM (DEBIT)

ACCOUNT (All 15 digits) and ACCOUNT TITLE	TRANSFER AMOUNT (\$)	ORIGINAL APPROPRIATION (\$)	CURRENT ACCOUNT TOTAL (\$)	ACCOUNT TOTAL AFTER TRANSFER (\$)
000-02-0602-0006-68 Operating Material & Supplies	13217.28	35,540.21	\$23,875.02	10657.74 44,306.59
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				-
				-
				-
				-
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TO (CREDIT)

000-02-0602-0006-26 Printing	13217.28	\$12,568.43 \$69,044.20	\$12,659.00	25876.28 25,227.43
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Reason Transfer is Required:
transfer needed to cover costs of pre-printed City envelopes to be ordered due to significant pricing increases

Reason Funds are Available for Transfer:
using funds budgeted for City-Wide office supplies, will monitor print-shop/mail-room supply orders

TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS

<input type="checkbox"/> Amount not more than \$5,000.00		
<input checked="" type="checkbox"/> Amount is greater than \$5,000.00		
Department Head/Deputy Director:		Date: 6/1/22
Director of Finance/Deputy Director:		Date: 6/1/22
City Controller (if amount is greater than \$5,000):		Date: 6-9-22
Mayor/Managing Director (if amount is greater than \$5,000):		Date: 6-9-22
Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04:		Date:

CITY COUNCIL

Cynthia Mota, President	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Ed Zucal, Vice President	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Candida Affa, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Ce-Ce Gerlach, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Daryl Hendricks, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Natalie Santos, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Joshua Siegel, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:

Expenditure Status Report
 CITY OF ALLENTOWN
 1/1/2022 through 12/31/2022

Account Number	Adjusted Appropriation	Expenditures	Year-to-date Expenditures	Year-to-date Encumbrances	Balance	Prct Used
000	GENERAL					
02	FINANCE					
0602	FINANCE					
0006	GENERAL SUPPORT SERVICES					
0006-02	PERMANENT WAGES	39,983.09	39,983.09	0.00	58,697.91	40.52
0006-06	PREMIUM PAY	500.00	70.95	0.00	429.05	14.19
0006-08	LONGEVITY	1,120.00	504.84	0.00	615.16	45.08
0006-12	FICA	7,673.00	3,102.87	0.00	4,570.13	40.44
0006-14	PENSION	16,526.00	6,885.00	0.00	9,641.00	41.66
0006-16	INSURANCE - EMPLOYEE GRP	50,892.00	21,205.00	0.00	29,687.00	41.67
0006-24	POSTAGE & SHIPPING	175,000.00	140,094.00	0.00	34,906.00	80.05
0006-26	PRINTING	69,044.20	21,934.73	34,450.47	12,659.00	81.67
0006-30	RENTALS	1,514.79	1,514.79	0.00	0.00	100.00
0006-42	REPAIRS & MAINTENANCE	7,611.00	2,342.44	0.00	5,268.56	30.78
0006-68	OPERATING MATERIALS & SUPP	35,540.21	10,619.48	1,045.71	23,875.02	32.82
0006-72	EQUIPMENT	207.52	0.00	207.52	0.00	100.00
Total GENERAL		464,309.72	248,257.19	35,703.70	180,348.83	61.16
Grand Total		464,309.72	248,257.19	35,703.70	180,348.83	61.16