

RECEIVED**DEC 11 2017**

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FINANCE DIRECTOR'S OFFICE**CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM**

TO:	Brent A. Hartzell, Director	FROM:	Barbara Wagenhurst, Finance Operations Mgr.
BUREAU:	Department of Finance	BUREAU:	Finance

TRANSFER DETAIL

Date of Request:	11-Dec-17	Fund: General	Transfer Amount:	\$10,282.00
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FROM (DEBIT)				
ACCOUNT (All 15 digits) and ACCOUNT TITLE	TRANSFER AMOUNT (\$)	ORIGINAL APPROPRIATION (\$)	CURRENT ACCOUNT TOTAL (\$)	ACCOUNT TOTAL AFTER TRANSFER (\$)
000-06-0603-0001-50	4,000.00	75,100.00	34,448.66	30,448.66
Other Services and Charges				-
000-04-0802-0001-32	2,000.00	27,805.00	9,480.00	7,480.00
Publications & Memberships				-
000-03-0707-0001-62	3,000.00	130,000.00	30,000.00	27,000.00
Fuels, Oils & Lubricants				-
000-03-0704-0001-62	1,232.00	800,000.00	173,000.00	171,768.00
Fuels, Oils & Lubricants				-
TO (CREDIT)				
000-01-0609-0001-38	10,232.00	110,000.00	(1,499.23)	8,732.77
Insurance -Other Employee				-
				-
				-
				-
				-
				-

Reason Transfer is Required:

2017 cost for Unemployment Compensation was higher than originally anticipated.

Reason Funds are Available for Transfer:

Funds are available in the Human Resources Account 50 because expenses associated with the hiring process for police and fire were less than originally budgeted. With the change in leadership within the Police Department, funds remained in the Department's Publication and Membership account to allow for this transfer. Also, due to price of gasoline dropping lower than expected at times in 2017 sufficient funds remain for this transfer out of Account 62.

TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS

Amount not more than \$5,000.00

X Amount is greater than \$5,000.00

Department Head: *Brent Hartzell*

Director of Finance: *[Signature]*

Mayor or Managing Director (if amount is greater than \$5,000): *[Signature]*

Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04:

Date: *12/12/2017*

Date: *12/12/2017*

Date: *12/11/17*

Date:

CITY COUNCIL

Ray O'Connell, President:	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved
Daryl Hendricks, Vice President:	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved
Candida Affa, Councilperson:	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved
Julio Guridy, Councilperson	<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Disapproved
Roger MacLean, Councilperson	<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Disapproved
David McGuire, Councilperson	<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Disapproved
Cynthia Mota, Councilperson	<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Disapproved

Date:

Date:

Date:

Date: *12/20/17*

Date: *12/20/17*

Date: *12/20/17*

Date: *12/20/17*