

Posting Year:	Posting Date:	Posting #	Doc #
* Period:		Ref #	Initials:

**CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM**

TO: Bina Patel, Director of Finance	FROM: Daniel Steckel, Bureau Manager
BUREAU: Department of Finance	BUREAU: Fleet Maintenance [Garage]

**TRANSFER DETAIL**

Date of Request: 15-Dec-23	Fund: Garage	Transfer Amount: \$	55,000.00
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**FROM (DEBIT)**

ACCOUNT (All 15 digits) and ACCOUNT TITLE	TRANSFER AMOUNT (\$)	ORIGINAL APPROPRIATION (\$)	CURRENT ACCOUNT TOTAL (\$)	ACCOUNT TOTAL AFTER TRANSFER (\$)
000-03-0704-0001-72 Equipment	\$ 55,000.00	\$ 115,391.05	\$ 69,719.16	\$ 14,719.16
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -

**TO (CREDIT)**

000-03-0704-0001-54 Repair & Ma	\$ 55,000.00	\$ 1,205,260.00	\$ 2,638.43	\$ 57,638.43
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -

**Reason Transfer is Required:**  
 There are not enough funds available in our account 54 to pay for current invoices. This transfer will make us able to bill the invoices we have along with invoices for the remainder of 2023.

**Reason Funds are Available for Transfer:**  
 There are extra funds available in account 72 (Equipment) at the current time.

**TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS**

<input type="checkbox"/>	Amount not more than \$5,000.00
<input checked="" type="checkbox"/>	Amount is greater than \$5,000.00
Department Head/Deputy Director:	<i>[Signature]</i> Date: 12/15/23
Director of Finance/Deputy Director:	<i>Jessica Barakat</i> Date: 12/15/23
City Controller (if amount is greater than \$5,000):	<i>[Signature]</i> Date: 12-15-23
Mayor/Managing Director (if amount is greater than \$5,000):	<i>[Signature]</i> Date: 12/19/23
Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04:	Date:

**CITY COUNCIL**

Daryl Hendricks, President	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Cynthia Mota, Vice President	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Candida Afia, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Cecilia Gerlach, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Ed Zucal, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Natalie Santos, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Santo Napoli, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:

**Expenditure Status Report**  
 CITY OF ALLENTOWN  
 1/1/2023 through 12/31/2023

Account Number	Adjusted Appropriation	Expenditures	Year-to-date Expenditures	Year-to-date Encumbrances	Balance	Prcnt Used
000 GENERAL						
03 PUBLIC WORKS						
0704 FLEET MAINTENANCE OPERATIONS						
0001 FLEET SERVICE & REPAIR						
0001-02 PERMANENT WAGES	1,041,747.00	944,928.89	944,928.99	0.00	96,820.01	90.71
0001-08 PREMIUM PAY	63,000.00	37,803.98	37,803.98	0.00	25,196.04	60.01
0001-08 LONGEVITY	9,000.00	8,386.20	8,386.20	0.00	613.80	93.16
0001-11 SHIFT DIFFERENTIAL	12,508.00	5,791.55	5,791.55	0.00	6,714.45	46.31
0001-12 FICA	64,930.00	75,682.53	75,682.53	0.00	-20,632.53	137.56
0001-20 ELECTRIC POWER	0.00	-1,980.55	-1,980.55	0.00	1,980.55	0.00
0001-28 PRINTING	3,600.00	1,808.48	1,808.48	160.48	1,631.04	54.69
0001-28 MILEAGE REIMBURSEMENT	1,500.00	575.55	575.55	0.00	824.45	38.37
0001-30 RENTALS	149,382.00	145,472.87	145,472.87	0.00	3,919.13	97.38
0001-32 PUBLICATIONS & MEMBERSHIP	2,168.99	2,168.99	2,168.99	0.00	0.00	100.00
0001-34 TRAINING & PROF. DEVELOP	10,231.01	1,362.92	1,362.92	0.00	8,878.09	13.22
0001-42 REPAIRS & MAINTENANCE	501,000.00	280,975.22	280,975.22	201,020.80	19,094.18	96.21
0001-46 OTHER CONTRACT SERVICES	248,014.24	236,889.66	236,889.66	9,730.14	1,384.44	98.44
0001-50 OTHER SERVICES & CHARGES	14,225.00	268.07	268.07	0.00	13,956.93	1.87
0001-64 REPAIR & MAINT SUPPLIES	1,205,260.00	1,160,275.89	1,160,275.89	42,345.88	2,638.43	98.78
0001-66 UNIFORMS	12,850.00	7,812.11	7,812.11	834.12	4,203.77	67.29
0001-62 FUELS, OILS & LUBRICANTS	1,666,000.00	873,635.22	873,635.22	392,064.19	400,300.59	75.97
0001-66 CHEMICALS	12,940.00	4,672.89	4,672.89	1,286.08	6,998.08	45.91
0001-68 OPERATING MATERIALS & SUPP	26,988.00	10,011.88	10,011.88	0.00	16,976.12	37.10
0001-72 EQUIPMENT	115,391.05	45,671.89	45,671.89	0.00	69,719.16	39.58
Total GENERAL	5,150,743.29	3,842,080.31	3,842,080.31	647,423.27	661,228.71	87.16
Grand Total	5,150,743.29	3,842,080.31	3,842,080.31	647,423.27	661,228.71	87.16