



Ray O'Connell, Mayor
City of Allentown
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Ray.OConnell@allentownpa.gov

TO: Michael Hanlon
City Clerk

FROM: Ray O'Connell *ROC*
Mayor

DATE: August 12, 2020

SUBJECT: Authorities, Boards, Commissions Appointments

Mayor O'Connell has approved the following reappointment for City Council's consideration.

<u>Name</u>	<u>Authority/Board/Commission</u>	<u>Term to Expire</u>
Bryan E. Yocum	Vacant Property Review Board/ Blighted Property Review Committee	01/07/2023

Mr. Yocum is currently a member of this board. I have attached his resume for your review.

ROC/kal

Attachments

RECEIVED

REQUEST FOR APPOINTMENT

AUG 10 2020

DATE

8/1/2020

MAYOR'S OFFICE

AUTHORITY, BOARD OR COMMISSION YOU ARE REQUESTING APPOINTMENT

TO: PROPERTY REVIEW BOARD / BLIGHTED PROPERTY REVIEW
COMMITTEE

NAME: BRYAN E. YOCUM

HOME

ADDRESS: 1067 MORNING STAR DRIVE, ALEXANDRIA 18106

BUSINESS

ADDRESS: SAME

TELEPHONE NO. (RESIDENCE)

(267)

772-2023

BUSINESS

SAME

EMAIL: be.yocum@gmail.com

PRESENTLY EMPLOYED

BY: HOME REPAIR SERVICES (SELF-EMPLOYED)

JOB

TITLE: OWNER

EMPLOYMENT

(Prior): T.H. PROPERTIES, HARLEYSVILLE, PA.
(ASSISTANT PURCHASER)

EDUCATION:

HIGH SCHOOL GRADUATE:

☒

YES

☐ NO

COLLEGE OR UNIVERSITY GRADUATE

☐ YES

☒ NO

DEGREE/FIELD OF STUDY

HOTEL + FOOD SERVICE MGMT.

CURRENT MEMBERSHIP IN ORGANIZATIONS AND

OFFICES: NONE EXCEPT PROPERTY REVIEW BOARD
SINCE 2014

PAST ORGANIZATIONAL MEMBERSHIP AND OFFICES
HELD: _____

DO YOU LIVE IN THE CITY OF ALLENTOWN: _____ YES _____ ☒ NO

DO YOU HAVE A SIGNIFICANT "BUSINESS" OR "PROPERTY" INTEREST IN
ALLENTOWN? PLEASE EXPLAIN:

YES. I OWN SEVERAL RENTAL PROPERTIES
IN ALLENTOWN AND MY BUSINESS PERFORMS
WORK ON ALLENTOWN HOMES.

ARE YOU A REGISTERED VOTER: _____ ☒ YES _____ NO

WHY ARE YOU INTERESTED IN THIS APPOINTMENT? BE SURE TO INCLUDE
WHAT VALUE YOU WILL BRING TO THE BOARD:

I AM EXCITED ABOUT THE CITY AND THE NEW
CHANGES IN DOWNTOWN THAT HAPPENED IN THE
PAST FEW YEARS. WITH MY CONSTRUCTION EXPERIENCE
I BRING KNOWLEDGE & EXPERIENCE TO THE BOARD

DO YOU ANTICIPATE A CONFLICT OF INTEREST BY SERVING AS A MEMBER
OF AN AUTHORITY, BOARD OR COMMISSION: _____ YES _____ ☒ NO

IF YES,
EXPLAIN: _____

IF YOU ARE BEING CONSIDERED FOR REAPPOINTMENT, PLEASE INDICATE
HOW MANY TERMS YOU HAVE SERVED 2 AND THE YEAR YOU
WERE FIRST APPOINTED 2014.

NOTE: This information will be used for making appointments to authorities, boards and commission and in the event you are appointed/reappointed, it may be used as a news release to identify you to the community.

Bryan E. Gorman
Signature

8/1/2020
Date

Please forward this request for appointment, along with a resume to:

**Mayor's Office
City Hall
435 Hamilton Street
Allentown, PA 18101**

Bryan E. Yocum
1067 Morning Star Drive
Allentown, Pa. 1810
Cell - (267) 772-2023

Business Experience:

Employer: **Home Repair Services**
Allentown, Pa.
Title: Owner

August, 2004 to
the Present

Responsibilities include:

- Meeting with potential and current customers
- Addressing and resolving customer concerns
- Calculation of estimates & budgeting for each job
- Planning and execution of work to be performed
- Preventative maintenance planning for property owners
- Purchasing of materials from various suppliers
- Hiring and supervision of employees and subcontractors
- Advertising
- Proficient in MS Word/MS Outlook/Excel//QuickBooks

Employer: **T.H. Properties**
Harleysville, Pa.
Title: Assistant Purchaser

August, 2002 to
August, 2004

Responsibilities included:

- Contacting and securing qualified potential subcontractors
- Preparing and sending out bid packets to subcontractors
- Negotiations with subcontractors
- Perform investigations into new or improved methods of construction
- Investigate and recommend new building materials
- Advise management of construction conformance with the International Residential Code
- Review project bids from subcontractors
- Make professional recommendations to management

Employer: **T.H. Properties**
Harleysville, Pa.
Title: Lead Technician in Customer Service

June, 2000 to
August, 2002

Responsibilities included:

- Performed all types of hands on repairs in customer homes
- Train, direct and supervise technicians of the Department
- Inspect and approve repairs performed by crews on the job
- Maintain daily and weekly status reports on repairs performed

Employer: **Dock Woods Community**
Lansdale, Pa.
Title: Assistant Maintenance Supervisor

September, 1996 to
June, 2000

Responsibilities included:

- Assigned and managed daily duties for all technicians
- Maintained accurate records of supplies and storage room materials
- Assisted Manager in determining annual budget requirements
- Periodic review of budget to determine budget conformance
- Ordered all required materials, supplies and appliances
- Maintained, updated and assigned preventative maintenance work
- Met with community residents, addressed and resolved concerns
- Obtained and managed outside subcontractors
- Managed and coordinated unit turnovers with technicians and outside subcontractors

References:

- | | |
|---|--|
| 1) Pastor Jim Rivera
Senior Pastor
City Limits Assembly of God
Allentown, PA | Office (610) 776-8656
Cell (610) 972-8887 |
| 2) Jack Fekula
Senior IT Manager for Air Products (Retired)
Orefield, PA | Home (610) 398-2346
Cell (610) 973-4614 |
| 3) Joseph Nazarewych
Sub Contractor/Guardian Insurance | Cell (484)-634-2068 |