



CITY OF ALLENTOWN

No. \_\_\_\_\_

RESOLUTION

R89 - 2024

*Introduced by the Administration on June 5, 2024*

**Authorization of Cooperative Contract(s) in an amount greater than \$40,000.00 to provide the City with various goods/services.**

***Resolved by the Council of the City of Allentown, That***

**WHEREAS**, Article 130.16 of the City’s Administrative Code (recodified as §5-21) requires City Council approval by Resolution for the award of contracts or engagement of professional services.

**WHEREAS**, it is the desire of the City of Allentown to enter into an agreement with the aforementioned Contractor, for the use and purpose indicated in supporting the Recommendation of Award of Bid:

<b>Name Contractor/Consultant</b>	<b>of</b>	<b>Project or Contract Reference</b>	<b>Description of Service(s)</b>
Lobar Associates, Inc.		Req #21-002819	Recycling Drop Off Center – Pole Building
Micro Works Computer Center		Req #22-002030	Cisco Nexus and Catalyst Switches for Fairview

**NOW, THEREFORE, BE IT RESOLVED** , on this the 5<sup>th</sup> day of June, 2024, that the Council of the City of Allentown, hereby authorizes the Mayor and/or such other City officials as deemed appropriate by the City Solicitor, to sign and execute a Contract or Amendment and such other agreements and documents as are deemed by the City Solicitor to be necessary and/or related thereto, with the above named contractor/consultant, for the project identified.

**SUBJECT:** Request for Contract Award and Approval by City Council Pursuant to City Ordinance, Article 130.16

Project or Contract Reference: Req #21-002819 and Req #22-002030

**TO:** City Council, City Clerk, and Council Solicitor

**FROM:** Mark Shahda and Gerry Anthony, Department Head(s)

**DATE:** May 23, 2024

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Pursuant to City Ordinances, Article 130.16, this Recommendation of Award is before City Council for its approval and award of the contract.

- Check Type of Contract or Change:

X      Awarded contracts over \$40,000.00 done through cooperative purchasing.

The contract is for over \$40,000.00 and required to be competitively bid under the City Code. We have advertised the above referenced project and received qualified bids/proposals.

The engagement of professional services. We have received and reviewed a proposal or proposals for professional services in connection with above referenced project or requirement for professional services.

- The contract appropriation or price increase **is** included in this year's budget
- List the Vendor's name, address and proposed sum, of any and all **alternate** quotes/received, if any.

N/A

- List the name and description of the **recommended** Contractor/Vendor, include the following:

Department Req # Contractor/Vendor	Item	Contract Consideration	Funding Source	Name of Coop
Recycling 21-002819 Lobar Associates, Inc.	Recycling Drop Off Center – Pole Building	\$82,065.87	085-03-8005-0001-76	Keystone Purchasing Network JOC Contract # 2021JOCC-41
IT 22-002030 Micro Works Computer Center	Cisco Nexus and Catalyst Switches for Farview	\$66,330.51	000-07-0604-0001-72	COSTARS # 003- E22-625

- Contract Term:

N/A

- List any renewal term options and duration of each renewal, if any:

N/A

- Maximum dollar value of all renewals provided for beyond the original term as if all renewals were exercised:

N/A

A vote of final approval is requested of the members of Council and by passing the accompanying resolution, this Contract will be deemed approved and awarded.

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By: Mark Shahda and Gerry Anthony, Department Head(s)

Copies To: Mayor  
Director of Finance  
Purchasing  
Controller

Attachment: proposed resolution