

- **What Department or bureau is Bill originating from? Where did the initiative for the bill originate?**

Building Standards & Safety

- **Summary and Facts of the Bill**

In order to better support the office, assist in collecting statistics working with the Disruptive Contact Reports from APD, work with customers and set up training; the Housing Coordinator position will be eliminated and an Office Manager position will be created.

- **Purpose – Please include the following in your explanation:**
 - **What does the Bill do – what are the specific goals/tasks the bill seek to accomplish**
 - **What are the Benefits of doing this/Down-side of doing this**
 - **How does this Bill related to the City's Vision/Mission/Priorities**

To help the office operate more efficiently and increasing productivity

- **Financial Impact – Please include the following in your explanation:**
 - **Cost (Initial and ongoing)**
 - **Benefits (initial and ongoing)**

There will be an cost savings to the City of approximately \$9,000 dependent upon the candidate accepting the position.

- **Funding Sources – Please include the following in your explanation:**
 - **If transferring funds, please make sure bill gives specific accounts; if appropriating funds from a grant list the agency awarding the grant.**

The Office Manager position will be created through the elimination of the Housing Coordinator position.

- **Priority status/Deadlines, if any**
- **Why should Council unanimously support this bill?**

For the efficiency and cost savings