

Posting Year:	Posting Date:	Posting #	Doc #
" Period:		Ref #	Initials:

**CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM**

TO: Seth O'Neill, Director	FROM: Dana Giannini, HR Coord.
BUREAU: Department of Finance	BUREAU: Human Resources

**TRANSFER DETAIL**

Date of Request	18-Oct-22	Fund:	Transfer Amount:	\$11,828.00
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**FROM (DEBIT)**

ACCOUNT (All 15 digits) and ACCOUNT TITLE	TRANSFER AMOUNT (\$)	ORIGINAL APPROPRIATION (\$)	CURRENT ACCOUNT TOTAL (\$)	ACCOUNT TOTAL AFTER TRANSFER (\$)
000-06-0603-0001-34	\$11,828.00	52,600.00	\$25,850.12	14,022.12
Trainings				-
				-
				-
				-
				-
				-
				-
				-

**TO (CREDIT)**

000-06-0603-0001-46	\$11,828.00	\$37,855.60	\$3,755.17	15,583.17
Other Contracts				-
				-
				-
				-
				-
				-

**Reason Transfer is Required:**

Old Invoice not posted and funds not available any longer, advised by Jessica B to request transfer. Target Solutions invoice for 11,828.00 2/1/22 - 1/31/23 for LMS.

**Reason Funds are Available for Transfer:**

Money was available due to confrences not being attended due to short staffing. We had budgeted \$20K for SEIU education reimbursement, but has not been used this year.

**TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS**

<input type="checkbox"/>	Amount not more than \$5,000.00		
X	Amount is greater than \$5,000.00		
Department Head/Deputy Director:		Date:	10/21/22
Director of Finance/Deputy Director:		Date:	10/21/22
City Controller (if amount is greater than \$5,000):		Date:	10-21-22
Mayor/Managing Director (if amount is greater than \$5,000):		Date:	10-21-22
Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04:		Date:	

**CITY COUNCIL**

Cynthia Mota, President	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Ed Zucal, Vice President	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Candida Affa, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Ce-Ce Gerlach, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Daryl Hendricks, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Natalie Santos, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Joshua Siegel, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date: