



# Allentown

435 Hamilton Street  
Allentown, Pa. 18101

## Meeting Agenda - Final

### City Council

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Wednesday, February 15, 2023

6:30 PM

Council Chambers

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#### Invocation:

#### Pledge to the Flag

#### Roll Call

#### Courtesy of the Floor

#### Courtesy and Privilege of the Floor Rules

*Please observe the Rules of Council when addressing the body. A full copy of Council Rules can be found on the city website or by email if you contact Council office.*

*There are multiple opportunities to address Council. Individuals can speak during Courtesy of the Floor (addressing items not on the agenda) and during Bills and Resolutions on Final Passage and Introduction. When given the Floor, please go to the podium and state your name and address. All remarks must be directed towards the presiding officer or council as a body; not a particular Council member or elected official, the audience or city staff. Unless otherwise determined, individuals shall have three minutes to address council and individuals representing a bona-fide group shall have five minutes. Privilege of the Floor will not be extended for personal insults or personal attacks on any individual, name calling or other behavior that is inconsistent with the purpose and intent of conducting official business. Please address council as a body. Refrain from using offensive language, cursing and making noises while other people are speaking. Act with decorum. Remove your hat and turn cell phones off.*

*(Council Speaking Rules: Members and others given the privilege of the floor will address the Presiding Officer. The Presiding Officer will extend the courtesy to the Councilperson(s) responsible for introducing legislation the opportunity to speak first. Each member will have the right to speak twice on any subject. No Member will be allowed to speak more than twice on any subject without permission of the Presiding Officer. No Member will speak more than three (3) times on the question without the unanimous consent of all the Members present.*

#### Contract Approvals

R40

Authorization for Contract with Response Alert, LLC, in the amount of \$72,735.30 to provide and implement a Lone Worker Emergency Alert System across multiple departments and facilities of varying sizes and scopes. Specifically, the City needs a system that is easy to use and maintain, provides timely alerts, is highly reliable and accurate, and provides coverage within many different environments. There were multiple bidders; the contract is for three (3) years, upon written consent the contract term may be extended for up to two (2) additional one (1) year terms. Response Alert, LLC, is a small business.

**Sponsors:** Administration

**Attachments:**      [R40 Response Alert](#)

R41

Authorization for Contract with Ross Body & Frame Works, Inc. d/b/a A-1 Towing Service for a total estimated sum of \$10,000 per contract year to provide towing services for City Fleet vehicles to the City of Allentown. The City of Allentown currently operates a fleet of 620 vehicles and equipment. This project was competitively bid, one (1) response was received.; the contract is for one (1) year, upon written consent the contract term may be extended for up to four (4) additional one (1) year terms.

**Sponsors:**      Administration

**Attachments:**      [R41 Ross Body & Frame Works](#)

## Minutes of Previous Meeting

February 1, 2023 Budget and Finance Committee Meeting Minutes

**Attachments:**      [February 1, 2023 Budget and Finance Committee Meeting Minutes](#)

February 1, 2023 Community and Economic Development Committee Meeting Minutes

**Attachments:**      [February 1, 2023 Community and Economic Development Committee Meeting I](#)

February 1, 2023 City Council Meeting Minutes

**Attachments:**      [February 1, 2023 City Council Meeting Minutes](#)

## Communications

## Old Business

**REPORTS****Budget and Finance: Chair Napoli, Hendricks, Gerlach**

The Committee met this evening; the next meeting is scheduled for February 22 – we are scheduled to have our previous auditors review the CAFR.

**Community and Economic Development: Chair Mota, Napoli, Affa**

The committee met last Wednesday and reviewed the department's priorities, it was very informative, and we would like to thank the director and staff for the dialogue; the next meeting is scheduled for February 22 at 5:30.

**Human Resources, Administration and Appointments: Chair Santos, Zucal, Napoli**

The Committee has not met since the last council meeting; there are no future meetings scheduled at this time.

**Parks and Recreation: Chair Gerlach, Affa, Mota**

The Committee has not met since the last council meeting; the next meeting is scheduled for March 1 at 5:30 PM to review items being introduced this evening, priorities of the department and a look at the current draft of revisions to the Recreation Commission legislation.

**Public Safety: Chair Affa, Hendricks, Zucal**

The Committee met this evening. We are going to schedule a meeting on March 8th at 6 PM. I am planning to systematically look at quality of life issues that many of our resident's face day in and day out in the city. There are some moments when I think we are becoming too preoccupied with the grand issues like trying to solve the housing crisis and dealing with all types of social problems, while forgetting quality-of-life issues. This list includes unruly neighbors, trash, noise, parking issues, public nuisance establishments, vacant lots, loud parties, property maintenance issues, bikes, transience, and public health issues.

The plan is to invite individuals from neighborhoods with an aim to take testimony, create a list of issues that need to be dealt with relating to quality-of-life concerns, examine current legislation, review the city's effort to deal with the issues, and look at tracking the city's response to these issues to achieve more accountability. In addition, I would like representatives from agencies that deal with quality-of-life issues: police, public works, and community and economic development department to be available and spell out the lanes we have for dealing with these issues.

**Public Works: Chair Zucal, Santos, Hendricks**

The Committee has not met since the last council meeting; the next meeting is scheduled for March 1 at 6:15 PM to review Bill 10, which is being introduced this evening - a street dedication for John Snyder, former Little League President of the East Side Memorial Little League.

**Rules, Chambers, Intergovernmental Relations, and Strategy: Chair Hendricks, Mota, Gerlach**

The Committee met on February 8th and forwarded an item on this evening's agenda; a future meeting has not yet been scheduled.

**Controller's Report (3 minutes and 5 seconds)****Mayor's Report (3 minutes)**

Controller Reports

**Attachments:**      [Accts Payable - Jan 2023](#)  
                                 [Bank Rec - Nov 2022](#)  
                                 [P Card Review](#)

**ORDINANCES FOR FINAL PASSAGE (To be Voted On):**

## Bill 2

Repealing and replacing Chapter 406, Administrative Code, Nuisance Abatement with procedures drawn from the Third-Class City Code.

**Sponsors:**            Administration

**Attachments:**        [Bill 2 - Nuisance Abatement](#)  
                                 [Ordinance - Nuisance Abatement 1-24 revisions \(003\)](#)

## Bill 5

Amending the Police Pension Fund Ordinance with various editorial revisions to enhance its clarity.

**Sponsors:**            Administration

**Attachments:**        [Bill 5 Police Pension Ordinance 2023 revision](#)

## Bill 4

Amending the 2023 ARPA Fund by transferring One Hundred Thousand (\$100,000) Dollars from the ARPA Fund to the General Fund to develop and evaluate a pilot Credible Messenger Program; and One Million Two Hundred Thousand (\$1,200,000) Dollars from the ARPA Fund to the Capital Fund to cover expenses for the Irving Pool Project.

**Attachments:**     [Bill 4 ARPA Funding Pool and RFP for CMP](#)  
[Info/links to various models](#)  
[Opportunity--RFP-128-2021-Messenger-Program-06-29-2021-94623 \(1\)](#)  
[CDC 2016 technicalpackage](#)  
[09282022\\_RFP\\_LCWFSfJIY](#)  
[Credible-Messenger-RFP\\_July-8-2016\\_Revised-2](#)  
[RFP 682 Credible Messenger \(1\)](#)  
[Proposal to evaluate PNLVs Violence Prevention Program](#)  
[Cure the Violence Feasibility Study](#)

## CONSENT AGENDA

R42

Appoints Joseph McMahon to the WATER AND SEWER (LEASE AND OPERATIONS) COMPLIANCE REVIEW BOARD term to expire 1/01/2027

**Attachments:**     [R42 - McMahon](#)

R43

Sewage Planning Module at Lincoln Leadership Academy Foundation – New Middle School at 1414 E. Cedar Street

**Attachments:**     [R43 Lincoln Leadership Academy New Middle School at 1414 E. Cedar Street - Sewage Planning Module 1414 E. Cedar Street](#)

## RESOLUTIONS FOR FINAL PASSAGE (To be Voted On):

R44

Police Officer Appointment

**Sponsors:**     Administration

**Attachments:**     [R44 - Police Officer Appointment](#)

R45

Appointment of Zoning Supervisor - Melissa Velez

**Sponsors:**     Administration

**Attachments:**     [R45 Zoning Supervisor - Melissa Velez](#)

## ORDINANCES FOR INTRODUCTION (To be referred to Committee with public comment prior to referral)

Bill 6     Refer to Parks and Recreation

Amending the 2023 Capital Fund Budget to provide for a transfer of funds within the Skatepark Development Capital Project in the amount of Twenty-One Thousand Three Hundred and Fifty-One Dollars and Seventy-Two Cents (\$21,351.72). The purpose of this transfer is to purchase new lighting to be installed by the Parks and Recreation Department.

**Sponsors:** Administration

**Attachments:** [Bill 6 Skate Park Equipment](#)

Bill 7 Refer to Parks and Recreation

Amending the 2023 Capital Fund Budget to provide for a transfer of Five Hundred Ninety-Five Thousand Dollars (\$595,000.00) from the Pools and Spray Park project fund and Five Thousand Dollars (\$5,000.00) from the Auburn Cross Trails project fund to the Irving Pool Improvements fund to provide the necessary funding to complete construction.

**Sponsors:** Administration

**Attachments:** [Bill 7 Irving Pool Transfer](#)

Bill 8 Refer to Community and Economic Development

Amending the Part Two General Legislation, Chapter 298 Flood Control, Article VIII Existing Structures in Identified Floodplain Areas, Section 38 Improvements, Part E by repealing it in its entirety.

**Sponsors:** Administration

**Attachments:** [Bill 8 Flood Control Amendment](#)

Bill 9 Refer to Community and Economic Development

Provides for the expenditure of certain monies received by the City of Allentown under Title I of the Housing and Community Development Act of 1976, as amended; The Homeless Emergency Assistance and Rapid Transition to Housing Act of 2009; and Title II of the National Affordable Housing Act of 1990, as amended; for the purpose of undertaking programs of housing and community development within the city.

**Sponsors:** Administration

**Attachments:** [Bill 9 DCED ESG Accounts](#)

Bill 10 Refer to Public Works

Providing that a section of Ann Street on the east side of Allentown between East Maple Street, South Albert Street, East Walnut Street and South Bradford Street, be called "John Snyder Way."

**Attachments:** [Bill 10 Renaming the Street Surrounding Ann Street between East Maple, South](#)

[Dedicating City Assets](#)

[John Snyder Way 1](#)

Bill 11 Refer to the City and Lehigh Valley Planning Commissions, and the Community and Economic Development Committee

Amending the Zoning Map and Zoning Ordinance of the City of Allentown by (i) rezoning certain parcels to B- 5 Urban Commercial District, and (ii) providing for a repealer clause, a severability clause, and an effective date.

**Attachments:** [Bill 11 115 Riverside Drive and 51 N. Front Street from B LI to B5](#)

[115 Riverside Drive and 51 N. Front Street - Rezoning Petition Documents II](#)

[115 Riverside Drive and 51 N. Front Street - Rezoning Petition Documents](#)

**Request to suspend rules, introduce this and send to committee**

Bill 12 Refer to Public Safety

Amending the 2023 Fire Department Uniforms budget to provide for a supplemental appropriation of funds received from the Federal Emergency Management Agency to provide for the purchase of 8 complete sets of NFPA 1971 approved turnout gear for our new recruits. This ensemble will include a turnout coat, pants, helmet, one pair of boots, two pairs of gloves, two hoods, and an individual face piece which is properly fit-tested.

**Sponsors:** Administration

**Attachments:** [12 - Fire Uniforms](#)

**RESOLUTIONS FOR INTRODUCTION (Can be voted on or Referred to Committee):**

R46

Approves 17 transfers: \$1,267,922.34 in Fire Administration & Operations Correcting 2022 Negative Personnel Balances - \$87,917.84 is available within the Fire Admin Program, \$987,258.59 in Information Services for All Expenses for the Project were Charged to the Original Account Given of 001-07-3000-2119-76; \$391,909.27 in EMS Correcting 2022 Negative Personnel Balances; \$358,894.65 in Police Operations Correcting 2022 Negative Personnel Balances; \$63,904.50 in PW – Fleet for No Personnel Wages Were Budgeted in the New Garage Program in Nov – Dec 2022/\$51,494.16 is available within the program; \$33,852.37 in Police Academy Correcting Negative Personnel Balances for 2022; \$33,182.43 in Traffic Planning Correcting Negative Personnel Balances for 2022; \$16,405.66 in Correcting Negative Personnel Balances for 2022; \$13,592.44 in Trexler Grounds Maintenance for Permanent Wages, Temporary Wages, Premium Pay & FICA were underbudgeted in 2022 in the Trexler Account; \$9,000.00 in Public Works for the Funds Needed to be Transferred So They Are Available in the Correct Account – Public Works; \$8,862.91 in CED Director – Administration Correcting Negative Personnel Balances for 2022; \$8,000.00 in Public Works for the Funds Needed to be Transferred So They Are Available in the Correct Account – Public Works; \$7,613.86 in Mayor for Longevity & FICA Were Underbudgeted in 2022; \$6,765.00 in Human Resources Needed to Cover Tuition Reimbursements and Certificate Bonuses; \$5,851.80 in PW – Tech Services Correcting Negative Personnel Balances for 2022; \$5,556.12 in HR Correcting Negative Personnel Balances for 2022; \$5,259.96 in Public Works – Office of Compliance for Temporary Wages & Premium Pay Were Underbudgeted for 2022.

**Sponsors:** Administration

**Attachments:**      [R46 Transfer Funds](#)  
[Solid Waste](#)  
[Public Works](#)  
[Information Services](#)  
[Needed To Cover Tuition Reimbursements and Certificate Bonuses for 2022](#)  
[Longevity & FICA Were Underbudgeted in 2022](#)  
[Temporary Wages & Premium Pay Were Underbudgeted for 2022](#)  
[Correcting Negative Personnel Balances for 2022](#)  
[Correcting Negative Personnel Balances for 2022 - \\$33,182.43](#)  
[Correcting Negative Personnel Balances for 2022 - \\$5,851.80](#)  
[Correcting Negative Personnel Balances for 2022 - \\$33,852.37](#)  
[Correcting Negative Personnel Balances for 2022 - \\$5,556.12](#)  
[Correcting Negative Personnel Balances for 2022 - \\$8,862.91](#)  
[Permanent Wages, Temporary Wages, Premium Pay & FICA Were Underbudgeted](#)  
[Correcting 2022 Negative Personnel Balances](#)  
[Correcting 2022 Negative Personnel Balances \\$391,909.27](#)  
[No Personnel Wages Were Budgeted In The New Garage Program in Nov - Dec](#)  
[Correcting Negative Personnel Balances for 2022 - \\$87,917.84 Is Available With](#)

R47    Refer to Community and Economic Development  
Denial of a Certificate of Appropriateness – 1024 W. Chew Street

**Sponsors:**            Administration

**Attachments:**        [R47 HARB Resolution to DENY - 1024 W Chew St](#)  
[1024 W Chew Street -Final Review](#)

## **NEW BUSINESS**

## **GOOD AND WELFARE**

## **ADJOURN**

*Council meetings are held on the first and third Wednesday of each month beginning at 6:30 pm in Council Chambers. For copies of the agenda or meeting announcements, please visit our website at [www.allentownpa.gov](http://www.allentownpa.gov) or contact the Clerk at [Michael.Hanlon@allentownpa.gov](mailto:Michael.Hanlon@allentownpa.gov) to receive an email notice of the meetings.*