



# Allentown

435 Hamilton Street  
Allentown, Pa. 18101

## Minutes - Final

### City Council

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Wednesday, January 17, 2024

6:30 PM

Council Chambers

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**15-6590**

Proclamation for James B. "Jim" Martin, Former Lehigh County District Attorney

Mr. Daryl Hendricks stated good evening all and started the meeting having a distinguished member of the law enforcement community with them tonight that they will be presenting a proclamation in his honor. It is from Mayor Matt Tuerk and the Council of the city of Allentown. He read the Proclamation to James B "Jim" Martin. He also recognized another distinguished member of the law enforcement community with them tonight, that would be the county Sheriff Joseph Hanna, former Allentown Police Officer. He thanked them for their service and their accomplishments. It is much appreciated. He asked if anybody else had any comments that they would like to make.

Mr. Ed Zucal stated that he would say this that he always admired Jim. His integrity and his class are above the top that you can possibly get. There was a time that he was not against prosecuting some of our own which is a hard thing to do when they consider themselves as family. He stated that he has a little bit of a different story and Jim probably going to remember this. As a result of Jim, he actually has an "Oscar" at home. Back in 2007, Jim was running for his term in 2008 and himself and Christie Correa (sp) were chosen to do a commercial down at Canal Park and it was for his 2008 Campaign and when it was all said and done, he got the top male actor in a starring role. He stated thanks Jim.

Former District Attorney Jim Martin stated all it showed was your back.

Ms. Candida Affa stated that Jim Martin is someone that she truly respects. He is everything that a DA should be. She stated that when she thinks of a District Attorney she thinks of Jim Martin: tough, fair, knows the law, and has been such an asset to our community. He is also a decent golfer and she is hoping in his retirement that they can hook up on links. She stated congratulations and good luck in your retirement, Jim. You are going to be missed

Ms. Cynthia Mota thanked Mr. Martin for his service to Lehigh County and wished him well in his retirement. She stated please, when you go golfing

in the Dominican Republic, let them know. They would like to come along.

Former District Attorney Jim Martin stated February 15.

Ms. Cynthia Mota stated very tempting. Thank you.

Mr. Santo Napoli stated lastly he wants to thank him for his service. He stated that they did not run into each other much and he guesses that is a good thing. He thanked him for his service of 25 years. It is much appreciated.

Former District Attorney Jim Martin stated three weeks short of 26.

Ms. Candida Affa asked Former District Attorney Jim Martin if he would like to say anything.

Former District Attorney Jim Martin stated no. Thanks. Thank you all.

Mr. Daryl Hendricks said to Former District Attorney Jim Martin to enjoy your retirement. It is much deserved. Thank you for your lengthy term of service to the citizens of the Lehigh County.

### **Invocation:**

### **Pledge to the Flag**

**Roll Call: Cynthia Mota, Santo Napoli, Candida Affa, Ce Ce Gerlach, Daryl Hendricks, Natalie Santos, Ed Zucal**

### **Courtesy of the Floor**

### **Courtesy and Privilege of the Floor Rules**

Ms. Sharon Finnegan, Shantz Road, stated when President Biden visited the other day, there were two peaceful protests calling for a Cease Fire in Gaza and there were two very different responses. In Emmaus, the group protested and there was no issue and no incidents. In Allentown, Police equipped with riot gear cordon them off on Lehigh Street for hours. The group was My Lehigh Valley (MYLV). A youth led group that encourages prayer, advocacy and pushing politicians for change. These are our community members, our neighbors, our family, our friends, and people we work with. She is just giving voice to their concerns. She hopes that they are all permitted to do. She stated that her question is and she knows that it will not be answered tonight is what is the written policy on the police response on peaceful protest. What is that written protocol that officers are instructed to follow. Although there is nothing that can be done about the \$11 million in ARPA funds that were designated to build Allentown's and she does not know what it would be called the Cop City equivalent for

tactical training and mock situations and practice, but her fear is that this type of response would become the norm. The more militarize that it would become. It is the old saying is that if that is all you have in your toolbox is a hammer, everything looks like a nail. Again, it is too late to change any funding, but it is a shame that they don't allocate more money to alleviate poverty. When every child in the Allentown School District qualifies for a free lunch. Someone mentioned that at a December 6th meeting. They know that child homelessness and childhood poverty rates are a disgrace. She stated again, she hopes that this kind of Swat Team Response is not the protocol going forward.

Ms. Cynthia Mota thanked Ms. Finnegan for her comments. She stated since you have questions, do you mind if you put your phone number and email on there.

Ms. Finnegan stated that she did put them on there.

### Contract Approvals

**Council approves a resolution acknowledging that proper procurement procedures were followed pursuant to the city code. The clerk reads the resolution, Sarah McNeil, the Purchasing Agent, is available to explain the process. After an explanation, comments are taken from the dais and the floor before Council votes.**

[15-6566](#)

R1

Authorization for a change order in the amount of \$52,484.86 with Canon Solutions America, Inc. to supply printers and multifunction machines along with support and maintenance of the equipment. The original contract was for \$ 89,740, the addition would bring the contract to a new total of \$142,224.86

**Sponsors:** Administration

**Attachments:** [R1 Change Order - Canon](#)  
[Resolution #30773](#)

Ms. Cynthia Mota thanked Mr. Hanlon and asked who do we have on Teams.

Ms. Sarrah McNeil stated that Canon is a previously awarded contract that is requesting additional funds in the amount of \$52,484.86. This is due to the original amount not factoring in the fixed maintenance charges for the term of the contract and due to monthly overages that have incurred due to monthly mailers and other numerous city documents being printed in color. Due to the cost of the Change Order being over 10 percent over the contract, the amount is being presented for Council.

Ms. Cynthia Mota thanked Ms. McNeil and asked if there were any comments from the dais or comments from the public.

**Yes:** 7 - Cynthia Mota, Daryl Hendricks, Ed Zucal, Natalie Santos, Ce-Ce Gerlach, Candida Affa, and Santo Napoli

Enactment No: 30773

[15-6564](#)

R2

Authorization for Contract with Michael Baker International, Inc. in the amount of \$312,000 to assist with developing a Safe Streets and Roads for All Action Plan to prioritize safety enhancements and justify essential investments, bid through the RFP process, three bidders, 3 year contract with one year optional extension.

**Sponsors:** Administration

**Attachments:** [R2 Safe Streets Contract](#)  
[Resolution #30774](#)

Ms. Sarrah McNeil stated that this was done as RFP 2023 - 42 and was advertised on October 20, 2023. On November 17, 2023, a public opening was held and the city received five proposals. Two proposals were rejected. The Evaluation Committee held both technical and cost evaluations. The proposals were evaluated on the ability to meet the RFP requirements and after all evaluations were conducted, the committee decided to hold oral interviews. The committee made the recommendation to award based on the firms qualifications and overall score. The committee is recommending an award to Michael Baker International Inc.

Mr. Ed Zucal asked exactly what are they going to do for almost \$1 million.

Mr. Mark Shahda stated that this contract with Michael Baker, the city is bringing them onboard and they will develop a Safety Action Plan for the city. This contract here is fully funded through SS4A Grant that the city received. A series of nine community engagement meetings and surveys will be conducted to gather information from residents, public safety entities, City Council members, and other stakeholders throughout the city. The information that is received will then be utilized, developed and incorporated into the Safety Action Plan which will be further developed into our Vision Zero Plan.

Mr. Ed Zucal stated that his question is what exact does that entail. What's the Vision Plan or the actual action that's going to take place.

Mr. Mark Shahda stated that is when they will meet with the stakeholders and citizens to see what they would like from the city to make the city a safer place for bicyclist, pedestrians. They are going to give recommendations on enhanced crosswalks, different safety techniques that

would get implemented in the city to make it safer for everyone.

Mr. Ed Zucal thanked Ms. Mota.

Ms. Cynthia Mota thanked Mr. Zucal.

Mr. Santo Napoli stated just to be clear of the wording is it \$312,000 for three years or \$312,000 annually.

Mr. Mark Shahda stated \$312,000 for up to three years. They are thinking that the consultant will have his study completed within 12 months.

Mr. Santo Napoli stated that his question is after the three years, it will be \$312,000.

Mr. Mark Shahda stated that is correct.

Mr. Santo Napoli stated that he wants to make sure it is not annual, per year. For the one year extension, did they offer an amount or is that up to negotiations in three years.

Mr. Mark Shahda stated that is up to the negotiations.

Ms. Cynthia Mota thanked Mr. Napoli.

Ms. Ce Ce Gerlach asked why were the two bids rejected.

Ms. Sarrah McNeil stated that one was rejected because they included costs from their Technical Proposal and another was rejected because they changes and amended parts of the city's solicitation that they posted.

Ms. Ce Ce Gerlach stated that this name is familiar and she has seen this name come up for a contract before, but this time what he is going to be doing is implementing this Vision Zero Policy that Council hasn't voted on yet.

Mr. Mark Shahda stated that is correct. The Vision Zero will work in conjunction with the Action Safety Plan that Michael Baker is developing. They work hand and hand with one another.

Ms. Ce Ce Gerlach asked will they end up once they discuss this Vision Zero Policy having to hire another consultant or outside entity to help implement that Vision Zero Policy.

Mr. Mark Shahda stated no.

Ms. Ce Ce Gerlach stated that Michael Baker will be the guy. It won't just be vehicles, it will be bikes and what not.

Mr. Mark Shahda stated that he will be the guy developing that Safety Plan and once that Safety Plan is finalized, then they will be going out looking for a grant opportunities for implementation. He stated bikes, pedestrians, roundabouts, a different traffic techniques and 10 different conceptual designs that they will be able to choose from as far as implementation. It is really going to be based off of citizen input. Anything they gather from these public meetings, will be considered for implementation.

Mr. Daryl Hendricks asked about the public meetings that are going to be held. Are they going to be random meetings? Will they be with the Crime Watch Groups or how would they be?

Mr. Mark Shahda stated that has not been determined yet, but they will be in different parts throughout the city.

Mr. Daryl Hendricks stated that it will encompass the entire city.

Mr. Mark Shahda stated yes.

Ms. Cynthia Mota stated hopefully a lot of community meetings, right. She stated that hopefully at a good time, like 5:00 or 6:00 and even weekends.

Mr. Mark Shahda stated there will be up to nine community meetings. He stated absolutely. They can arrange that.

Ms. Ce Ce Gerlach asked is this Michael Baker International based out of Pittsburgh with 100 offices nationwide.

Mr. Mark Shahda asked Ms. McNeil if she had that information by chance.

Ms. Sarrah McNeil stated let me pull up the proposal real fast.

Mr. Santo Napoli stated that he believes they are an Allentown business. They have an office in Center City Allentown.

Ms. Sarrah McNeil stated that the address they have listed in their proposal says 100 Airside Drive, Moon Township, PA is the address they provided the city with.

Ms. Cynthia Mota asked if anybody else had information about this.

Mr. Mark Shahda stated that they do have a local office at 6th and Hamilton Streets.

Ms. Ce Ce Gerlach stated at least we don't have to pay for transportation and food and all the other stuff.

Mr. Mark Shahda stated that is correct.

Ms. Cynthia Mota asked if there were any other comments or comments from the public.

**Yes:** 7 - Cynthia Mota, Daryl Hendricks, Ed Zucal, Natalie Santos, Ce-Ce Gerlach, Candida Affa, and Santo Napoli

Enactment No: 30774

## Minutes of Previous Meeting

[15-6526](#) November 15, 2023 City Council Meeting Minutes

**Attachments:** [November 15, 2023 City Council Meeting Minutes](#)

**Yes:** 7 - Cynthia Mota, Daryl Hendricks, Ed Zucal, Natalie Santos, Ce-Ce Gerlach, Candida Affa, and Santo Napoli

[15-6563](#) December 20, 2023 City Council Meeting Minutes

**Attachments:** [December 20, 2023 City Council Meeting Minutes](#)

**Yes:** 7 - Cynthia Mota, Daryl Hendricks, Ed Zucal, Natalie Santos, Ce-Ce Gerlach, Candida Affa, and Santo Napoli

[15-6543](#) January 2, 2024 City Council Meeting Organizational Meeting Minutes

**Attachments:** [January 2, 2024 City Council Organizational Meeting Minutes](#)

**Yes:** 7 - Cynthia Mota, Daryl Hendricks, Ed Zucal, Natalie Santos, Ce-Ce Gerlach, Candida Affa, and Santo Napoli

## Communications

Mr. Santo Napoli stated that he will make a quick comment. Visitors to City Council are encouraged to use the government deck next door. Mr. Hanlon the Clerk has Chaser tickets that will pay for your parking when you attend City Council meetings.

Ms. Cynthia Mota thanked Mr. Napoli.

## Old Business: NONE

**REPORTS****Budget and Finance: Chair Napoli, Hendricks, Gerlach**

The Committee met on January 10 and reviewed the finance reports; the next meeting is scheduled for January 31st at 5:30 PM.

**Community and Economic Development: Chair Hendricks, Mota, Napoli**

The committee has not met since the last council meeting; the next meeting is scheduled for January 31st at 6:30 PM.

**Human Resources, Administration and Appointments: Chair Affa, Napoli, Santos**

The Committee has not met since the last Council meeting; there are no future meetings scheduled at this time.

**Parks and Recreation: Chair Santos, Affa, Gerlach**

The Committee has not met since the last Council meeting; there are no future meetings scheduled at this time.

**Public Safety: Chair Zucal, Hendricks, Mota**

The committee met this evening; there are no future meetings scheduled at this time.

**Public Works: Chair Gerlach, Affa, Zucal**

The Committee has not met since the last Council meeting; there are no future meetings scheduled at this time. Hopefully, soon they will have a meeting talking about priorities for the year.

**Rules, Chambers, Intergovernmental Relations, and Strategy: Chair Mota, Napoli, Gerlach**

The committee has not met since the last Council meeting; there are no future meetings scheduled at this time.

**Water and Sewer Compliance Meeting Report: 2023** Chair Zucal stated that he is ending his last term and there were notes or questions from the last meeting. The notes are available to be viewed and from here on Ms. Gerlach will handle the Water and Sewer Compliance meetings.

**Controller's Report (3 minutes)**

Mr. Jeffrey Glazier stated that he has a Report this evening on the September P-Card Audit. This was released on January 9th. They reviewed 109 Statements. The number of documents in that Statement was 661 invoices. The total dollar amount was \$284,000. He stated that this is for September. They did not get this Report until December 27 which is probably two months later than it should have been. What they decided to do is take a look at how invoices were entered into Eden by the departments and just to refresh everyone's memory, a P-Card purchase can be made



at anytime and the vendor gets paid immediately. When the P-Card Statement is received, the total of the P-Card is immediately paid by the city. For book reporting services, the corresponding expenses are not encumbered until the invoices are entered into Eden for approval. This is important, especially at the end of the year because if that invoice is not entered and the money is not encumbered then when they make decisions in this room, they may not be doing it with the most accurate of numbers. He pointed out once again, they did not get September until December 27. The numbers aren't huge, but they could be. They still don't have October yet. they still don't have November yet. December, they won't be getting until sometime in January anyway. The encumbered expenses are not posted in the General Ledger until all entries for the P-Card Statement are entered into Eden process by AP and there is a difference between encumbering the money which happens when you enter the invoice and then when everything is entered and complete, it gets posted. Encumbrances are pretty good and that gives you a really good idea of what you got. Part of the problem is that an invoice is not even being entered in a timely matter. Some invoices. Per the Purchasing Handbook, all transactions should be reconciled against the monthly statements within three days of the statement received. All the original receipts should be attached to the monthly statement and the cardholder supervisor should sign the monthly statement. The signed monthly statement with the original receipt should be forwarded to the Treasury Department. For September 2023, the P-Card billing statement came out on 10/2/23. The total of the P-Card Statement was as mentioned \$284,000 and some change. Due to the delay in the P-Card entry into Eden, the P-Card Statement was posted into Eden on 12/26/23. What they decided to do was use a seven day measure for timeliness. Cut a little more slack. So that meant that they deemed invoices entered after 10/9/23 to be late. Of the 661 invoices that made up the Statement, 61 of them were entered seven days late, after seven days. In 30 days, 37 of them of that 61 that were entered between 31 and 60 days, 22 and over 60 days there were two still outstanding. And, that is why September could not be closed in a timely fashion. This information has been communicated numerous times to the administration. And, they have certainly seen Purchasing taking additional steps to encourage the departments to report and take care of these transactions in a more timely manner. He stated that if you want more details you already got this Report. He stated that he submitted it to the Clerk in the beginning of December. He would be happy to answer any questions in the future going forward. The only other issue was the sales tax was paid on two invoices. The department was advised and they got reimbursed for one and it looks like for the second one, a refund was not requested. He stated that is his Report for this evening.

Ms. Cynthia Mota asked if there were any comments from the dais.

Mr. Ed Zucal asked who is in charge of these P-Cards as far as getting them entered properly and on-time. He stated we are three months behind. That is insane. That is not how you do business as you know.

Mr. Jeffrey Glazier stated that he agrees with him. The individual department heads are responsible for making sure that things are done in a timely manner. Each of the cardholders also signs an agreement that they agree to abide by this. Maybe Purchasing needs a bigger stick, but he can tell them over the last six weeks, they stepped up their game to encourage people to get things done in a more timely manner. He can see Mr. Zucal is frustrated. He stated that the Controller's office is frustrated to because you get September at the end of the year. If changes need to be made, the window is closing very, very quickly. They understand when January comes and the December Statement comes at the end of January, there isn't a whole lot they can do if there are errors there, but they certainly don't understand that and really find thoroughly unacceptable that September, October, and November are going to be so late. Just to reiterate, Purchasing is certainly stepped up to the plate over the last four to six weeks and encouraging people to get things done in a more timely manner. He is hopeful that this won't be an issue going forward.

Ms. Cynthia Mota asked if there were any other comments from the dais.

Mr. Daryl Hendricks asked if it isn't, please let Council know at your earliest convenience.

Mr. Jeffrey Glazier stated that Council will get the Audit Report.

Ms. Ce Ce Gerlach stated that she is looking at Mr. Glazier's Report and it seems like there are two heavy hitters. She is not going to say it. Maybe those are the areas to focus on.

Mr. Jeffrey Glazier stated that you are correct. While he would hesitate to make excuses, the one is dealing with an extraordinary amount of invoices. He stated that they used to get on the P-Card Statement 350 - 385 invoices a month. Now, they are up to 661. It takes a lot of manpower or woman power or person power to do that. That might be the reason for that. They certainly got their act together pretty quickly. While it might delay things a day or two, it is certainly as you can see it is really not the major reason.

Ms. Cynthia Mota stated that means they are getting or they need more staff. She asked if Mr. Glazier thinks that is the issue.

Mr. Jeffrey Glazier stated that the department in question does a lot of things on P-Cards and a lot of things in the weekly check run. Over time they will figure out and will optimize how they purchase things and one of the benefits that optimization should be a better process workflow and how they do invoices.

**Ms. Cynthia Mota stated that it is not like she is offering them to have, but hey.**

**Mr. Jeffrey Glazier stated that if that department thinks they need additional manpower, he is sure that the department head will make a request and Council can deal with it as you see fit.**

**Ms. Cynthia Mota asked if there were any comments from the public. She thanked Mr. Glazier for his Report.**

**Mayor's Report (3 minutes)**

**Ms. Genesis Ortega stated that she is here on behalf of Mayor Tuerk to provide a brief Mayor's Report. First, the Mayor extends his gratitude for those who attended his State of the City Address last week. There is a lot of good energy of what's to come in 2024. During his address, the Mayor made an important announcement about the city of Allentown commitment to becoming a Vision Zero City. This initiative sets a clear goal to eliminate traffic fatalities and sever injuries by the Year 2030. The mayor is set to deliver the State of the City again next Tuesday, January 23rd at 5:30 PM at Ritter Elementary. The event is free and open to the public. They will even have dinner for those that attend. Secondly, they want to provide Council with an update regarding a transition within the HR department, as per City Ordinance an Interim Director is not allowed to serve in that capacity for more than 90 days. She stated that they appreciate Garry Ritter for his leadership in HR for the past three months and even more appreciative of his willingness to assist Michaela Boyer who will be serving as Interim HR Director for the next 90 days. In this capacity, her main objective will include facilitating communication and collaboration between HR, Law and Finance departments as well as assist with the recruitment process for a permanent HR Director. They anticipate this to be a smooth transition. She has been shadowing Garry for the past week or so. He will continue to assist as needed for the next 90 days. Although, they do hope to have an HR Director sooner than that. They extended an invitation to Council to attend a Press Conference scheduled for next Wednesday, January 24th at 10:00 AM, here in Council Chambers. During this event, they will announce details regarding the investments in the Allentown Police Department related to Flock Safety and stated that they hope that Council can join them. She stated that the city is anticipating another one to three inches of snow. It is expected to move into the area as early as tomorrow evening, possibly through Saturday morning. It will potentially be another long weekend storm. The third one in the span of three weeks. Rest assure that the Public Works team is on it. Prepping as they always done salting and brining the roads with overnight and weekend coverage to ensure that the city streets are clean as fast as they can possibly get to them. She stated that they appreciate all that they have done and what they will continue to do this winter season and as always a cautionary note to anyone driving, please be careful.**

**Ms. Cynthia Mota thanked Ms. Ortega for her Report. She asked if there were any comments from the dais or comments from the public.**

[15-6578](#) Water and Sewer Compliance Follow-Up

**Attachments:** [Water & Sewer \(Lease & Operations\) Compliance Review Board 2023 12 20 meeting Q & A](#)  
[Checking your water distribution pipes for lead](#)  
[LCA Allentown Lease Service Line Replacements project area map](#)

[15-6576](#) Controller Reports

**Attachments:** [Accts Payable Review - Dec.](#)  
[Gift Card Review](#)  
[PCard Review](#)

**ORDINANCES FOR FINAL PASSAGE (To be Voted On): The Clerk reads the bill. Comments are taken from the administration, the dais and the public before a vote is taken.**

[15-6506](#) Bill 114

Amending the 2023 Fire Department budget to provide for a supplemental appropriation of One Hundred Thirty Thousand Dollars (\$130,000.00) from Commonwealth of Pennsylvania, Department of Community and Economic Development grant for the purchase of new gear and equipment.

**Sponsors:** Administration

**Attachments:** [Bill 114 Fire Dept Grant Appropriation](#)

Ms. Cynthia Mota asked if there were any comments from the administration. She asked if there were any comments from the dais.

Mr. Ed Zucal stated that it was in his committee this evening and was sent favorably, 3 - 0.

Ms. Cynthia Mota thanked Mr. Zucal. She asked if there were any comments from the public.

**Yes:** 7 - Cynthia Mota, Daryl Hendricks, Ed Zucal, Natalie Santos, Ce-Ce Gerlach, Candida Affa, and Santo Napoli

There is a request to suspend Council Rules - Rule IV, relating to submitting an agenda item, Rule VII, relating to referring to committee and Rule V, relating to the 14 day period between introduction and final passage - to introduce and vote on Bill 1, a supplemental appropriation of Five Hundred Sixty Nine Thousand Dollars (\$ 569,000) from the Commonwealth of Pennsylvania, Department of Community and Economic Development Local Share Account grant to the support the construction and renovation at the Museum of Indian Culture. The legislation contains a section that pursuant to the charter, upon 6 of 7 affirmative votes of City Council, the 14 day period between introduction and final passage is waived. Someone will need to make this motion.

[15-6579](#)

Bill 1

Amending the 2024 General Fund Budget to provide for a supplemental appropriation of Five Hundred Sixty Nine Thousand Dollars (\$ 569,000) from the Commonwealth of Pennsylvania, Department of Community and Economic Development Local Share Account grant to the support the construction and renovation at the Museum of Indian Culture.

**Attachments:** [Bill 1 Lenape Village Ordinance](#)

Ms. Cynthia Mota thanked Mr. Hanlon and asked if there were any comments from the dais or any comments from the public.

Santo Napoli requested to Suspend the Rules, seconded by Ed Zucal for Rule IV, relating to submitting an agenda item, Rule VII, relating to referring to committee and Rule V, relating to the 14 day period between introduction and final passage - to introduce and vote on Bill 1, a supplemental appropriation of Five Hundred Sixty Nine Thousand Dollars (\$569,000) from the Commonwealth of Pennsylvania, Department of Community and Economic Development Local Share Account grant to the support the construction and renovation at the Museum of Indian Culture. The legislation contains a section that pursuant to the charter, upon 6 of 7 affirmative votes of City Council, the 14 day period between introduction and final passage is waived.

**Present:** 4 - Cynthia Mota, Daryl Hendricks, Ed Zucal, and Natalie Santos

**Yes:** 7 - Cynthia Mota, Daryl Hendricks, Ed Zucal, Natalie Santos, Ce-Ce Gerlach, Candida Affa, and Santo Napoli

**CONSENT AGENDA: The Consent Agenda is for items that are considered ‘no brainers’ – the objective is to vote on all the resolutions at one time if there are no issues. The President asks if there is any request to remove any item from the Consent Agenda. If not, the clerk will read the resolutions. After public comments, Council will vote on items.**

Ms. Cynthia Mota thanked Mr. Hanlon and asked if there were any comments from the dais or any comments from the public.

Mr. Michael Hanlon stated that Sylvester Novak, ACIDA appointment will run to 1/1/2025 and it would fill David Olson's vacant seat, not Linda Rosenfield.

**Yes:** 7 - Cynthia Mota, Daryl Hendricks, Ed Zucal, Natalie Santos, Ce-Ce Gerlach, Candida Affa, and Santo Napoli

[15-6547](#)

R3

Sewage Planning Module at Allentown Metal Works - 606 S 10th Street

**Sponsors:** Administration

**Attachments:** [R3 Allentown Metal Works - Sewage Planning Module](#)  
[Allentown Metal Works Building G Sewer Planning Module](#)  
[Sewage Planning Module - 606 S 10th Allentown Metal Works Bldg G \(Ph-1\)](#)  
[Resolution #30775](#)

Enactment No: 30775

[15-6545](#)

R4

David C. Huber, Historical Architectural Review Board, 01-03-2027 (Reappointment)

**Attachments:** [R4 HARB Reappointment -. Huber](#)  
[David C. Huber, Historical Architectural Review Board, 01-03-2027](#)  
[Historical Architectural Review Board \(HARB\)](#)  
[Resolution #30776](#)

Enactment No: 30776

[15-6544](#)

R5

Phillip C. Hart, Historical Architectural Review Board, 01-03-2027 (Reappointment)

**Sponsors:** Administration

**Attachments:** [R5 HARB - Phillip C. Hart](#)  
[Phillip C. Hart, Historical Architectural Review Board, 01-03-2027](#)  
[Historical Architectural Review Board \(HARB\)](#)  
[Resolution #30777](#)

Enactment No: 30777

[15-6516](#)

R6

Sylvester Novak, ACIDA, 12-20-2028 (Filling the seat of David Olson)

**Sponsors:** Administration

**Attachments:** [R6 Sylvester Novak, ACIDA, 12-20-2028](#)  
[Memo from Mayor Matt Tuerk regarding Sylvester Novak - ACIDA](#)  
[ACIDA](#)  
[Resolution #30778](#)

Mr. Michael Hanlon stated that Sylvester Novak, ACIDA appointment will run to 1/1/2025 and it would fill David Olson's vacant seat, not Linda Rosenfield

Enactment No: 30778

[15-6565](#)

R7

Shannon Fugate, Arts Commission. 1-17-2029 (Reappointment)

**Sponsors:** Administration

**Attachments:** [R7 Shannon Fugate - Arts Commission](#)

[Shannon Fugate, Arts Commission. 1-17-2029](#)

[Allentown Arts Commission](#)

[Resolution #30779](#)

Enactment No: 30779

[15-6567](#)

R8

Al Jacobsen, Arts Commission. 1-17-2029 (Reappointment)

**Sponsors:** Administration

**Attachments:** [R8 Al Jacobsen - Arts Commission](#)

[Al Jacobsen, Arts Commission. 1-17-2029](#)

[Allentown Arts Commission](#)

[Al Jacobsen's Resume](#)

[Resolution #30780](#)

Enactment No: 30780

[15-6568](#)

R9

Jose Rivera, Human Relations Commission, 01-17-2027 (Filling Vacancy)

**Sponsors:** Administration

**Attachments:** [R9 Jose Rivera - Human Relations Commission](#)

[Jose Rivera Resume](#)

[Jose Rivera, Human Relations Commission, 01-17-2027](#)

[Human Relations Commission](#)

[Resolution #30781](#)

Enactment No: 30781

[15-6570](#)

R10

Dr. Jennifer Swann, Human Relations Commission, 01-17-2027 (Filling Vacancy)

- Attachments:** [R10 Jennifer Swann - Human Relations Commission](#)  
[Jennifer Swann Resume](#)  
[Jennifer Swann, Human Relations Commission, 01-17-2027](#)  
[Human Relations Commission](#)  
[Resolution #30782](#)

Enactment No: 30782

**RESOLUTIONS FOR FINAL PASSAGE (To be Voted On): The Clerk reads the resolution. Comments are taken from the administration, the dais, and the public before a vote is taken.**

[15-6572](#) R11  
 Approves two transfers: (1) \$55,852.78 in Human Resources as a result of increases costs fo employee screening for seasonal employees and (2) \$41,371.86 in Parks and Recreation to current and end Capital Improvement Projects at the Golf Course for painting, carpet and new HVAC system.

- Attachments:** [R11 Transfer Funds](#)  
[Employee Screening](#)  
[Capital Improvement Projects at the Golf Course](#)  
[Resolution #30783](#)

Ms. Cynthia Mota asked if there were any comments from the dais or any comments from the public.

**Yes:** 7 - Cynthia Mota, Daryl Hendricks, Ed Zucal, Natalie Santos, Ce-Ce Gerlach, Candida Affa, and Santo Napoli

Enactment No: 30783

**ORDINANCES FOR INTRODUCTION (To be referred to Committee with public comment prior to referral) : There are no bills for introduction.**

**RESOLUTIONS FOR INTRODUCTION (Can be voted on or Referred to Committee): The Clerks reads the resolution. Comments are taken from the administration, the dais, the public before a referral is made to a council committee where more detailed discussion will take place.**

[15-6571](#) R12 Refer to Public Works  
 Authorizes the City of Allentown to adopt a Vision Zero Policy to eliminate all traffic fatalities and severe, traffic-related injuries.

**Sponsors:** Administration

- Attachments:** [R12 Vision](#)

REFERRED TO THE PUBLIC WORKS COMMITTEE



**NEW BUSINESS: NONE**

**GOOD AND WELFARE**

Ms. Cynthia Mota asked Mr. Zucal.

Mr. Ed Zucal stated nothing tonight. Thank you.

**ADJOURNED: 7:13 PM**

[15-6577](#)

Reference Materials:  
Council Rules  
Procurement Code  
Ethics Code

**Attachments:** [Council Rules](#)  
[Procurement Code](#)  
[Ethics Code](#)