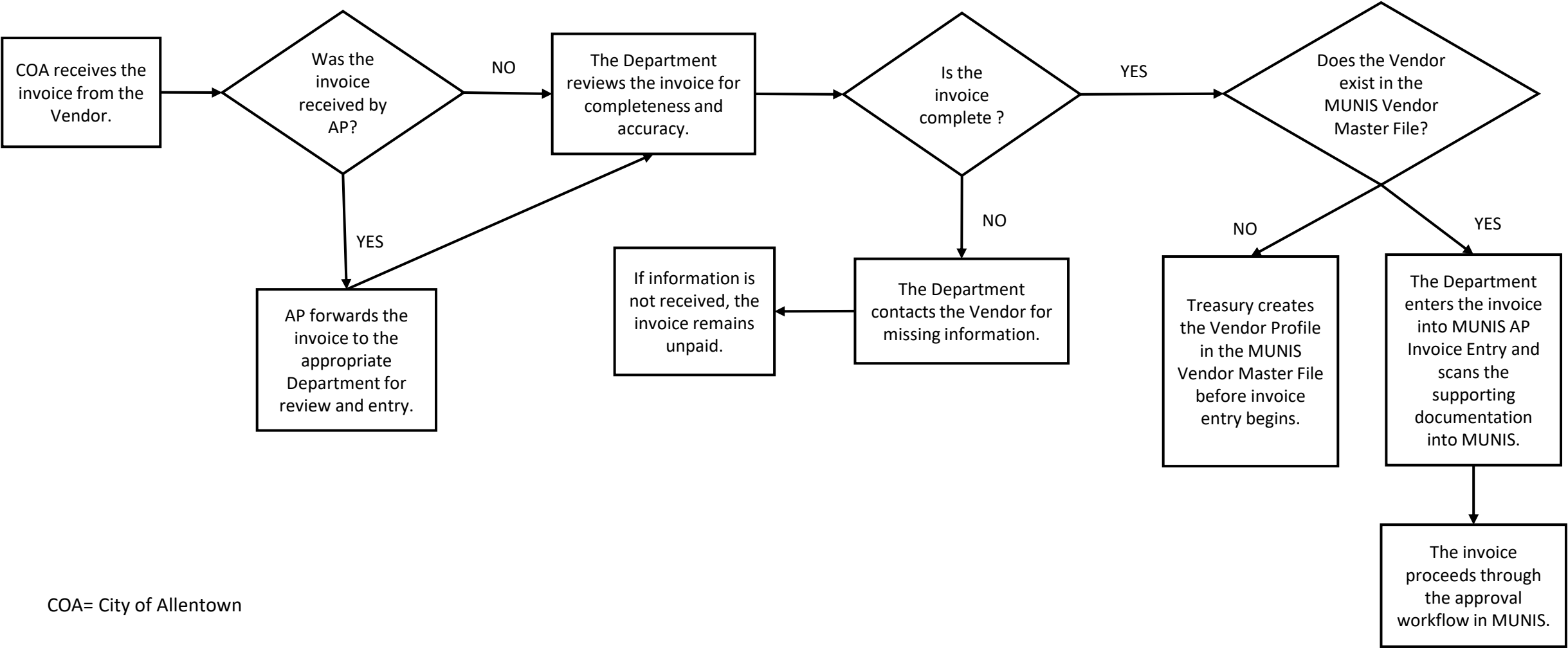


City of Allentown
AP Process Flow
I. Invoice Receipt Process
2026



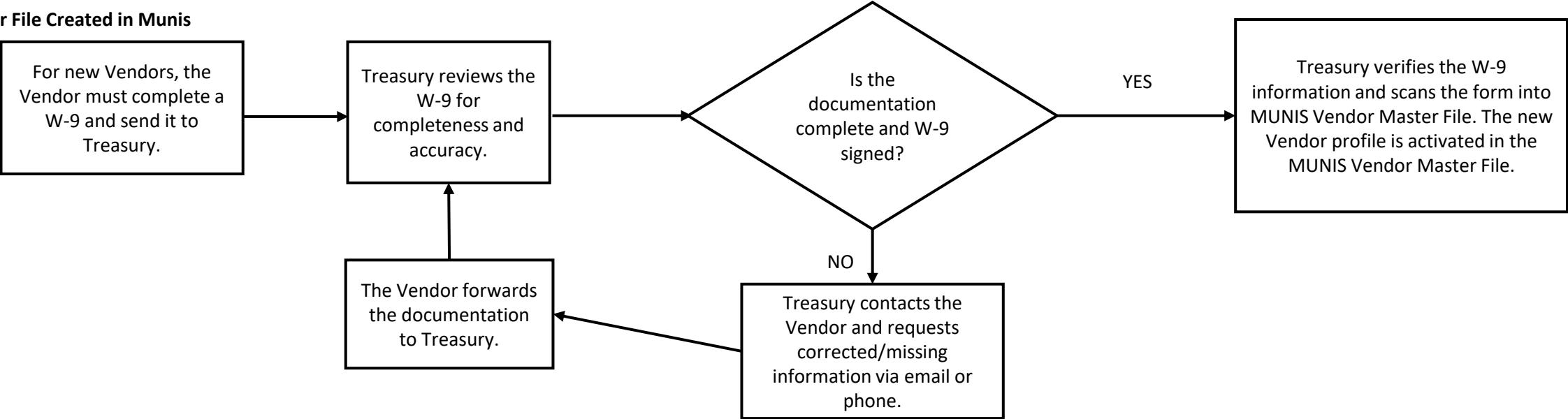
COA= City of Allentown

City of Allentown: AP Process Flow

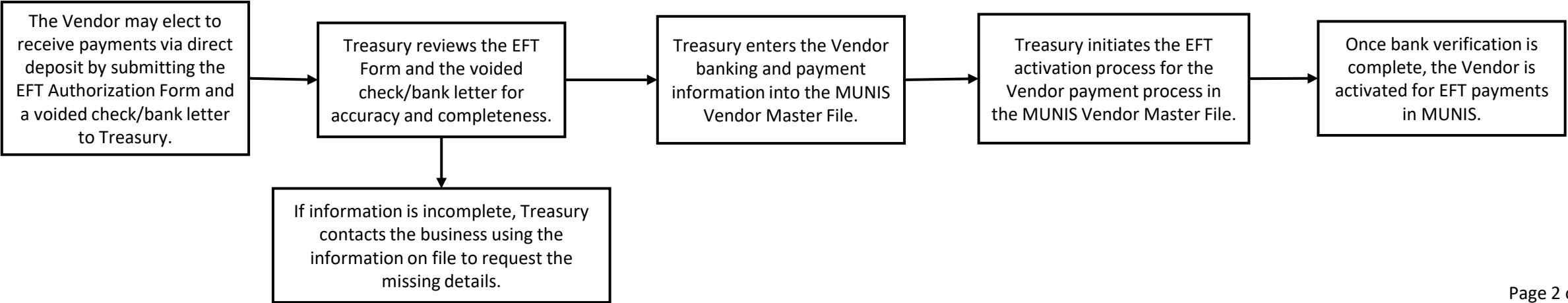
AP Process Flow

2026

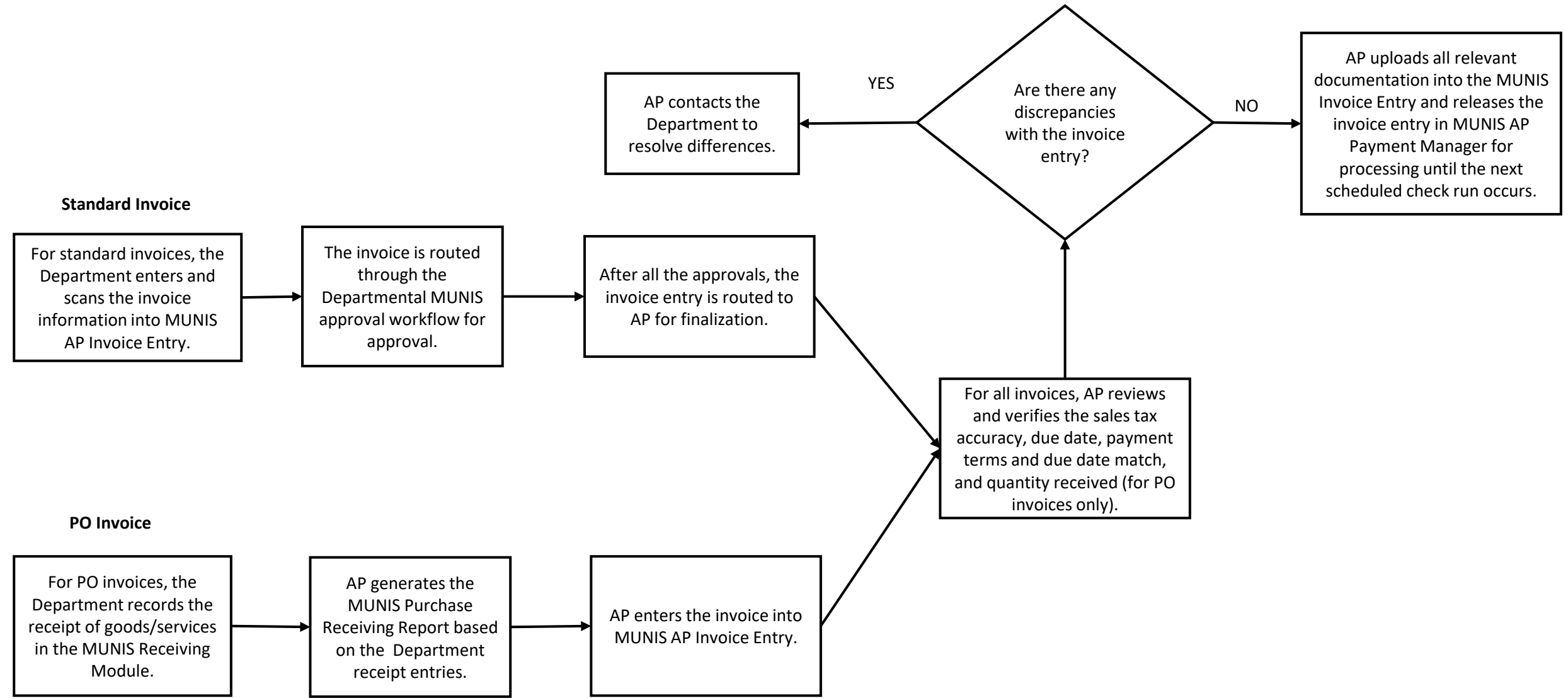
II. Vendor File Created in Munis



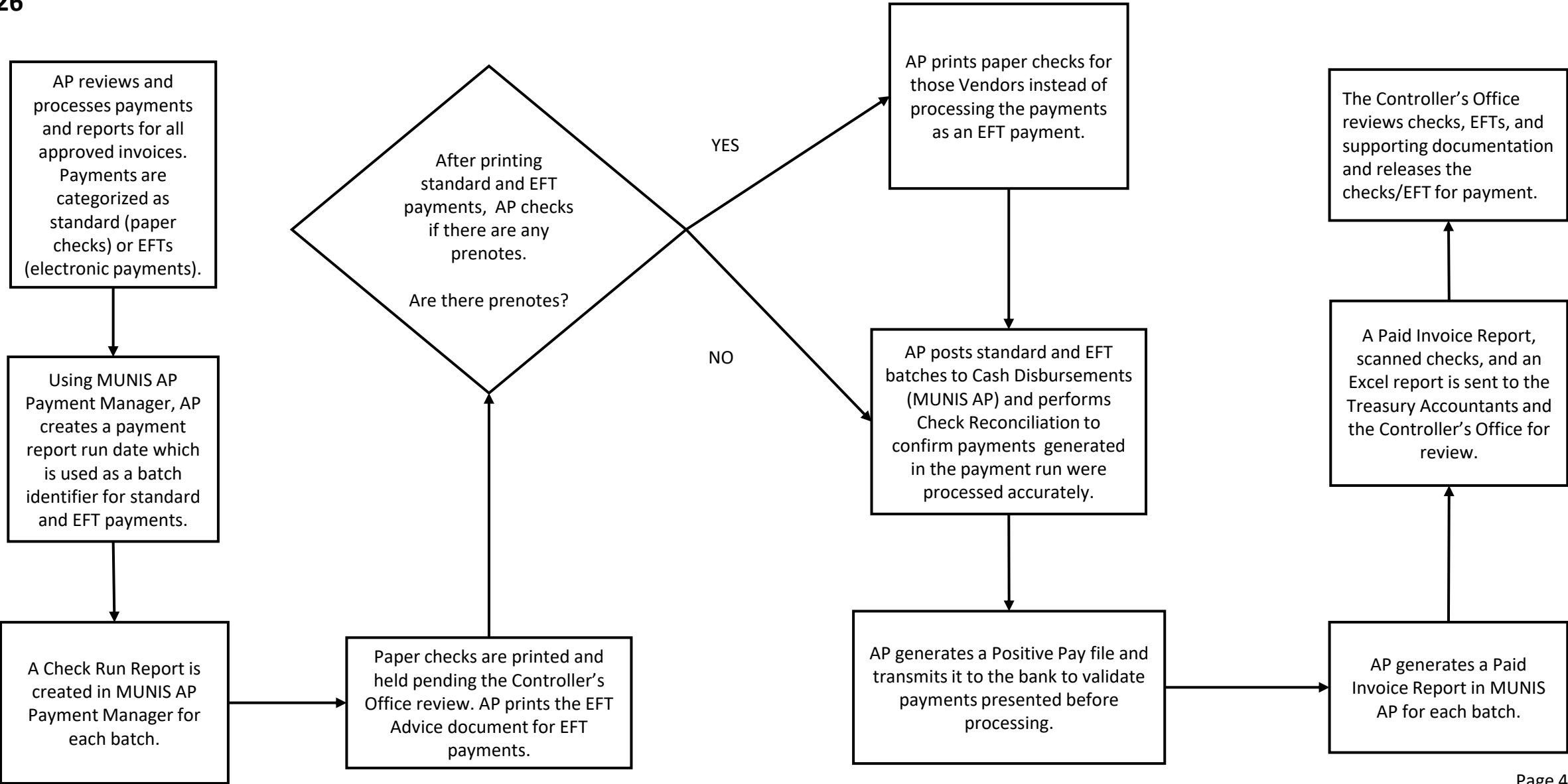
III. Electronic Funds Transfer (EFT) Authorization Form



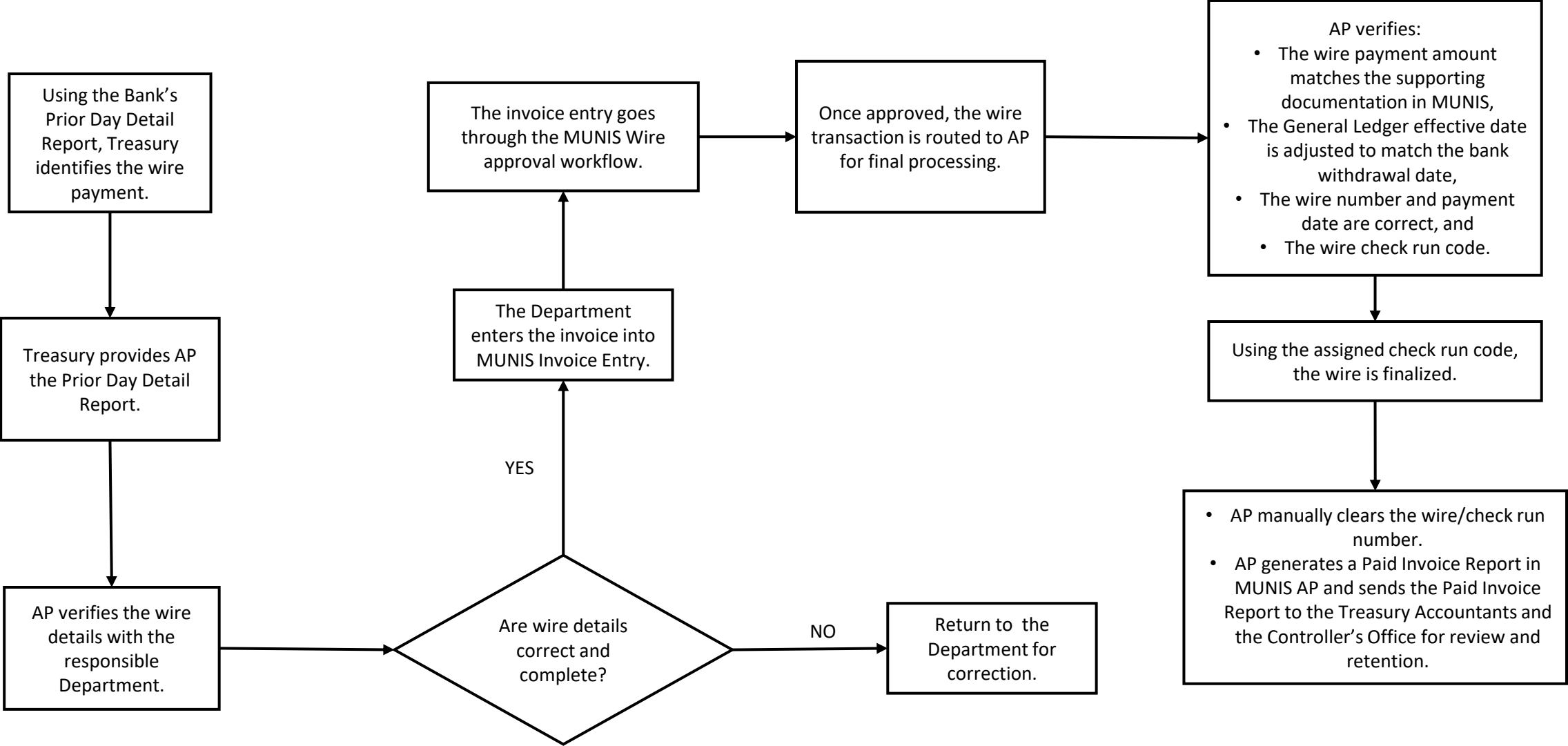
City of Allentown:
AP Process Flow
IV. Invoice Entry Processing
2026



City of Allentown
AP Process Flow
V. Check Processing Procedure
2026



City of Allentown
AP Process Flow
VI. Wire Transfer
2026



City of Allentown
Accounts Payable Process Flow
VII. Petty Cash Replenishment Process
Travel Request AND Authorization (TRA)
Travel Expense Request (TER)
2026

