| 2025 Bu  |  |   | Budget o   | ffice Only:   |                                   |  |                                   |
|--|--|---|--|---|-----------------------------------|--|-----------------------------------|
|  | dget Year  | Posting Year:   | Posting Date:  | Posting #   |                                   | Doc#   |                                   |
|  |  | " Period:   |  | Ref #   |                                   | Initials   | S:                                |
|  |  | CITY OF ALLENTOWN   | BUDGET TRANSFER RE   | QUEST FOR   | И                                 |  |                                   |
| FO: Bina Patel, Direct   |  | r of Finance  | FROM:  | Erika Strohler                                      |                                   |  |                                   |
| BUREAU:  | Department of Fina   | ince  | BUREAU:  | Treasury  |                                   |  |                                   |
|  |  | TF  | RANSFER DETAIL   |   |                                   |  |                                   |
| Date of<br>Request:  | 2-Sep-25   | Fund:   | 000  | Tra   | nsfer Amount:                     | \$   | 24,000.00                         |
|  |  |   | FROM (DEBIT)   |   |                                   |  |                                   |
|  | (All 15 digits)<br>DUNT TITLE  | TRANSFER AMOUNT (\$)  | ADJUSTED APPROPRIATION (\$)  |   | T ACCOUNT<br>FAL (\$)             |  | OUNT TOTAL AFTER<br>TRANSFER (\$) |
| 000-02-0602-0010-50  |  | \$ 20,000.00  | 741 7 TO THE TOTAL (\$\psi\$)  | \$  | 20,000.00                         |  | 0                                 |
| 000-02-0602-0010-50  | 0006 Prem Pay  | \$ 1,000.00   |  | \$  | 1,000.00                          |  | 0                                 |
| 000-02-0602-0010-500   |  | \$ 3,000.00   |  | \$  | 3,925.00                          | -  | 925.00                            |
|  |  | Ψ 0,000.00  |  |   | 0,020.00                          | \$   | 320.00                            |
|  |  |   |  |   |                                   | \$   |                                   |
|  |  |   |  |   |                                   | \$   |                                   |
|  |  |   |  |   |                                   |  | -                                 |
|  |  |   |  |   |                                   | \$   | -                                 |
|  |  |   |  |   |                                   |  | -                                 |
|  |  |   |  |   |                                   | \$   | •                                 |
|  |  |   | TO (OREDIT)  |   |                                   |  |                                   |
| NAN-02-0602-0010-50  | 0046 Other Cntct Svs   | ¢ 04.000.00   | TO (CREDIT)  |   |                                   |  | 10.010.7                          |
| 000-02-0002-0010-00  | 0040 Other Order OVS   | \$ 24,000.00  |  | \$  | -5,786.25                         | \$   | 18,213.7                          |
|  |  |   |  | _   |                                   | \$   |                                   |
|  |  |   |  |   |                                   | \$   |                                   |
|  |  |   |  |   |                                   | \$   |                                   |
|  |  |   |  |   |                                   |  |                                   |
|  |  |   |  |   |                                   | Ψ  |                                   |
|  |  |   |  |   |                                   | Ψ  |                                   |
| Additional costs t   | to Cheiron were inc  | REASON 1  | FRANSFER IS REQUIRED that was budgeted for in 2  |   | out in 2025 du                    |  | significantly late                |
| invoice from Che Treasury original GFOA conferenc  | eiron<br>Ily budgeted for tem<br>e as planned, and   | REASON FUNDS A  p wages due to the extra waspent extra hours in the office  | that was budgeted for in 2  ARE AVAILABLE FOR TR  ork from the Munis implem  | 024 was paid  ANSFER: nentation, how                | ever, because                     | e to a   | not go to the                     |
| invoice from Che Treasury original GFOA conferenc  | eiron<br>Ily budgeted for tem<br>e as planned, and   | REASON FUNDS A  The property of the extra was pent extra hours in the office or training accounts.  | that was budgeted for in 2  ARE AVAILABLE FOR TR  ork from the Munis implem ce, we were able to do the   | 024 was paid  ANSFER: nentation, how work with curr | ever, because<br>rent staff and n | e to a   | not go to the                     |
| invoice from Che Treasury original GFOA conferenc funds in temp wa   | eiron<br>lly budgeted for tem<br>se as planned, and<br>ages, premium pay   | REASON FUNDS As a wages due to the extra wagent extra hours in the officior training accounts.  | that was budgeted for in 2  ARE AVAILABLE FOR TR  ork from the Munis implem ce, we were able to do the   | 024 was paid  ANSFER: nentation, how work with curr | ever, because<br>rent staff and n | e to a   | not go to the                     |
| invoice from Che Treasury original GFOA conferenc funds in temp wa   | eiron  Ily budgeted for tem  e as planned, and  eges, premium pay  Check if amount is equa   | REASON FUNDS A  TO WARD WAGES TO THE WAGES AND THE WAGES A  | that was budgeted for in 2  ARE AVAILABLE FOR TR  ork from the Munis implem ce, we were able to do the   | 024 was paid  ANSFER: nentation, how work with curr | ever, because<br>rent staff and n | e to a   | not go to the                     |
| invoice from Che Treasury original GFOA conference funds in temp wa  | lly budgeted for teme as planned, and ages, premium pay  Check if amount is equal  | REASON FUNDS A  TO WARD WAGES TO THE WAGES AND THE WAGES A  | that was budgeted for in 2  ARE AVAILABLE FOR TR  ork from the Munis implem ce, we were able to do the   | 024 was paid  ANSFER: nentation, how work with curr | ever, because<br>rent staff and n | e to a   | not go to the                     |
| invoice from Che Treasury original GFOA conferenc funds in temp wa  X  Department Head/De  | lly budgeted for teme as planned, and ages, premium pay  Check if amount is equal check if amount is great puty Director:  | REASON FUNDS A  TO WARD WAGES TO THE WAGES AND THE WAGES A  | that was budgeted for in 2  ARE AVAILABLE FOR TR  ork from the Munis implem ce, we were able to do the   | 024 was paid  ANSFER: nentation, how work with cur  | ever, because<br>rent staff and n | e to a   | not go to the                     |
| Treasury original GFOA conference funds in temp wa  X Department Head/De Director of Finance/D   | eiron  Ily budgeted for tember as planned, and ages, premium pay  Check if amount is equal Check if amount is greateputy Director:   | REASON FUNDS As ap wages due to the extra waspent extra hours in the officior training accounts.  TRANSFER AUTHORIZATION IN THE PROPERTY OF TH  | that was budgeted for in 2  ARE AVAILABLE FOR TR  ork from the Munis implem ce, we were able to do the   | 024 was paid  ANSFER: nentation, how work with cur  | ever, because<br>rent staff and n | e to a<br>we did<br>to long  | not go to the                     |
| Treasury original GFOA conference funds in temp wa  X  Department Head/De  Director of Finance/D  City Controller (if amo  | eiron  Ily budgeted for tem be as planned, and liges, premium pay  Check if amount is equate Check if amount is greate puty Director: leputy Director: bunt is greater than \$5,0  | REASON FUNDS A ap wages due to the extra waspent extra hours in the office or training accounts.  TRANSFER AUTHORIZA alto or less than \$5,000.00 ater than \$5,000.00  | that was budgeted for in 2  ARE AVAILABLE FOR TR  ork from the Munis implem ce, we were able to do the   | 024 was paid  ANSFER: nentation, how work with cur  | ever, because<br>rent staff and n | e to a we did  | not go to the                     |
| Treasury original GFOA conference funds in temp wa  X  Department Head/De  Director of Finance/D  City Controller (if amo  | eiron  Ily budgeted for tember as planned, and ages, premium pay  Check if amount is equal Check if amount is greateputy Director:   | REASON FUNDS A ap wages due to the extra waspent extra hours in the office or training accounts.  TRANSFER AUTHORIZA alto or less than \$5,000.00 ater than \$5,000.00  | that was budgeted for in 2  ARE AVAILABLE FOR TR  ork from the Munis implem ce, we were able to do the   | 024 was paid  ANSFER: nentation, how work with cur  | ever, because<br>rent staff and n | e to a we did  | not go to the                     |
| Treasury original GFOA conference funds in temp wa  X Department Head/De Director of Finance/D City Controller (if amo   | eiron  Ily budgeted for tem be as planned, and liges, premium pay  Check if amount is equal Check if amount is great puty Director: leputy Director: bunt is greater than \$5,0 lector (if amount is greater   | REASON FUNDS A ap wages due to the extra waspent extra hours in the office or training accounts.  TRANSFER AUTHORIZA alto or less than \$5,000.00 ater than \$5,000.00  | ARE AVAILABLE FOR TR ork from the Munis implem the, we were able to do the   | 024 was paid  ANSFER: nentation, how work with cur  | ever, because<br>rent staff and n | e to a we did to long  Date: Date: Date:                                     | not go to the                     |
| Treasury original GFOA conference funds in temp wa  X Department Head/De Director of Finance/D City Controller (if amo   | eiron  Ily budgeted for tem be as planned, and liges, premium pay  Check if amount is equal Check if amount is great puty Director: leputy Director: bunt is greater than \$5,0 lector (if amount is greater   | REASON FUNDS And Surred in 2025 and \$16,000  REASON FUNDS And Provided the extra was spent extra hours in the office or training accounts.  TRANSFER AUTHORIZATION of the extra was spent extra hours in the office or training accounts.  | ARE AVAILABLE FOR TR ork from the Munis implem the, we were able to do the   | 024 was paid  ANSFER: nentation, how work with cur  | ever, because<br>rent staff and n | e to a we did to long  Date: Date: Date: Date:                               | not go to the                     |
| invoice from Che Treasury original GFOA conference funds in temp wa  X Department Head/De Director of Finance/D City Controller (if amo Mayor/Managing Dire Referred to City Cour  | lly budgeted for teme as planned, and ages, premium pay  Check if amount is equal Check if amount is greated by the puty Director:  Deputy | REASON FUNDS A  App wages due to the extra waspent extra hours in the office or training accounts.  TRANSFER AUTHORIZA  alto or less than \$5,000.00  atter than \$5,000.00  or than \$10,000): the provisions of the Administrative of the surrous and the surro   | ARE AVAILABLE FOR TR ork from the Munis implementations with the Munis implementation of the control of the con | ANSFER: nentation, how work with curr               | ever, because<br>rent staff and n | e to a we did to long  Date: Date: Date: Date:                               | not go to the                     |
| Treasury original GFOA conference funds in temp was  X Department Head/De Director of Finance/D City Controller (if amo Mayor/Managing Dire Referred to City Cour  | lly budgeted for teme as planned, and ages, premium pay  Check if amount is equal Check if amount is greated uputy Director:  Deputy Direc | REASON FUNDS A  The property of the extra was pent extra hours in the office or training accounts.  TRANSFER AUTHORIZA  TRANSF  | TIONS WITHIN & BETWE   | ANSFER: nentation, how work with curr               | ever, because<br>rent staff and n | e to a we did to long  Date: Date: Date: Date: Date:                         | not go to the                     |
| Treasury original GFOA conference funds in temp wa  X Department Head/De Director of Finance/D City Controller (if amo   | lly budgeted for teme as planned, and ages, premium pay  Check if amount is equal check if amount is greated by the plant is greater than \$5,0 actor (if amount is greated by the plant is greated by | REASON FUNDS A  App wages due to the extra waspent extra hours in the office or training accounts.  TRANSFER AUTHORIZA  all to or less than \$5,000.00  after than \$5,000.00  or than \$10,000):  the provisions of the Administrative   | TIONS WITHIN & BETWE  Code, Section 130.04:  CITY COUNCIL  [] Approved [] Disapprover  | ANSFER: nentation, how work with curr               | ever, because<br>rent staff and n | e to a we did to long  Date: Date: Date: Date: Date:                         | not go to the                     |
| invoice from Che Treasury original GFOA conference funds in temp was  X Department Head/De Director of Finance/D City Controller (if amo Mayor/Managing Dire Referred to City Cour Daryl Hendricks, Pres Cynthia Mota, Vice Pres                         | eiron  Ily budgeted for tem be as planned, and liges, premium pay  Check if amount is equal Check if amount is great puty Director: leputy Dir | REASON FUNDS A  App wages due to the extra waspent extra hours in the office or training accounts.  TRANSFER AUTHORIZA  all to or less than \$5,000.00  ther than \$5,000.00  or than \$10,000): are than \$10,000): are provisions of the Administrative   | ARE AVAILABLE FOR TR ork from the Munis implem ce, we were able to do the  TIONS WITHIN & BETWE  Code, Section 130.04:  CITY COUNCIL  [ ] Approved [ ] Disapprover [ ] Approved [ ] Disapprover  | ANSFER: nentation, how work with curr EN PROGRA     | ever, because<br>rent staff and n | e to a we did to long  Date: Date: Date: Date: Date: Date: Date:             | not go to the                     |
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| Treasury original GFOA conference funds in temp wa  X Department Head/De Director of Finance/D City Controller (if amo Mayor/Managing Dire Referred to City Cour Daryl Hendricks, Pres Cynthia Mota, Vice Pro Candida Affa, Counci Cecilia Gerlach, Cour | lly budgeted for tem e as planned, and ages, premium pay  Check if amount is equa Check if amount is great eputy Director: eputy Director: bunt is greater than \$5,0 ector (if amount is greater in accordance with the sident resident diperson ecilperson econ  | REASON FUNDS And State of the extra we spent extra hours in the officion training accounts.  TRANSFER AUTHORIZATE at to or less than \$5,000.00 other than \$5,000.00 other than \$10,000):  The provisions of the Administrative of the extra we should be set than \$10,000 or the extra we should be set than \$10,000 or the extra we should be set than \$10,000 or the extra we should be set than \$10,000 or the extra we should be set than \$10,000 or the extra we should be set that \$10,000 or the extra we s           | TIONS WITHIN & BETWE  Code, Section 130.04:  CITY COUNCIL  [ ] Approved [ ] Disapprover   | ANSFER: nentation, how work with curr EN PROGRA     | ever, because<br>rent staff and n | e to a we did to long  Date: Date: Date: Date: Date: Date: Date: Date: Date: | not go to the                     |

## YTD Available Budget Report



| Account Number          | Account Desc                           | Original Budget | Transfers | Transfers Revised Budget | YTD Actuals | Enc/Req   | Enc/Req Available Budget % Useo | % Used   |
|-------------------------|--|-----------------|-----------|--------------------------|-------------|-----------|---------------------------------|----------|
| 000 GENERAL FUND        | March States and                       | 84,500.00       | 0.00      | 84,500.00                | 49,361.25   | 16,000.00 | 19,138.75                       | 77.35 %  |
| 02 FINANCE              | The state of the state of the state of | 84,500.00       | 0.00      | 84,500.00                | 49,361,25   | 16,000.00 | 19,138.75 77.35 %               | 77.35 %  |
| 0602 FINANCE            |  | 84,500.00       | 0.00      | 84,500.00                | 49,361.25   | 16,000.00 | 19,138.75 77.35 %               | 77.35 %  |
| 000-02-0602-0010-50004- | TEMP WAGES                             | 20,000,00       | 0.00      | 20,000.00                | 0.00        | 0.00      | 20,000.00                       | 0.00%    |
| 000-02-0602-0010-50006- | PREM PAY                               | 1,000.00        | 0.00      | 1,000.00                 | 0.00        | 0.00      | 1,000.00                        | 0.00%    |
| 000-02-0602-0010-50034- | TR&PRF DEV                             | 4,000.00        | 0.00      | 4,000.00                 | 75.00       | 0.00      | 3,925.00                        | 1.88%    |
| 000-02-0602-0010-50046- | OTHER CSVC                             | 59,500.00       | 0.00      | 59,500.00                | 49,286.25   | 16,000.00 | (5,786.25) *109.72%             | *109.72% |
|                         | Grand Total:                           | 84,500.00       | 0.00      | 84,500.00                | 49,361.25   | 16,000.00 | 19,138.75 77.35%                | 77.35 %  |