CITY OF ALLENTOWN

30848 **RESOLUTION** **R79 – 2024**

Introduced by the Administration on May 1, 2024

Approves two transfers: (1) $46,000.00 in Streets to Cover the Cost to have a contactor do a Pavement Evaluation (PASER) through Transconomy and (2) $11,050.17 in Recycling & Solid Waste to cover the additional costs to construct a pole building over the cardboard balers located at the City's Recycling Drop Off Center to preserve the life of the balers.

Resolved by the Council of the City of Allentown, That

WHEREAS, the Administration has requested Council approve the following transfers:

- **$46,000.00 in Streets To Cover the Cost to have a contactor do a Pavement Evaluation (PASER) through Transconomy from Account #000-03-0716-0001-54 (Repair & Maintenance Supplies) to Account #00-03-0716-0001-46 (Contract Services);**
- **$11,050.17 in Recycling & Solid Waste to cover the additional costs to construct a pole building over the cardboard balers located at the City's Recycling Drop Off Center to preserve the life of the balers from Account #085-03-8005-0001-54 (Repair & Maintenance Supplies) and Account #085-03-8005-0001-90 (Refunds) to Account #085-03-8005-0001-76 (Construction Contracts).**

NOW, THEREFORE, BE IT RESOLVED that City Council hereby approves the transfers.

	Yea	Nay
Candida Affa	X	
Ce-Ce Gerlach	X	
Daryl Hendricks	X	
Santo Napoli	X	
Natalie Santos	X	
Ed Zucal	X	
Cynthia Y. Mota, President	X	
TOTAL	7	0

THIS IS TO CERTIFY, That the above copy of Resolution No. 30848 was adopted by the City Council of Allentown on the 1st day of May, 2024, and is on file in the City Clerk's Office.

City Clerk

Posting Year:	Posting Date:	Posting #	Doc #
Period:		Ref #	Initials:

CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM

TO:	Bina Patel, Director of Finance	FROM:	Dale Tretter
BUREAU:	Department of Finance	BUREAU:	Streets

TRANSFER DETAIL

Date of Request: 17-Apr-24 Fund: General Fund Transfer Amount: $ 46,000.00

FROM (DEBIT)

ACCOUNT (All 15 digits) and ACCOUNT TITLE	TRANSFER AMOUNT ($)	ADJUSTED APPROPRIATION ($)	CURRENT ACCOUNT TOTAL ($)	ACCOUNT TOTAL AFTER TRANSFER ($)
000-03-0716-0001-54	$ 46,000.00	$ ~~461,450.00~~	$ 172,620.59	$ 126,620.59
Repair & Maintenance Supplies		$460,650		$ -
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -

TO (CREDIT)

ACCOUNT (All 15 digits) and ACCOUNT TITLE	TRANSFER AMOUNT ($)	ADJUSTED APPROPRIATION ($)	CURRENT ACCOUNT TOTAL ($)	ACCOUNT TOTAL AFTER TRANSFER ($)
000-03-0716-0001-46	$ 46,000.00	$ 20,667.00	$ 13,959.60	$ 59,959.60
Contract Services				$ -
				$ -
				$ -
				$ -
				$ -
				$ -

Reason Transfer is Required:

Transfer is required to cover the cost to have a contractor do a Pavement Evaluation (PASER) through Transconomy.

Reason Funds are Available for Transfer:

Not all money has been encumbered for materials

We originally budgeted $50,000 for a Street Maintenance Seal Coating program but we would rather use the funding to conduct the Pavement Evaluation and use Liquid Fuels money for Street Maintenance work.

TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS

	Check if amount is equal to or less than $5,000.00
x	Check if amount is greater than $5,000.00

Department Head/Deputy Director:	[signature]	Date: 4-17-24
Director of Finance/Deputy Director:	[signature] Barabit	Date: 4-19-24
City Controller (if amount is greater than $5,000):	[signature]	Date: 4-19-24
Mayor/Managing Director (if amount is greater than $10,000):	[signature]	Date: 42224
Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04:		Date:

CITY COUNCIL

Cynthia Mota, President	[ ] Approved	[ ] Disapproved	Date:
Santo Napoli, Vice President	[ ] Approved	[ ] Disapproved	Date:
Candida Affa, Councilperson	[ ] Approved	[ ] Disapproved	Date:
Cecilia Gerlach, Councilperson	[ ] Approved	[ ] Disapproved	Date:
Ed Zucal, Councilperson	[ ] Approved	[ ] Disapproved	Date:
Natalie Santos, Councilperson	[ ] Approved	[ ] Disapproved	Date:
Daryl Hendricks, Councilperson	[ ] Approved	[ ] Disapproved	Date:

expstat.rpt
04/17/2024 8:59AM
Periods: 0 through 14

Expenditure Status Report

CITY OF ALLENTOWN
1/1/2024 through 12/31/2024

000 GENERAL

03 PUBLIC WORKS
0716 STREETS

Account Number	Adjusted Appropriation	Expenditures	Year-to-date Expenditures	Year-to-date Encumbrances	Balance	Prct Used
0001 MAINTENANCE						
0001-02 PERMANENT WAGES	250,254.00	54,416.98	54,416.98	0.00	195,837.02	21.74
0001-06 PREMIUM PAY	31,500.00	10,998.26	10,998.26	0.00	20,501.74	34.92
0001-08 LONGEVITY	4,926.00	1,155.86	1,155.86	0.00	3,770.14	23.46
0001-11 SHIFT DIFFERENTIAL	5,230.00	394.45	394.45	0.00	4,835.55	7.54
0001-12 FICA	26,973.00	5,017.69	5,017.69	0.00	21,955.31	18.60
0001-14 PENSION	41,980.00	10,494.99	10,494.99	0.00	31,485.01	25.00
0001-16 INSURANCE - EMPLOYEE GRP	106,356.00	26,589.00	26,589.00	0.00	79,767.00	25.00
0001-26 PRINTING	1,637.00	0.00	0.00	1,397.00	240.00	85.34
0001-28 MILEAGE REIMBURSEMENT	100.00	0.00	0.00	0.00	100.00	0.00
0001-30 RENTALS	10,000.00	0.00	0.00	0.00	10,000.00	0.00
0001-32 PUBLICATIONS & MEMBERSHIP	985.00	200.00	200.00	0.00	785.00	20.30
0001-34 TRAINING & PROF. DEVELOP	2,500.00	0.00	0.00	0.00	2,500.00	0.00
0001-42 REPAIRS & MAINTENANCE	2,240.00	0.00	0.00	0.00	2,240.00	0.00
0001-46 OTHER CONTRACT SERVICES			707.40	0.00	13,959.60	32.45
0001-54 REPAIR & MAINT SUPPLIES			7,498.22	260,531.19	172,620.59	62.53
0001-56 UNIFORMS	20,116.00	6,175.16	6,175.16	2,582.03	11,358.81	43.53
0001-66 CHEMICALS	176,660.00	165,851.89	165,851.89	3,808.11	7,000.00	96.04
0001-68 OPERATING MATERIALS & SUPP	19,300.00	912.70	912.70	0.00	18,387.30	4.73
0001-72 EQUIPMENT	3,500.00	185.00	185.00	0.00	3,315.00	5.29
0001-76 CONSTRUCTION CONTRACTS	18,000.00	0.00	0.00	0.00	18,000.00	0.00
Total GENERAL	1,203,574.00	316,597.60	316,597.60	268,318.33	618,658.07	48.60
Grand Total	1,203,574.00	316,597.60	316,597.60	268,318.33	618,658.07	48.60

(Not all accounts may be included.)

Expenditure Status Report

CITY OF ALLENTOWN
1/1/2024 through 12/31/2024

000 GENERAL

03 PUBLIC WORKS
0716 STREETS

Account Number	Adjusted Appropriation	Expenditures	Year-to-date Expenditures	Year-to-date Encumbrances	Balance	Prct Used
0001 MAINTENANCE						
0001-02 PERMANENT WAGES	250,254.00	63,887.82	63,887.82	0.00	186,366.18	25.53
0001-06 PREMIUM PAY	31,500.00	11,719.55	11,719.55	0.00	19,780.45	37.20
0001-08 LONGEVITY	4,926.00	1,337.60	1,337.60	0.00	3,588.40	27.15
0001-11 SHIFT DIFFERENTIAL	5,230.00	489.68	489.68	0.00	4,740.32	9.36
0001-12 FICA	26,973.00	5,802.05	5,802.05	0.00	21,170.95	21.51
0001-14 PENSION	41,980.00	10,494.99	10,494.99	0.00	31,485.01	25.00
0001-16 INSURANCE - EMPLOYEE GRP	106,356.00	26,589.00	26,589.00	0.00	79,767.00	25.00
0001-26 PRINTING	1,637.00	0.00	0.00	1,397.00	240.00	85.34
0001-28 MILEAGE REIMBURSEMENT	100.00	0.00	0.00	0.00	100.00	0.00
0001-30 RENTALS	10,000.00	0.00	0.00	0.00	10,000.00	0.00
0001-32 PUBLICATIONS & MEMBERSHIP	985.00	200.00	200.00	0.00	785.00	20.30
0001-34 TRAINING & PROF. DEVELOP	2,500.00	0.00	0.00	0.00	2,500.00	0.00
0001-42 REPAIRS & MAINTENANCE	2,240.00	0.00	0.00	0.00	2,240.00	0.00
0001-46 OTHER CONTRACT SERVICES	20,667.00	6,707.40	6,707.40	0.00	13,959.60	32.45
0001-54 REPAIR & MAINT SUPPLIES	460,650.00	27,498.22	27,498.22	260,531.19	172,620.59	62.53
0001-56 UNIFORMS	20,116.00	6,175.16	6,175.16	2,582.03	11,358.81	43.53
0001-66 CHEMICALS	176,660.00	165,851.89	165,851.89	3,808.11	7,000.00	96.04
0001-68 OPERATING MATERIALS & SUPP	19,300.00	912.70	912.70	0.00	18,387.30	4.73
0001-72 EQUIPMENT	3,500.00	185.00	185.00	0.00	3,315.00	5.29
0001-76 CONSTRUCTION CONTRACTS	18,000.00	0.00	0.00	0.00	18,000.00	0.00
Total GENERAL	1,203,574.00	327,851.06	327,851.06	268,318.33	607,404.61	49.53
Grand Total	1,203,574.00	327,851.06	327,851.06	268,318.33	607,404.61	49.53

Posting Year:	Posting Date:	Posting #	Doc #
" Period:		Ref #	Initials:

CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM

TO:	Bina Patel, Director of Finance	FROM:	Ann Saurman
BUREAU:	Department of Finance	BUREAU:	Recycling & Solid Waste

TRANSFER DETAIL

Date of Request: 17-Apr-24 Fund: Solid Waste Fund Transfer Amount: $ 11,050.17

FROM (DEBIT)

ACCOUNT (All 15 digits) and ACCOUNT TITLE	TRANSFER AMOUNT ($)	ADJUSTED APPROPRIATION ($)	CURRENT ACCOUNT TOTAL ($)	ACCOUNT TOTAL AFTER TRANSFER ($)
085-03-8005-0001-54	$ 10,000.00	$ 51,050.00	$ 45,843.17	$ 35,843.17
Repair & Maintenance Supplies				$ -
				$ -
085-03-8005-0001-90	$ 1,050.17	$ 75,000.00	$ 60,381.90	$ 59,331.73
Refunds				$ -
				$ -
				$ -
				$ -
				$ -
				$ -

TO (CREDIT)

ACCOUNT (All 15 digits) and ACCOUNT TITLE	TRANSFER AMOUNT ($)	ADJUSTED APPROPRIATION ($)	CURRENT ACCOUNT TOTAL ($)	ACCOUNT TOTAL AFTER TRANSFER ($)
085-03-8005-0001-76	$ 11,050.17	$ 72,035.00	$ 72,035.00	$ 83,085.17
Construction Contracts				$ -
				$ -
				$ -
				$ -
				$ -
				$ -

Reason Transfer is Required:

The City was awarded a 902 Grant to cover the costs to construct a pole building over the cardboard balers located at the City's Recycling Drop Off Center to preserve the life of the balers. The quote came back and it exceeds the amount budgeted so a transfer is needed to cover the additional costs.

Reason Funds are Available for Transfer:

There is funding available to cover the additional costs of the pole building.
The bulk of the transfer is coming from Account 54 for the Recycling Drop-Off Center upgrades. We were able to do most improvements with city staff, and since the pole building will be at the Drop-Off Center, it is logical that these related funds be used for this reason.

TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS

	Check if amount is equal to or less than $5,000.00
x	Check if amount is greater than $5,000.00

Department Head/Deputy Director:	Date:	4-17-24
Director of Finance/Deputy Director:	Date:	4-19-24
City Controller (if amount is greater than $5,000):	Date:	4-19-24
Mayor/Managing Director (if amount is greater than $10,000):	Date:	4 22 24
Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04:	Date:	

CITY COUNCIL

Cynthia Mota, President	[ ] Approved [ ] Disapproved	Date:	
Santo Napoli, Vice President	[ ] Approved [ ] Disapproved	Date:	
Candida Affa, Councilperson	[ ] Approved [ ] Disapproved	Date:	
Cecilia Gerlach, Councilperson	[ ] Approved [ ] Disapproved	Date:	
Ed Zucal, Councilperson	[ ] Approved [ ] Disapproved	Date:	
Natalie Santos, Councilperson	[ ] Approved [ ] Disapproved	Date:	
Daryl Hendricks, Councilperson	[ ] Approved [ ] Disapproved	Date:	

Expenditure Status Report

CITY OF ALLENTOWN
1/1/2024 through 12/31/2024

085 SOLID WASTE

03 PUBLIC WORKS
8005 RECYCLING & SOLID WASTE

Account Number	Adjusted Appropriation	Expenditures	Year-to-date Expenditures	Year-to-date Encumbrances	Balance	Prct Used
0001 COLLECTION/DISPOSAL/RECYCLING						
0001-54 REPAIR & MAINT SUPPLIES	51,050.00	4,519.47	4,519.47	687.36	45,843.17	10.20
Total SOLID WASTE	51,050.00	4,519.47	4,519.47	687.36	45,843.17	10.20
Grand Total	51,050.00	4,519.47	4,519.47	687.36	45,843.17	10.20

Expenditure Status Report

CITY OF ALLENTOWN
1/1/2024 through 12/31/2024

085 SOLID WASTE

03 PUBLIC WORKS
8005 RECYCLING & SOLID WASTE

Account Number	*Adjusted Appropriation*	*Expenditures*	*Year-to-date Expenditures*	*Year-to-date Encumbrances*	*Balance*	*Prct Used*
0001 COLLECTION/DISPOSAL/RECYCLING						
0001-90 REFUNDS	75,000.00	14,618.10	14,618.10	0.00	60,381.90	19.49
Total SOLID WASTE	75,000.00	14,618.10	14,618.10	0.00	60,381.90	19.49
Grand Total	75,000.00	14,618.10	14,618.10	0.00	60,381.90	19.49

Expenditure Status Report

CITY OF ALLENTOWN
1/1/2024 through 12/31/2024

085 SOLID WASTE

03 PUBLIC WORKS
8005 RECYCLING & SOLID WASTE

Account Number	Adjusted Appropriation	Expenditures	Year-to-date Expenditures	Year-to-date Encumbrances	Balance	Prct Used
0001 COLLECTION/DISPOSAL/RECYCLING						
0001-76 CONSTRUCTION CONTRACTS	72,035.00	0.00	0.00	0.00	72,035.00	0.00
Total SOLID WASTE	72,035.00	0.00	0.00	0.00	72,035.00	0.00
Grand Total	72,035.00	0.00	0.00	0.00	72,035.00	0.00