



CITY OF ALLENTOWN

No. 31092

RESOLUTION

R99 - 2025

Introduced by the Administration on August 6, 2025

Authorization for Contract increase to the estimate yearly sum increase from \$25,200.00 per contract year to \$45,000.00 per contract year, that was previously Bid and Awarded under City Policies, with Biros Utilities, Inc. to provide rental and services of portable toilets on a monthly/as needed basis with cleaning/sanitizing and winterizing services.

Resolved by the Council of the City of Allentown, That

WHEREAS, Article 130.16 of the City's Administrative Code (recodified as §5-21) requires City Council approval by Resolution for the award of contracts or engagement of professional services.

WHEREAS, it is the desire of the City of Allentown to increase the contractual sum of the previously awarded agreement with the following named contractor/consultant, for the use and purpose indicated in supporting the Recommendation of Award or Contract dated June 18, 2025:

1. Name of Contractor/Consultant: Biros Utilities, Inc.
2. Project or Contract Reference: Contract 247 – Portable Toilets Bid
3. Description of Service(s): To secure a contractor to provide the rental and service of Portable Toilets on a monthly basis with cleaning/sanitizing and winterizing services.

NOW, THEREFORE, BE IT RESOLVED, on this the 6th day of August, 2025, that the Council of the City of Allentown, hereby authorizes the Mayor and/or such other City officials as deemed appropriate by the City Solicitor, to sign and execute a Contract or Amendment and such other agreements and documents as are deemed by the City Solicitor to be necessary and/or related thereto, with the above named contractor/consultant, for the project identified.

	Yea	Nay
Candida Affa	X	
Ce-Ce Gerlach	X	
Cynthia Y. Mota	X	
Santo Napoli	X	
Natalie Santos		X
Ed Zucal	X	
Daryl Hendricks, President	X	
TOTAL	6	1

THIS IS TO CERTIFY, That the above copy of Resolution No. 31092 was adopted by the City Council of Allentown on the 6th day of August, 2025, and is on file in the City Clerk's Office.

Michael F. Hall
City Clerk

SUBJECT: Request for Approval by City Council of Contract Price Increase Pursuant to City Ordinance, Article 130.16

Project or Contract Reference: Contract 31 – Parks Facility Preliminary Design

TO: City Council, City Clerk, and Council Solicitor

FROM: Mandy Tolino, Department Head

DATE: July 25, 2025

Pursuant to City Ordinances, Article 130.16, this Recommendation of Award is before City Council for its approval of the contract consideration increase.

- This recommendation is for a contract consideration increase of 10% or more for an existing contractual sum. Said contract was previously bid and awarded under city policies.
- The contract appropriation or price increase is included in this year's budget
- List the name and address of the recommended Contractor/Vendor, include the following:

Biros Utilities, Inc.: PO Box 94 14 Schoolhouse Road, Sheppton, PA 18248

At this time, the department is requesting to increase the contract yearly estimated sum from \$25,200.00 to \$45,000.00 per contract year. This is due to bid costs are higher than originally budgeted for. This is to correct the accounts for each dept utilizing this bid.

Funding Source: 000-08-0709-0031-50030
000-08-0709-0032-50030
000-08-0709-0033-50030
091-08-9001-0031-50030
000-08-0905-0034-50031
006-08-6761-0031-50030

- Description of project or scope of services to be provided and why is an increase needed:

On June 18, 2025, both parties mutually agreed and entered into an agreement that the contractor shall provide the rental and services of portable toilets on a monthly/as needed basis with cleaning/sanitizing and winterizing services. At this time, the department would like to increase the estimated yearly sum from \$25,200.00 to \$45,000.00 estimated yearly sum. This is due to cost being higher than originally budgeted for.

- List the current Contract Term and if an increase is needed:

The Contract term commenced on June 18, 2025 and shall cease one (1) year thereafter expiring one June 17, 2026.

- List any renewal term options and duration of each renewal, if any:

Upon written notification, this contract can be extended for two (2) additional one (1) year terms beyond the contract expiration period.

- Maximum dollar value of all renewals provided for beyond the original term as if all renewals were exercised:

N/A

A vote of final approval is requested of the members of Council and by passing the accompanying resolution, this Contract will be deemed approved.

By: Mandy Tolino, Department Head

Copies To: Mayor
Director of Finance
Purchasing
Controller

Attachment: proposed resolution