



Allentown

435 Hamilton Street
Allentown, Pa. 18101

Meeting Agenda - Final City Council

Wednesday, March 20, 2024

6:30 PM

Council Chambers

Invocation:

Pledge to the Flag

Roll Call

Courtesy and Privilege of the Floor Rules

Please observe the Rules of Council when addressing the body. A full copy of Council Rules can be found on the city website at the bottom of the council agenda. The city website also includes all the meetings and material for the agenda; videos of previous meetings and livestreams the council meetings in real time.

If you would like to speak this evening, we are asking that you fill out a card – they are on the back table - and provide them to the clerk before speaking. Include your address.

Please address the Council President. You are given privilege of the floor to provide public comment, it is not a question-and-answer session. If you are speaking on behalf of yourself, you have three minutes and if you are speaking on behalf of a group that has several members present, you will be given five minutes.

Council will not entertain personal insults or attacks, name calling or other behavior that is inconsistent with the purpose of conducting official business. Please address the Council President not individual councilpersons or city staff. Refrain from insulting or defaming staff, officials and everyone present; refrain from using offensive language, cursing, and making noises while other people are speaking. Remove your hat and turn cell phones off.

Please be aware that comments and/or behavior in violation of these rules will result in a forfeiture of all remaining time and you will be asked to return to your seat.

Contract Approvals: The general idea for approving contracts is acknowledging that proper procurement procedures were followed pursuant to the city code.

R39

Authorization for Contract with Landmarks SGA, LLC in the estimated sum of \$65,000.00

per contract year to conduct architectural surveys of properties within the existing historic districts and update existing property inventories. The firm will also review the efficacy of the City's historic district ordinance and examine existing City policies, including the zoning code and building codes, to make recommendations for continued improvements to the historic preservation program. The scope of work will also include assisting City staff with the enforcement of the historic district ordinance and assisting City staff with public outreach and methods of increasing public awareness of the historic districts. The firm will identify opportunities to increase the historic preservation incentives and investment within the City, work with staff to develop grant proposals to support the City's historic preservation efforts and provide general assistance in implementing the City's Historic Preservation Plan.

Sponsors: Administration

Attachments: [R39 - Landmark - Updated](#)

R40

Authorization for Contract with Michael Baker International, Inc. in the amount of \$233,336.00 to provide consulting and engineering design services related to the D&L Trail: Allentown East Segment Design. This was competitively bid, six (6) bids were received, however, one (1) bid was rejected.

Sponsors: Administration

Attachments: [R40 - Michael Baker](#)

R41

Authorization for Contract with Construction Masters Services, LLC in the amount of \$1,988,377.50 to construct/reconstruct ADA Ramps in accordance with the Americans with Disability Act and remove and dispose of sidewalk and/or concrete curb, located within the City limits, along with incidental work as may be authorized and required by the Contract Administrator. This was competitively bid, five (5) bids were received, however, one (1) bid was rejected.

Sponsors: Administration

Attachments: [R41- CMS](#)

Minutes of Previous Meeting

March 6, 2024 City Council Meeting Minutes

Attachments: [March 6, 2024 City Council Meeting Minutes](#)

Communications

An Executive Session was held on March 6, 2024 for the purpose of considering the purchase of real estate and matters related to the initiation and conduct of an investigation.

Council's office received a petition requesting an intermunicipal liquor license transfer for City Center Hospitality Ten, LLC located at 950 Hamilton Street. The Public Hearing on the transfer will take place on Wednesday, April 17, 2024, at 6:15 PM

Chasers: If you parked in the city lot next to City Hall, please see the City Clerk for a voucher.

Old Business

REPORTS**Budget and Finance: Chair Napoli, Hendricks, Gerlach**

The Committee has not met since the last Council meeting; the next meeting is scheduled for March 27th at 6 PM.

Community and Economic Development: Chair Hendricks, Mota, Napoli

The committee has not met since the last council meeting; the next meeting is scheduled for April 10th, time to be determined.

Human Resources, Administration and Appointments: Chair Affa, Napoli, Santos

The Committee has not met since the last council meeting; there are no future meetings scheduled at this time.

Parks and Recreation: Chair Santos, Affa, Gerlach

The Committee met on March 13th and forward items on this evening's agenda; the next meeting is scheduled for April 3rd at 5:45 PM to review legislation being introduced this evening.

Public Safety: Chair Zucal, Hendricks, Mota

The committee met this evening; the next meeting is scheduled for April 3rd at 6 PM to review legislation being introduced this evening.

Public Works: Chair Gerlach, Affa, Zucal

The Committee met this evening, the next meeting is scheduled for April 3rd at 6:15 PM to consider Bill 13, the vacation of Type Street.

Rules, Chambers, Intergovernmental Relations, and Strategy: Chair Mota, Napoli, Gerlach

The committee has not met since the last Council meeting; the next meeting is scheduled for March 27th at 5:30 PM.

Controller's Report (3 minutes)**Mayor's Report (3 minutes)**

Controller Reports

Attachments: [Fire Petty Cash](#)

[Bank Rec](#)

[Bank Rec 2](#)

ORDINANCES FOR FINAL PASSAGE (To be Voted On):

Bill 7

Amending Article III, Retail Pet Shops, by prohibiting the sale of guinea pigs by pet shops.

Sponsors: Gerlach and Mr. Zucal

Attachments: [Bill 7 Guinea Pigs](#)
[Letter in Support of an Ordinance to Prohibit the Retail Sale of Guinea Pigs and Supports adding Betta Fish as Protected Species](#)

Bill 8

Amending the 2024 Trexler Fund Budget to provide for a supplemental appropriation of Eight Thousand Six Hundred and Thirty-Four Dollars and Seventy-One Cents (\$8,634.71) from the 2023 Springwood Trust, Trexler operating budget of the Parks Department to the 2024 Springwood Trust, Trexler operating budget for the purpose of purchasing benches and the installation of concrete pads at Trexler Memorial Park.

Sponsors: Administration

Attachments: [Bill 8 Trexler Springwood 2023 Funds](#)

Bill 9

Amending the 2024 Capital Fund Budget to provide for a supplemental appropriation of One Million, Three Hundred Thousand (\$1,300,000.00) Dollars from the Transportation Alternatives Set-Aside (TASA) grant for the purpose of rehabilitating the historic Bogert's Bridge, located in the Lehigh Parkway.

Sponsors: Administration

Attachments: [Bill 9 - PennDOT Grant Funds Appropriation](#)

Bill 11

Amending the 2024 Fire Department budget to provide for a supplemental appropriation of Sixteen Thousand Dollars (\$16,000.00) from Norfolk Southern Rail, Safety-First grant. This grant is to purchase hazardous materials related equipment for incidents that may occur as a result of a railway incident along the Norfolk Southern railway that runs through the City of Allentown.

Sponsors: Administration

Attachments: [Bill 11 Fire Dept Norfolk Southern Rail Grant](#)

Bill 12

Amending the 2024 Grant Fund budget to accept Five Hundred Thousand Dollars (\$500,000) from the FY 2023 Distressed Area Recompete Pilot Program Phase 1 strategy development grant.

Sponsors: Administration

Attachments: [Bill 12 - Recompete Phase 1](#)

Bill 14

Amending the 2024 Capital Fund Budget to provide for an appropriation in the amount of One Hundred Thousand Dollars (\$100,000.00) from the Trexler Fund to the WPA Structures capital projects account. These funds will be used to repair the stage and columns at Union Terrace Park. This is part of the 2024-25 Trexler Capital Project allocation.

Attachments: [Bill 14 Parks 2024 WPA Allocation](#)

Bill 15

Amending the 2024 Capital Fund Budget to provide for a transfer of Nine Thousand Five Hundred Dollars (\$9,500.00) from WPA Capital Project into the Franklin Park Capital Project. These funds will be utilized for the creation of a concept plan for Franklin Park as part of a grant application.

Sponsors: Administration

Attachments: [Bill 15 Parks WPA to Franklin](#)

Bill 16

Amending the 2024 General Fund Budget to provide for a supplemental appropriation of Twenty-Three Thousand Nine Hundred and Fifteen Dollars (\$23,915.00) from the 2023 United States Department of Justice Edward Byrne Memorial JAG Grant that will be passed through from the Lehigh County to the City of Allentown Police Department. These funds will be used to purchase traffic equipment.

Sponsors: Administration

Attachments: [Bill 16 2023 JAG - Lehigh County Funds](#)

Bill 17

Amending the 2024 General Fund Budget to provide for a supplemental appropriation of Three Hundred Eighty-Five Thousand Dollars (\$385,000.00) from the Pennsylvania Commission on Crime and Delinquency (PCCD) Grant to the City of Allentown Police Department. These funds will be utilized for reimbursement of expenses for the purchase of integrated fingerprint technology, license plate readers and integrated gunshot technology.

Sponsors: Administration

Attachments: [Bill 17 PCCD Grant](#)

Bill 18

Amending the 2024 General Fund Budget to provide for a supplemental appropriation of One Million One Hundred Eighty-Three Thousand Fifty-Four Dollars (\$1,183,054.00) from the Pennsylvania Commission on Crime and Delinquency (PCCD) Grant to the City of Allentown Police Department. These funds will be utilized for reimbursement of expenses for the purchase of new city cameras, new in-car cameras for the entire police fleet and new body-worn cameras.

Sponsors: Administration

Attachments: [Bill 18 PCCD Grant 2](#)

Bill 19

Amending the 2024 General Fund Budget to provide for a supplemental appropriation of Twenty-Five Thousand Five Hundred Dollars (\$25,500.00) from the United States Department of Justice Edward Byrne Memorial JAG Grant to the City of Allentown Police Department for the purpose of funding overtime pay of patrol presence in an effort to suppress violent crimes and drug investigations in the Keystone Opportunity Zone in Allentown.

Sponsors: Administration

Attachments: [Bill 19 Police JAG Grant Appropriation](#)

Bill 20

Amending the 2024 Capital Fund Budget to provide for an increase of Three Hundred Fifty Thousand Dollars (\$350,000.00) to the Capital Project Martin Luther King Jr. Drive. These funds have been awarded as an MTF-DCED grant and will be reimbursed when the project is completed. The project includes the replacement of the existing rusted streetlights with 24 new LED luminaires and street light poles.

Sponsors: Administration

Attachments: [Bill 20 MLK Jr Dr Lighting Funds](#)

Bill 21

Amending the 2024 General Fund budget to provide for a supplemental appropriation of Three Thousand Dollars (\$3,000.00) from the Khan Partnership for traffic signal improvements.

Attachments: [Bill 21 Traffic Signal Contributions](#)

Bill 22

City Council authorizes the City to enter into an Intergovernmental Cooperation Agreement with the Redevelopment Authority of Allentown.

Attachments: [Bill 22 RACA Intergovernmental Agreement](#)

CONSENT AGENDA: There are no items.

RESOLUTIONS FOR FINAL PASSAGE (To be Voted On):

R 37

Establishes a Special Committee to provide a framework for Understanding, Implementing and Evaluating Co-responder Public Safety Models

Sponsors: Gerlach, Santos, Mota, Napoli and Mr. Zucal

Attachments: [R37 Special Committee](#)

R 38

Denial of a Certificate of Appropriateness – 425 N. 10th Street

Sponsors: Administration

Attachments: [R38 HARB Resolution to DENY - 425 N. 10th St](#)
[425 N 10th Street Final Report](#)

R 42

Approves the submission of an application for a grant from the Commonwealth of Pennsylvania Department of Conservation and Natural Resources for the design of Franklin Park. The City is asking for \$200,000.00 in grant funding with a match required – in-kind or cash.

Sponsors: Administration

Attachments: [R42 - Franklin Grant](#)

Request to suspend the rules to introduce and vote on resolution 43.

R 43

Approves a transfer of \$32,000 in Garage for a part-time Clerk 3 to assist with entering invoices and ordering vehicle parts; due to high number of invoices entry in the Garage.

Sponsors: Administration

Attachments: [R 42 Transfer Funds](#)

[Due to High Number of Invoice Entry in the Garage a Part-time Clerk 3 is Needed](#)

ORDINANCES FOR INTRODUCTION (To be referred to Committee with public comment prior to referral)

Bill 24 Refer to Parks and Recreation Committee

Amending the 2024 Capital Fund Budget to provide for a supplemental appropriation of Twenty Thousand Dollars (\$20,000.00) from the National Society for the Preservation of Covered Bridges, Inc. (NSPCB). These funds are a contribution to go towards the construction of Bogert's Bridge rehabilitation.

Sponsors: Administration

Attachments: [Bill 24 - Bogert's Bridge Donation - NSPCB](#)

Bill 25 Refer to Parks and Recreation Committee

Amending the 2024 Capital Fund Budget to provide for a supplemental appropriation of Two Thousand Dollars (\$2,000.00) from the National Society for the Theodore Burr Covered Bridge Society of Pennsylvania, Inc. (TBCBSP). These funds are a contribution to go towards the construction of Bogert's Bridge rehabilitation.

Attachments: [Bill 25 - Bogert's Bridge Donation - TBCBSP](#)

Bill 26 Refer to Community and Economic Development Committee

Amending §455-139B(6) of the Property Rehabilitation and Maintenance Code, Article XVIII, Licensing Residential Rental Units, Owner and Occupant duties, to remove the requirement that multiple disruptive conduct reports filed within a twenty-four (24) time period count as a single disruptive conduct report.

Sponsors: Administration

Attachments: [Bill 26 - Disruptive Conduct Amendment](#)

Bill 27 Refer to Public Safety Committee

Amending the 2024 Fire Department budget to provide for a supplemental appropriation of Seven Hundred Seventy-Nine Thousand Two Hundred and Twenty-Eight Dollars (\$779,228.00) from Commonwealth of Pennsylvania, Department of Community and Economic Development Local Share Account grant for the purchase of a new fire truck.

Sponsors: Administration

Attachments: [Bill 27 - Fire LSA Grant Appropriation](#)

Bill 28 Refer to Rules, Chambers, Intergovernmental Relations and Strategy Amending various sections of the city code by removing penalties providing for imprisonment as a means of enforcement.

Sponsors: Gerlach and Mr. Zucal

Attachments: [Bill 28 Incarceration](#)

RESOLUTIONS FOR INTRODUCTION (Can be voted on or Referred to Committee):

NEW BUSINESS

GOOD AND WELFARE

ADJOURN

Council meetings are held on the first and third Wednesday of each month beginning at 6:30 pm in Council Chambers. For copies of the agenda or meeting announcements, please visit our website at www.allentownpa.gov or contact the Clerk at Michael.Hanlon@allentownpa.gov to receive an email notice of the meetings.

Reference Materials:

Council Rules

Procurement Code

Ethics Code

Attachments: [Procurement Code](#)

[Ethics Code](#)

[Rules](#)