

CITY OF ALLENTOWN

No. 10

**RESOLUTION**

**R - 2018**

*Introduced by the Administration on February 20, 2018*

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**Authorization for Contract for a change order (#3) with Amec Foster Wheeler Environment and Infrastructure, Inc. in the amount of \$29,800 for the Storm Water Fee Project – new contract sum is \$226,625.**

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***Resolved by the Council of the City of Allentown, That***

**WHEREAS**, Article 130.16 of the City's Administrative Code requires City Council approval by Resolution for the award of contracts or engagement of professional services.

**WHEREAS**, it is the desire of the City of Allentown to enter into an agreement/engage the services of the following named contractor/consultant, for the use and purpose indicated in supporting the Recommendation of Award of Bid or Contract dated January 30, 2017:

1. Name of Contractor/Consultant: Amec Foster Wheeler Environment and Infrastructure, Inc.
2. Project or Contract Reference: C54-000001
3. Description of Service(s) to be provided: Change Order No. 2

**NOW, THEREFORE, BE IT RESOLVED** that the Council of the City of Allentown, hereby authorizes the Mayor and/or such other City officials as deemed appropriate by the City Solicitor, to sign and execute a Contract or Amendment and such other agreements and documents as are deemed by the City Solicitor to be necessary and/or related thereto, with the above named contractor/consultant, for the project identified.



**CITY OF ALLENTOWN**  
**Request for Approval**

**SUBJECT:** Request for Approval by City Council of Contract Award, Service, or Contract Price Increase Pursuant to City Ordinance, Article 130.16

Project or Contract Reference: C54-000001

**TO:** City Council, City Clerk, and Council Solicitor

**FROM:** Craig Messinger, Department Head

**DATE:** January 10, 2018

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On behalf of the Administration, pursuant to City Ordinances, Article 130.16, I request City Council's approval of the following recommendation of the referenced contract award or price increase.

- Check Type of Contract or Change:

The contract is for over \$40,000 and required to be competitively bid under the City Code. We have advertised the above referenced project and received qualified bids/proposals. We recommend award of the contract to the bidder/proposer identified and for the reasons stated below.

- X      The recommendation is for a price increase of 10% or more for an existing contract over \$40,000 that was previously bid and awarded under city policies.

The engagement of professional services. We have received and reviewed a proposal or proposals for professional services in connection with above referenced project or requirement for professional services. We recommend award of the engagement.

- Is the contract appropriation or price increase included in this year's budget? X yes      no
- Identify contract funding sources (general fund, grants, loans, etc. & account number):  
086-03-0816-0001-46
- The number of any alternate quotes/bids and the names of the alternate bidders, if any.

N/A

- The name and address of the recommended Contractor/Vendor/Professional Service Provider/Lowest Responsible Bidder is:

Amec Foster Wheeler, 751 Arbor Way, Suite 180, Blue Bell, Pennsylvania, 19422

- Term of contract or estimated completion date, subject to standard extensions:

The current contract term ceases on December 31, 2018

- Description of project or scope of services to be provided:

In order to complete the implementation of the stormsewer utility fee within the City, and by and through complete the Contract, the Contractor needs to resolve the issues that have occurred due to the integration of county parcel information into the billing system. In order to do so City Ordinances must be reviewed to identify changes that are needed in order to support the user fee and the credit incentive program.

- State the actual or estimated price to the City or the proposed Department budget allowance for the initial term; and state payment rate per unit of service if applicable:

|                        |    |                  |
|------------------------|----|------------------|
| Original Contract Sum: | \$ | 181,325.00       |
| Previous Change Order: | \$ | 15,500.00        |
| Change Order No. 3     | \$ | <u>29,800.00</u> |
| New Contract Sum:      | \$ | 226,625.00       |

- Number of renewal term options and duration of each renewal, if any:

Upon mutual agreement by both parties the contract term may be extended for one (1) additional one (1) year term.

- Maximum dollar value of all renewals provided for beyond the original term as if all renewals were exercised:

N/A

- Reasons for recommendation of Administration and Council approval of contract:

In order to complete the implementation of the stormsewer utility fee within the City, and by and through complete the Contract, the Contractor needs to resolve the issues that have occurred due to the integration of county parcel information into the billing system. In order to do so City Ordinances must be reviewed to identify changes that are needed in order to support the user fee and the credit incentive program.

- Time Frame

ASAP

Please approve this recommendation by passing the accompanying resolution. A vote of final approval is requested at the first City Council agenda listing of this matter.

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By: Craig Messinger, Department Head

Copies To: Mayor  
Director of Finance  
Purchasing  
Controller

Attachment: proposed resolution