

**RECEIVED****OCT 10 2017**

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**FINANCE DIRECTOR'S OFFICE****CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM**

TO: Brent A. Hartzell, Director	FROM: Barbara Wagenhurst, Finance Operations Mgr.
BUREAU: Department of Finance	BUREAU: Finance

**TRANSFER DETAIL**

Date of Request: 10-Oct-17	Fund: General	Transfer Amount: \$20,133.65
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**FROM (DEBIT)**

ACCOUNT (All 15 digits) and ACCOUNT TITLE	TRANSFER AMOUNT (\$)	ORIGINAL APPROPRIATION (\$)	CURRENT ACCOUNT TOTAL (\$)	ACCOUNT TOTAL AFTER TRANSFER (\$)
000-02-0602-0003-46	20,133.65	132,674.14	86,949.95	66,816.30
Other Contract Services				-
				-
				-
				-
				-
				-
				-

**TO (CREDIT)**

000-02-0602-0001-90	20,133.65	475,000.00	44,015.04	64,148.69
Refunds				-
				-
				-
				-
				-
				-
				-

**Reason Transfer is Required:**

Due to the reassessment of Two and Four City Center and the fact that these added refunds are the result of orders that were not communicated to the Bureau of Revenue and Audit through the standard change report process, additional funds are needed for this refund.

**Reason Funds are Available for Transfer:**

Forensic Accounting Services were not needed as originally anticipated.

**TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS**

	Amount not more than \$5,000.00	
X	Amount is greater than \$5,000.00	
Department Head: <i>Debi Bowma</i>		Date: 10.10.17
Director of Finance: <i>Debi Bowma</i>		Date: 10.10.17
Mayor or Managing Director (if amount is greater than \$5,000): <i>[Signature]</i>		Date: 10/13/17
Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04:		Date:

**CITY COUNCIL**

Ray O'Connell, President:	<i>[Signature]</i>	[ ] Approved [ ] Disapproved	Date:
Daryl Hendricks, Vice President:	<i>[Signature]</i>	[ ] Approved [ ] Disapproved	Date: 23-OCT-17
Candida Affa, Councilperson:	<i>[Signature]</i>	[ ] Approved [ ] Disapproved	Date:
Julio Guridy, Councilperson:	<i>[Signature]</i>	[ ] Approved [ ] Disapproved	Date: 10/18/17
Roger MacLean, Councilperson:	<i>[Signature]</i>	[ ] Approved [ ] Disapproved	Date:
David McGuire, Councilperson:	<i>[Signature]</i>	[ ] Approved [ ] Disapproved	Date: 10/18/17
Cynthia Mota, Councilperson:	<i>[Signature]</i>	[ ] Approved [ ] Disapproved	Date: