



No. 108

CITY OF ALLENTOWN

**RESOLUTION**

**R - 2021**

***Introduced by the Administration on July 21, 2021***

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Authorizes Electronic Access to PennDOT Systems

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***Resolved by the Council of the City of Allentown, That*** the City of Allentown is desirous of registering as a business partner with the Commonwealth of Pennsylvania, Department of Transportation for the purpose of entering information into and exchanging electronic data.

**WHEREAS** the Pennsylvania Department of Transportation and the City of Allentown have agreed to use the **dotGrants** on-line reporting system to file the required Liquid Fuels forms annually; including but not limited to the MS-965, MS-329 and MS-999 forms.

**NOW THEREFORE BE IT RESOLVED**

1. that the Legislative Body of this Municipality enters into and agrees to the requirements and obligations of this on-line reporting program;
2. that the Legislative Body hereby designates the following persons and any Officers holding the following titles/positions:

**David Petrik, City Engineer**

**Gabrielle Heiney, Public Works Operations Manager**

**Bina Patel, Treasury Manager**

to execute and provide all information necessary for the completion of said application, and to execute all documents necessary to affect such an agreement, including but not limited to, an Electronic Access Licensing Agreement (EALA) on behalf of the Municipality.

**NOW, THEREFORE, BE IT FURTHER RESOLVED** that the Council of the City of Allentown hereby approves of the submission to the Commonwealth of Pennsylvania, Department of Transportation, the agreement to Authorize Electronic Access to PennDOT Systems.

## LEGISLATIVE TEMPLATE

- **What Department or bureau is Bill originating from? Where did the initiative for the bill originate?**

Public Works

- **Summary and Facts of the Bill**

Resolution required by the Commonwealth of Pennsylvania, Department of Transportation to give City employees access to their Electronic Access System (dotGrants System).

- **Purpose – Please include the following in your explanation:**
  - **What does the Bill do – what are the specific goals/tasks the bill seek to accomplish**
  - **What are the Benefits of doing this/Down-side of doing this**
  - **How does this Bill related to the City’s Vision/Mission/Priorities**

The State is now requiring an agreement be executed between PennDOT and the City of Allentown giving City employees electronic access to their dotGrants System for the purpose of on-line reporting of the Liquid Fuels forms annually.

- **Financial Impact – Please include the following in your explanation:**
  - **Cost (Initial and ongoing)**
  - **Benefits (initial and ongoing)**

There is no financial impact to the City for this access.

- **Funding Sources – Please include the following in your explanation:**
  - **If transferring funds, please make sure bill gives specific accounts; if appropriating funds from a grant list the agency awarding the grant.**

N/A

- **Priority status/Deadlines, if any**

The annual reporting deadline for Liquid Fuels is January 31<sup>st</sup> of each year. Therefore registration for their on-line system is required prior to that date.

- **Why should Council unanimously support this bill?**

This is a State requirement for the annual Liquid Fuels filing.