

2025 Budget Year		Budget Office Only:			
Posting Year:		Posting Date:	Posting #	Doc #	
" Period:			Ref #	Initials:	
CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM					
TO: Bina Patel, Director of Finance		FROM: Erica DeLeon on behalf of Fire			
BUREAU: Department of Finance		BUREAU: Fire Administration & Operations			
TRANSFER DETAIL					
Date of Request: 11.25.2025		Fund: General		Transfer Amount: \$ 565,129.79	
FROM (DEBIT)					
ACCOUNT (All 15 digits) and ACCOUNT TITLE	TRANSFER AMOUNT (\$)	ADJUSTED APPROPRIATION (\$)	CURRENT ACCOUNT TOTAL (\$)	ACCOUNT TOTAL AFTER TRANSFER (\$)	
000-05-0803-0028-50028 Mileage	\$ 402.94	\$ 1,380.00	\$ 402.94	\$ -	
000-05-0803-0028-50032 Pub&M	\$ 834.00	\$ 7,538.00	\$ 4,934.00	\$ 4,100.00	
000-05-0803-0028-50034 Tr&Prof	\$ 29,245.75	\$ 85,110.00	\$ 61,745.75	\$ 32,500.00	
000-05-0803-0028-50040 Civic	\$ 59.00	\$ 59.00	\$ 59.00	\$ -	
000-05-0803-0028-50042 Repair	\$ 815.38	\$ 112,471.00	\$ 22,415.38	\$ 21,600.00	
000-05-0803-0028-50056 Unif	\$ 10,000.00	\$ 307,519.00	\$ 43,534.06	\$ 33,534.06	
000-05-0803-0028-50066 Chem	\$ 4,209.95	\$ 8,793.00	\$ 4,209.95	\$ -	
000-04-0802-0021-50056 Unif	\$ 10,000.00	\$ 250,300.00	\$ 54,985.75	\$ 44,985.75	
000-06-0603-0003-50040 Civic	\$ 13,611.77	\$ 25,416.73	\$ 14,101.29	\$ 489.52	
000-06-0603-0003-50046 otherCS	\$ 18,976.00	\$ 25,000.00	\$ 19,976.00	\$ 1,000.00	
000-06-0603-0003-50068 Mat&S	\$ 15,000.00	\$ 25,000.00	\$ 15,981.71	\$ 981.71	
000-06-0603-0029-50034 Traing	\$ 45,000.00	\$ 171,600.00	\$ 46,766.85	\$ 1,766.85	
000-06-0603-0029-50068 OpMat	\$ 14,200.00	\$ 28,500.00	\$ 14,749.34	\$ 549.34	
000-06-0603-0029-50004 TempW	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ -	
000-08-0906-0035-50004 TempW	\$ 68,749.23	\$ 515,886.00	\$ 68,749.23	\$ -	
000-08-0906-0035-50006 PremP	\$ 4,297.12	\$ 4,500.00	\$ 4,297.12	\$ -	
000-08-0906-0035-50034 Tr&Prof	\$ 4,198.56	\$ 8,560.00	\$ 4,198.56	\$ -	
000-09-0908-0046-50046 OtherC	\$ 110,000.00	\$ 154,406.88	\$ 110,000.00	\$ -	
000-09-0908-0057-50050 OtherS	\$ 115,000.00	\$ 128,514.00	\$ 116,375.10	\$ 1,375.10	
000-09-0901-0013-50030 Rentals	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ -	
000-09-0901-0013-50046 OtherC	\$ 17,030.09	\$ 317,000.00	\$ 17,030.09	\$ -	
000-09-0908-0057-50046 OtherC	\$ 20,000.00	\$ 200,000.00	\$ 20,000.00	\$ -	
000-02-0602-0009-50050 OtherS	\$ 3,500.00	\$ 266,932.00	\$ 262,950.42	\$ 259,450.42	
000-02-0602-0008-50050 OtherS	\$ 30,000.00	\$ 33,497.00	\$ 30,778.66	\$ 778.66	
000-07-0604-0030-50042 Rep&M	\$ 10,000.00	\$ 736,738.27	\$ 139,217.71	\$ 129,217.71	
TO (CREDIT)					
000-05-0605-0027-50006 PremP	\$ 565,129.79	\$ 725,000.00	\$ (137,679.16)	\$ 427,450.63	
REASON TRANSFER IS REQUIRED:					
Funds are needed to pay Fire's premium pay through the end of the year.					
REASON FUNDS ARE AVAILABLE FOR TRANSFER:					
There is \$45,567.02 of funds available in Fire's program to cover Fire's premium pay balance. Funds are available in other General Fund programs due to projects and expenses not moving forward as expected.					
TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS					
Check if amount is equal to or less than \$5,000.00					
Check if amount is greater than \$5,000.00					
Department Head/Deputy Director:				Date:	
Director of Finance/Deputy Director:				Date: 11/25/2025	
City Controller (if amount is greater than \$5,000):				Date: 11-25-25	
Mayor/Managing Director (if amount is greater than \$10,000):				Date: 11-25-25	
Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04:				Date:	
CITY COUNCIL					
Daryl Hendricks, President	☐ Approved ☐ Disapproved				Date:
Cynthia Mota, Vice President	☐ Approved ☐ Disapproved				Date:
Candida Affa, Councilperson	☐ Approved ☐ Disapproved				Date:
Cecilia Gerlach, Councilperson	☐ Approved ☐ Disapproved				Date:
Ed Zucal, Councilperson	☐ Approved ☐ Disapproved				Date:
Natalie Santos, Councilperson	☐ Approved ☐ Disapproved				Date:
Santo Napoli, Councilperson	☐ Approved ☐ Disapproved				Date: