



# Allentown

435 Hamilton Street  
Allentown, Pa. 18101

## Minutes - Final

### City Council

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Wednesday, April 19, 2023

6:30 PM

Council Chambers

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#### Invocation:

#### Pledge to the Flag

#### Roll Call

**Present:** 6 - Cynthia Mota, Daryl Hendricks, Ed Zucal, Ce-Ce Gerlach, Natalie Santos, and Santo Napoli

**Excused:** 1 - Candida Affa

#### Courtesy of the Floor

#### Courtesy and Privilege of the Floor Rules

Mr. Matt Shutter, Libertarian Party, stated that he sent an email regarding on March 7, 2023 in the afternoon he walked into the Police Station to file a criminal complaint on Tim Benyo. The Police Officer told him to have a seat and the supervisor was rude, kept interrupting him and refused to give his name. He spoke of the Pennsylvania Liquor where he was Petitioning signatures for the Libertarian Party and stated that it is his constitutional right. He talked about how an officer stated that he was disturbing the peace. The Police grabbed his Petition. He stated that he does not leave, he will spend the weekend in jail.

Mr. Daryl Hendricks stated that someone will get back to him.

Mayor Matt Tuerk stated to Mr. Hendricks to please acknowledge the violation of the Rules that you set forth for the prohibited use of personal attacks. Calling city employees trash constitutes personal attacks.

Ms. Phoebe Harris, Allentown School Board Director, 1817 17th Street SW, stated that she is the Building Chair and she knows what happened with Allentown Vision. She talked about the Rezoning providing a suitable industrial and related uses for sound industrial development. She stated that the zoning change should be denied. She talked about a soil test. If Council decides to change the text where schools can be built you are putting our children in danger. It is about our students.

Mr. Michael Hanlon stated that text amendments was introduced. Once Council gets the reports from the Lehigh Valley Planning, the City Planning

Commission, Ms. Mota, the Chair of Community and Economic Development will have a committee meeting on the proposal and at that will have a Public Hearing.

Ms. Jessica Ortiz, 523 Tilghman Street, stated that last week she came for the Parking Authority issue. She has a rough draft that she spoke to several community leaders and several nonprofits about the Taskforce coming together for solutions so that they are not overwhelming City Council and the Parking Authority. She asked for solutions. There should be a board chair and a Allentown Parking Authority member to attend the meetings for a proper response.

## Contract Approvals

[15-5826](#)

R71

Authorization for Contract with STRATEGIC SOLUTIONS LLC for \$159.00 per hour to provide a Human Resource Consultant assist the Human Resource Department roughly 3 days a week as a result of insufficient capacity in the Dept. This Agreement shall commence upon the approval and shall expire upon completion of the Services, unless terminated earlier by either party pursuant Section 7 of this Agreement.  
Informal Quote/Waiver

**Attachments:** [R71 - HR Consultant](#)  
[Resolution #30623](#)

Mayor Matt Tuerk explained the contract. He mentioned it in his Report on April 5 that the administration will be working with the Pennsylvania Municipal League to bring consultant services to assist with the Human Resources Department. The Solicitor deemed it as a Professional Services Contract. We the administration talks about insufficient capacity, we are talking about manpower. The individual's name is John Trant and he is coming in to assist us with oversight.

Mr. Ed Zucal stated that it is about \$3800 a week.

Mayor Matt Tuerk stated that he does not expect him to be there that often. The administration did an Emergency Authorization expecting to spend less than \$10,000 on this contract. They are in process of hiring a Human Resources Director.

Mr. Ed Zucal stated that they are looking at \$15,000 for one month.

Mayor Matt Tuerk stated that the plan is replacing the Human Resources Director much sooner than a month.

Mr. Daryl Hendricks thanked Mr. Zucal.

Ms. Ce Ce Gerlach asked if she has the correct John Trant. He is out of Pittsburgh.

Mayor Matt Tuerk stated that he serves the entire state with the Pennsylvania Municipal League.

Ms. Ce Ce Gerlach stated to Mayor Tuerk he will be here how often.

Mayor Matt Tuerk stated a couple of days a week. Sometimes three days a week. His most significant experience thus far has been doing a complete turnaround of the administration of Johnstown, Pennsylvania. Smaller city, but bigger challenge than we face.

Mr. Daryl Hendricks asked if there were any other comments from the dais or the public.

**Yes:** 6 - Cynthia Mota, Daryl Hendricks, Ed Zucal, Ce-Ce Gerlach, Natalie Santos, and Santo Napoli

**Absent:** 1 - Candida Affa

Enactment No: 30623

[15-5825](#)

R72

Authorization for Contract price increase of 10% or more/Change Order for an existing Contract previously Bid and Awarded with Edwards Business Systems in the amount of \$5,200 for maintenance services for city printers. . It was previously bid for \$191,149.53. The requested increase for a renewal year is for an additional \$ 5,200, for a new contract price of \$196,349.53.

**Sponsors:** Administration

**Attachments:** [R72 - Contract Increase - C22-000015](#)

[Resolution #30624](#)

Mr. Daryl Hendricks asked if there were any questions or comments from his colleagues or the public.

**Yes:** 6 - Cynthia Mota, Daryl Hendricks, Ed Zucal, Ce-Ce Gerlach, Natalie Santos, and Santo Napoli

**Absent:** 1 - Candida Affa

Enactment No: 30624

[15-5822](#)

R73

Authorization for Contract with Advance Auto Parts, Finch Turf, Inc., Fire Line Equipment, LLC, Gilboy Automotive Group, Granturk Equipment Co., Inc, GT&E LLC, Horwith Truck, Inc., Levan Machine & Truck Equipment, Interstate Battery of Allentown in the estimated sum of \$1,000,000.00 per contract year to provide various parts, supplies, equipment, and accessories that the City uses for repairing city owned vehicles and equipment. All qualified bidders and their staff members, who will supply the parts and supplies, must have the proper licenses and certifications. The City has allocated funds in the Budget to cover the costs of the Vehicle Parts, Supplies, Equipment, & Accessories. The Contract term shall commence upon full execution and shall cease one (1) year thereafter. Upon written notification, this contract can be extended for up to an additional four (4) one (1) year terms beyond the contract expiration period.

**Attachments:** [R73 - Bid No. 2023-12](#)  
[Resolution #30625](#)

Mr. Daryl Hendricks asked if there were any questions.

Mr. Ed Zucal stated that since this was under a Public Works Committee, if he can have an explanation of why we need this kind of money and the type of equipment that we are dealing with.

Mr. David Petrik stated that a lot of this money is being put towards equipment that is needed for all of our equipment including our heavy vehicles or trucks or specialty equipment or parts that are only available through certain vendors. These are the bid items that we got.

Mr. Ed Zucal stated that it is for specialized equipment that the city is not trained to do.

Mr. David Petrik stated correct.

Mr. Ed Zucal stated fair enough.

Ms. Ce Ce Gerlach asked if any of these are minority or women owned businesses.

Mr. David Petrik stated that he is not aware if they are or not.

Ms. Sarrah McNeil stated that Gilboy is a small business, Horwith Truck is a women owned business, and Levan is a small business.

Mr. Daryl Hendricks asked is this anything more than what they did prior in this amount.

Mr. David Petrik stated that he is unaware of the history of what they spent

previously.

Mr. Daniel Steckel stated that in the past and last year the city about \$950,000 on parts for nontarget use and \$250,000 for stuff that was for an accident repair. It is pretty standard.

Mr. Ed Zucal stated that he knows that the Fire Department had the fire trucks out and they were sitting there two to three months. He is hoping that is not going to happen anymore.

Mr. Daniel Steckel stated no. The standard practice is the only thing they send out is stuff that we are not equipped to do. Fire trucks would have to involve body damage. There is an ED Tech on staff who can handle everything from pumping to electrical equipment to the engine. Anything that we can do in house, will stay in house. If for some reason we have multiple fire trucks down and we need to send one out for expediency, we will do that. This one is for parts.

Mr. Daryl Hendricks asked if there were any comments from the public.

**Yes:** 6 - Cynthia Mota, Daryl Hendricks, Ed Zucal, Ce-Ce Gerlach, Natalie Santos, and Santo Napoli

**Absent:** 1 - Candida Affa

Enactment No: 30625

[15-5823](#)

R74

Authorization for Contract with Gilboy Ford, Granturk Equipment, Groff Tractor & Equipment LLC Horwith Truck, Inc., Levan Machine & Truck Equipment, Stephenson Equipment in an estimated sum of \$300,000 per contract year to provide motor vehicle auto body repairs and services including but not limited to accident damages and other related damages in accordance with the terms of this bid. The Contract term shall commence upon full execution and shall cease one (1) year thereafter. Upon written notification, this contract can be extended for up to an additional four (4) one (1) year terms beyond the contract expiration period.

**Attachments:** [R74 - Bid No. 2023-14](#)  
[Resolution #30626](#)

Mr. Daryl Hendricks asked if there were any comments from the public.

**Yes:** 6 - Cynthia Mota, Daryl Hendricks, Ed Zucal, Ce-Ce Gerlach, Natalie Santos, and Santo Napoli

**Absent:** 1 - Candida Affa

Enactment No: 30626

[15-5824](#)

R75

Authorization for Contract with Fire Line Equipment, LLC in the estimated amount of \$125,000 per year to provide fire apparatus repairs and services including but not limited to accident damages and other related damages in accordance with the terms of this bid. The Contract term is for one (1) year and upon written notification, this contract can be extended for up to an additional four (4) one (1) year terms. Competitively bid, one bidder.

**Sponsors:** Administration

**Attachments:** [R75 - Bid No. 2023-15](#)

[Resolution #30627](#)

Mr. Daryl Hendricks asked if there were any questions or comments from the dais or the public.

**Yes:** 6 - Cynthia Mota, Daryl Hendricks, Ed Zucal, Ce-Ce Gerlach, Natalie Santos, and Santo Napoli

**Absent:** 1 - Candida Affa

Enactment No: 30627

### Minutes of Previous Meeting: **NONE**

Mr. Michael Hanlon stated that she was working on the 2,000 signatures.

### Communications

**City Council has received a memo from the City Clerk noting the petitions the office received relating to an initiative to create a public health pilot program providing alternative first response to calls for service involving mental and behavior health has been reviewed and determined sufficient. Pursuant to Article II of the Charter, the initiative will be introduced at the next council meeting.**

[15-5843](#)

Initiative Information

**Attachments:** [Sufficient Signatures for Petition](#)

[Citizens' Rights and Participation \(3\)](#)

[Bill Creation of a Public Health Pilot Program with the Expenditure of \\$4,082,000](#)

[Petitioners' Committee Affidavit](#)

### Old Business

Mr. Ed Zucal asked where the city is on the RFP for the Parking Authority Study. That was a month ago when Council approved that.

Ms. Bina Patel asked if she could get back to Council on that via email.

Mr. Ed Zucal stated absolutely.



**REPORTS**

**Committee of the Whole: A Committee of the Whole has been scheduled for April 26 at 6:00 PM to further review Bill 30, revisions to the city's traffic and parking code.**

**Budget and Finance: Chair Napoli, Hendricks, Gerlach**

**The Committee has not met since the last council meeting; a future meeting has not been scheduled.**

**Community and Economic Development: Chair Mota, Napoli, Affa**

**The committee met on April 12th and forwarded an item on this evening's agenda; the next meeting is scheduled for May 5 at 6 PM.**

**Human Resources, Administration and Appointments: Chair Santos, Zucal, Napoli**

**The Committee met this evening and forwarded some items for this evening's agenda; there are no future meetings scheduled.**

**Parks and Recreation: Chair Gerlach, Affa, Mota**

**The Committee met on April 12th and forwarded items on this evening's agenda; there are no future meetings scheduled.**

**Public Safety: Chair Affa, Hendricks, Zucal**

**The Committee has not met since the last council meeting; a future meeting is not scheduled.**

**Public Works: Chair Zucal, Santos, Hendricks**

**The Committee met this evening; the next meeting is scheduled for April 26 at 5:30 PM.**

**Rules, Chambers, Intergovernmental Relations, and Strategy: Chair Hendricks, Mota, Gerlach**

**The Committee has not met since the last council meeting; a future meeting has not yet been scheduled.**

**Controller's Report (3 minutes)**

**Mr. Jeffrey Glazier gave a brief Report on the P-Card charges for the month of January 2023. He stated that the Controller's office is meeting with the Fleet people tomorrow just so they understand what the Controller's office is looking for when they review invoices and that will help down the line.**

**Mayor's Report (3 minutes)**

**None**



**Attachments:** [Accounts Payable Review 3.4 to 3.31](#)  
[PCard - January 2023](#)

**ORDINANCES FOR FINAL PASSAGE (To be Voted On):**

[15-5552](#) Bill 1 Community and Economic Development Committee Meeting - forwarded favorably with a proposed amendment:

Section 660-70.B.5.d to include the following phrase :  
“Such sign may include blinking, flashing, electronically changing or animated displays, that do not shine directly onto existing residential uses and are dimmable in accordance with §660-66.R.6.....”

Amending the Zoning Code of the City of Allentown, Section 1319.07.B.5 of the Zoning Ordinance by allowing ‘entertainment venue signs” for structures that primarily provide for live entertainment uses for 500 or more customers at a time, currently allowed on buildings fronting Hamilton Street between 5th Street and 6th Street to include structures between 9th and 10th Streets.

**Attachments:** [Bill 1 - Entertainment Venue fv](#)  
[Bill 1 - with proposed amendment](#)  
[Staff Report to Council TextAmend EntertainmentVenueSigns  
03.17.23](#)  
[ACPC actions TextAmendEntertainmentSigns 03.14.23](#)  
[LVPC Report Entertainment Venue Signs](#)  
[Bill Entertainment Venue Signs](#)  
[City Center Petition to Amend Zoning Ordinance Entertainment Venue  
Signs \(12-7-2022\)](#)  
[Letter re Petition to Amend Zoning Ordinance \(12-7-2022\)](#)  
[Proposed Petition for Zoning Amendment \(signage\) \(DM 10-13-2022  
Draft\)](#)  
[Letter re Petition to Amend Zoning Ordinance - City Center Investment  
Corporation's Rezoning Request Petition \(12-7-2022\)](#)  
[City Center Petition to Amend Zoning Ordinance \(12-7-2022\)](#)  
[939 W.Hamilton Street - Entertainment Venue](#)  
[County of Lehigh Department of Law Receipt - Bill 1 Entertainment  
Venue Signs](#)  
[Letter from the Lehigh Valley Planning Commission regarding  
Entertainment Venue Signs](#)  
[Entertainment Venue Signs Posting \(900 block of Hamilton St\) I](#)  
[Entertainment Venue Signs Posting \(900 block of Hamilton St\) II](#)  
[Entertainment Venue Signs Posting \(900 block of Hamilton St\) III](#)  
[Entertainment Venue Signs Posting \(900 block of Hamilton St\) IV](#)  
[Entertainment Venue Signs Posting \(900 block of Hamilton St\) V](#)  
[Entertainment Venue Signs Posting \(900 block of Hamilton St\) VI](#)  
[Entertainment Venue Signs Posting \(900 block of Hamilton St\) VII](#)  
[Entertainment Venue Signs Posting \(900 block of Hamilton St\) VIII](#)  
[Entertainment Venue Signs Posting \(900 block of Hamilton St\) VIII](#)  
[Entertainment Venue Signs Posting \(900 block of Hamilton St\) X](#)  
[Entertainment Venue Signs Posting \(900 block of Hamilton St\) XI](#)  
[Entertainment Venue Signs Posting \(900 block of Hamilton St\) XII](#)  
[Entertainment Venue Signs Posting \(900 block of Hamilton St\) XIII](#)  
[Entertainment Venue Signs Posting \(900 block of Hamilton St\) XIII](#)  
[Entertainment Venue Signs Posting \(900 block of Hamilton St\) XV](#)  
[Entertainment Venue Signs Posting \(900 block of Hamilton St\) XVI](#)  
[Entertainment Venue Signs Posting \(900 block of Hamilton St\) XVII](#)  
[Entertainment Venue Signs Posting \(900 block of Hamilton St\) XVIII](#)  
[Entertainment Venue Signs Posting \(900 block of Hamilton St\) XVIII](#)  
[Entertainment Venue Signs Posting \(900 block of Hamilton St\) XX](#)  
[Entertainment Venue Signs Posting \(900 block of Hamilton St\) XXI](#)  
[939 W.Hamilton Street - Entertainment Venue](#)

[Ordinance #15891](#)

Ms. Cynthia Mota stated that it was voted favorably.

Ms. Ce Ce Gerlach asked how does one ensures that a sign does not shine on existing residential uses, if it is directly across the street from residential properties.

Attorney Charles Smith stated that if it is a Zoning issue if someone is in violation of the Zoning Code they would get an enforcement of this.

Ms. Ce Ce Gerlach asked if a sign is shining, it is shining. Is there a certain type of sign that shines so that it could project and advertise, but somehow doesn't shine into the residences across the street. Someone from City Center might know.

Ms. Jane Heft, Design Director for City Center, stated that LED the way that it is transmitting is actually ambient light. It isn't a projectile light. Yes, you will see there is a light with a person's apartment across the street. It is not projecting light like a spotlight.

Ms. Ce Ce Gerlach stated the same thing with the blinking.

Ms. Jane Heft stated that it is the LED light in general. They are just ambient diodes. They are not projecting light. It will be dimmed. They did address it since that new language was added to the Ordinance. City Center did accept that and they will be dimmable.

Ms. Ce Ce Gerlach asked if most of the concerts will be at night.

Ms. Jane Heft stated yes. The residents across the street are actually City Center residents so they want to make sure the tenants are happy. It would be conflicting if we were creating something to make it uncomfortable for our own residents.

Mr. Daryl Hendricks stated that they will move on the Bill itself. He asked if there were any comments, questions or concerns from his colleagues.

Ms. Ce Ce Gerlach asked Attorney McCarthy about the 900 Block of Hamilton Street, there is the Caring Place which is a Development Center and operates a food bank. How do you foresee folks standing in line with their carts meshing with the boutique hotel and concert venue.

Mr. Robert DiLorenzo, Director of Planning and Construction - City Center, stated as far as people congregating on the sidewalks, they have the right to do that. The hours in which they do that which is midday. Most of the

concert and events will happen during the evening time. He doesn't anticipate that there will be a conflict with people gathering to go to an event versus people congregating for the Caring Place.

Ms. Ce Ce Gerlach asked if the hotel will only be at night.

Mr. Robert DiLorenzo stated that they hotel will be located on the corner of 10th and Hamilton and will be 24/7.

Ms. Ce Ce Gerlach asked how do you see that meshing together.

Mr. Robert DiLorenzo stated that the hotel will be a complimentary use to what is taking place at the concert hall. The hotel, the ground floor will have a bar on that first floor. We will see that as a place where people might go pre and post event to perhaps grab a drink.

Ms. Ce Ce Gerlach stated that at a previous meeting it was stated that residents that are living at the City Center building is something that they want in terms of a concert venue and a bouquet hotel. There are other residents that live above properties above Ramos Realty, the Dentist, 941 that is being turn down, the Cigar factory, Chinese restaurant, the Pawn shops. How do they feel?

Mr. Robert DiLorenzo stated as far as the use itself as proposed at 939 Hamilton Street, this concert venue, there is a demand across not just Allentown, but the entire Lehigh Valley. The price point of the tickets and types of acts that are going to be playing there is very accessible to everybody. City Center see it as a demand, not just here in Allentown, but the entire Lehigh Valley for that type of venue.

Ms. Ce Ce Gerlach asked do they know how the residents of that block feel other than the City Center building.

Mr. Robert DiLorenzo stated that he has not spoken personally to any of the specific residents that you mentioned in those particular buildings.

Ms. Vicky Kistler stated that whenever the city does the building plans for development, there is opportunity for public comment before the Planning Commission, Zoning, and any of those approval processes. All of those citizens in that geographic area are notified when that public comment period is open.

Ms. Ce Ce Gerlach stated that is a whole other conversation. She would find it really interesting that someone that lives a block away on how everything comes together. You have current residents that been there for

a while. There is a process, but there is really not a process. If you are a renter, you don't get notification. She stated that she never got notification when she was a renter. When you go to the Planning Commission, they tell you to go to Zoning. Everyone will tell you to go to a different entity. The process is broken in terms of resident input. It would be nice to know that the current residents that have been here 20 - 30 years had some input. Down at the Waterfront, the developer goes to the neighborhood meetings and sits down and talks with the residents. Was that done and could City Center start doing that?

Mr. Robert DiLorenzo stated that they have a pretty strong relationship with most of their neighbors and collaborate with our neighbors frequently on almost every single project that is proposed. He stated that they are happy and accessible. They are easy to get a hold of and happy to collaborate with anyone that is interested in any of our projects.

Ms. Ce Ce Gerlach thanked Mr. DiLorenzo for answering the questions. She struggles on how to vote on this because she knows it is going to pass. She knows that Council is voting on a sign and permitting signs on those blocks. She also knows that permitting a sign is Council's approval of and how they weigh in on approval of this overall project. They are not on Zoning or the Planning Commission. They don't get to vote on that. She stated that she will be voting no. The other hotels are not even at full capacity. She knows that this is just a sign and that is it. This is her only opportunity to say no. If she was the Planning Commission, she would have said no. If she was on Zoning, she would have said no. She will be saying no for this.

Mr. Daryl Hendricks thanked Mr. DiLorenzo and asked if there were any other comments, questions or concerns from his colleagues or the public.

Ms. Jessica Ortiz, 523 Tilghman Street, thanked Ms. Gerlach. Her nonprofit is a half a block away at 113 N. Ninth Street. Because of the project, their rent went up \$2,000. That means that they have to find more money to service people to give them food, services and rental assistance. She stated that they tried to reach City Center for donations for support because they are a small grassroots nonprofit. She appreciates the questions because they were one of the ones that did feel left out. She did not make the Zoning. It is really hard to get at every meeting. She stated that her organization offers a food pantry and right now they are under severe stress because of that development and the need. The landlords and renters, three of the businesses, two salons, one music store have already gone out of business and a sandwich shop because of the projects. She has five employees that live at City Center.

Mr. Daryl Hendricks asked if there were any other comments.

A motion was made by Cynthia Mota, seconded by Ed Zucal, that this Bill be amended to Add (d) Such sign may include blinking, flashing, electronically changing or animated displays, that do not shine directly onto existing residential uses and are dimmable in accordance with §660-66.R.6, with such displays not being restricted by § 660-67C.

**Yes:** 6 - Cynthia Mota, Daryl Hendricks, Ed Zucal, Ce-Ce Gerlach, Natalie Santos, and Santo Napoli

**Absent:** 1 - Candida Affa

Enactment No: 15891

**Yes:** 4 - Cynthia Mota, Daryl Hendricks, Ed Zucal, and Santo Napoli

**No:** 2 - Ce-Ce Gerlach, and Natalie Santos

**Absent:** 1 - Candida Affa

Enactment No: 15891

[15-5767](#)

Bill 24

Providing for the vacation of Terminal Street from the centerline of Hamilton Street to its South Terminus in the First Ward of the City of Allentown:

**Attachments:** [Bill 24 Terminal Street Vacation](#)

[StaffReport and Letter to City Council 3-15-23](#)

[Terminal Street Vacation Report](#)

[Letter from the Lehigh Valley Planning Commission regarding](#)

[Terminal Street from Hamilton to its end - Street Vacation Petition](#)

[Letter from Mike Hanlon regarding Terminal Street from Hamilton](#)

[Street to its end](#)

[Street Vacation- Terminal Street from Hamilton Street to its end](#)

[Ordinance #15892](#)

Mr. Ed Zucal stated that it was sent favorably to full Council.

Mr. Daryl Hendricks asked if there were any questions or comments from his colleagues or the public.

**Yes:** 6 - Cynthia Mota, Daryl Hendricks, Ed Zucal, Ce-Ce Gerlach, Natalie Santos, and Santo Napoli

**Absent:** 1 - Candida Affa

Enactment No: 15892

[15-5796](#)

Bill 25

Amending the 2023 Trexler Fund Budget to provide for a supplemental appropriation of Four Thousand One Hundred and Ninety-Five Dollars and Ninety-Nine Cents (\$4,195.99) from the Springwood Trust portion of the Trexler Fund's unappropriated 2022 balance per General Trexler's will.

**Sponsors:** Administration

**Attachments:** [Bill 25 Springwood 2022 Appropriation](#)  
[Ordinance #15893](#)

Ms. Ce Ce Gerlach stated that it was voted favorably.

Mr. Daryl Hendricks asked if there were any comments, questions, or concerns from his colleagues or the public.

**Yes:** 6 - Cynthia Mota, Daryl Hendricks, Ed Zucal, Ce-Ce Gerlach, Natalie Santos, and Santo Napoli

**Absent:** 1 - Candida Affa

Enactment No: 15893

[15-5797](#)

Bill 26

Amending the 2023 General Fund and Information Technology budget by deleting the position of Systems Administrator III (15N); adding the position of Sr. Help Desk Analyst (10N); deleting the position of IT Support Manager (16N) and adding the position of Systems Analyst 3 (16N)

**Sponsors:** Administration

**Attachments:** [Bill 26 IT Reorg](#)  
[Ordinance #15894](#)

Mr. Ed Zucal stated that was sent favorably. It is pretty much a whitewash. It is not an expensive item.

Mr. Daryl Hendricks asked if there were any other comments or questions from his colleagues or the public.

**Yes:** 6 - Cynthia Mota, Daryl Hendricks, Ed Zucal, Ce-Ce Gerlach, Natalie Santos, and Santo Napoli

**Absent:** 1 - Candida Affa

Enactment No: 15894

[15-5798](#)

Bill 27

Amending the 2023 Trexler Fund Budget to provide for a supplemental appropriation of Two Thousand (\$2,000.00) Dollars from the Trexler Trust to support the Romper Day Program.

**Attachments:** [Bill 27 Romper Day](#)  
[Ordinance #15895](#)

Ms. Ce Ce Gerlach stated that it was forwarded favorably to full Council.

Mr. Daryl Hendricks asked if there were any comments or questions from his colleagues or the public.

**Yes:** 6 - Cynthia Mota, Daryl Hendricks, Ed Zucal, Ce-Ce Gerlach, Natalie Santos, and Santo Napoli

**Absent:** 1 - Candida Affa

Enactment No: 15895

[15-5799](#)

Bill 28

Amending the 2023 Capital Fund Budget to provide for a supplemental appropriation of One Hundred Thousand (\$100,000) Dollars from the Pennsylvania Department of Conservation and Natural Resources (DCNR) to support a comprehensive Parks Master Plan.

**Attachments:** [Bill 28 Parks Master Plan DCNR Grant](#)

[Ordinance #15896](#)

Ms. Ce Ce Gerlach stated that it was forwarded favorably.

Mr. Daryl Hendricks asked if there were any comments from his colleagues or questions or the public.

**Yes:** 6 - Cynthia Mota, Daryl Hendricks, Ed Zucal, Ce-Ce Gerlach, Natalie Santos, and Santo Napoli

**Absent:** 1 - Candida Affa

Enactment No: 15896

[15-5800](#)

Bill 29

Amending the 2023 General Fund and Department of Community and Economic Development budget by eliminating the CED Project Manager (14N), adding a Housing Enforcement and Compliance Manager (14N) Building Standards and Safety 10%, Rental 90%; changing a Clerk 3 (08M) to (1) Clerk 3, Bilingual Spanish Required, eliminating an Executive Secretary (7N) and creating a DCED Office Manager (9N).

**Sponsors:** Administration

**Attachments:** [Bill 29 DCED Reorg](#)

[Ordinance #15897](#)

Ms. Cynthia Mota stated that it was forwarded favorably to full Council.

Mr. Daryl Hendricks asked if there were any questions or comments from his colleagues or the public.

**Yes:** 6 - Cynthia Mota, Daryl Hendricks, Ed Zucal, Ce-Ce Gerlach, Natalie Santos, and Santo Napoli

**Absent:** 1 - Candida Affa

Enactment No: 15897



**CONSENT AGENDA**

Mr. Daryl Hendricks asked if anybody had any issues with the Consent Agenda and want to remove the legislation. He asked if there were any comments from his colleagues or the public.

**Yes:** 6 - Cynthia Mota, Daryl Hendricks, Ed Zucal, Ce-Ce Gerlach, Natalie Santos, and Santo Napoli

**Absent:** 1 - Candida Affa

[15-5821](#)

R76

Sewage Planning Module at DPL Grand Plaza Apartment Conversion

**Attachments:** [R76 DLP Capital – DPL Grand Plaza Apartment Conversion - Sewage Planning Module](#)  
[DLP Grand Plaza Allentown](#)  
[Resolution #30628](#)

Enactment No: 30628

[15-5812](#)

R77

Sewage Planning Module at 949 Hamilton Hotel

**Attachments:** [R77 949 Hamilton Hotel - Sewage Planning Module](#)  
[949 Hamilton Hotel Planning Module](#)  
[Resolution #30629](#)

Enactment No: 30629

[15-5819](#)

R78

Certificate of Appropriateness for work in the Historic Districts: 519 W. Liberty St.

**Attachments:** [R78 HARB Resolution](#)  
[519 W Liberty Street Final Review](#)  
[Resolution #30630](#)

Enactment No: 30630

**RESOLUTIONS FOR FINAL PASSAGE (To be Voted On):**

[15-5802](#)

R70

Commits to a “fair and equitable” transition to clean, renewable electricity for municipal operations as part of the City’s commitment to a Climate Plan to mitigate Climate Change

EAC recommended this amendment:

WHEREAS, the Allentown Environmental Advisory Council has conducted a greenhouse gas inventory for the City showing that 2018

non-transportation energy use accounts for 43.77% of the City's carbon footprint; and

**Attachments:** [R70 Energy Conserve Final](#)  
[GESA Program Recommendation of Allentown EAC](#)  
[ELPC-ClimateCities Solar-Toolkit](#)  
[Resolution #30631](#)

Mr. Daryl Hendricks asked if there were any comments or questions from his colleagues or the public.

Mr. Michael Hanlon stated that it went to the Environmental Advisory Council and they recommended that amendment to add the one Whereas.

Mr. Daryl Hendricks asked on the Bill itself, are there any comments from his colleagues or the public.

**A motion was made by Ce-Ce Gerlach, seconded by Cynthia Mota, that this Resolution be amended to add: WHEREAS, the Allentown Environmental Advisory Council has conducted a greenhouse gas inventory for the City showing that 2018 non-transportation energy use accounts for 43.77% of the City's carbon footprint; and.**

**Yes:** 6 - Cynthia Mota, Daryl Hendricks, Ed Zucal, Ce-Ce Gerlach, Natalie Santos, and Santo Napoli

**Absent:** 1 - Candida Affa

Enactment No: 30631

**Yes:** 6 - Cynthia Mota, Daryl Hendricks, Ed Zucal, Ce-Ce Gerlach, Natalie Santos, and Santo Napoli

**Absent:** 1 - Candida Affa

Enactment No: 30631

[15-5820](#)

R79

Approves one transfer: \$10,000 in IT To Pay Invoices for the Leasing of Our Credit Card Equipment Processers and the Monthly Minimum User Fee.

**Attachments:** [R79 - Leasing of Our Credit Card Equipment Processers and the Monthly Minimum User Fee To Pay Invoices for the Leasing of Our Credit Card Equipment Processers and the Monthly Minimum User Fee Resolution #30632](#)

Mr. Daryl Hendricks asked if there are any questions or comments from his colleagues or the public.

**Yes:** 6 - Cynthia Mota, Daryl Hendricks, Ed Zucal, Ce-Ce Gerlach, Natalie Santos, and Santo Napoli

**Absent:** 1 - Candida Affa

Enactment No: 30632

[15-5827](#)

R80

Authorizes the submission of the formal application for funding from the Congresswoman Susan Wild Community Funding Project in the amount of One Million Six Hundred Twenty-Seven, Five Hundred Ninety Two Dollars (\$1,627,592) for Lehigh and Union Street and Union and 6th Street Intersection Enhancement.

**Attachments:** [R80 - Traffic Community Project Funding Grant](#)  
[Resolution #30633](#)

Mr. Daryl Hendricks stated that it sounds like a good one. He asked if there were any comments or questions from his colleagues or the public.

**Yes:** 6 - Cynthia Mota, Daryl Hendricks, Ed Zucal, Ce-Ce Gerlach, Natalie Santos, and Santo Napoli

**Absent:** 1 - Candida Affa

Enactment No: 30633

## **ORDINANCES FOR INTRODUCTION (To be referred to Committee with public comment prior to referral)**

[15-5829](#)

Bill 31

Provides for the expenditure of certain monies received by the City of Allentown under Title I of the Housing and Community Development Act of 1976, as amended; The Homeless Emergency Assistance and Rapid Transition to Housing Act of 2009; and Title II of the National Affordable Housing Act of 1990, as amended; for the purpose of undertaking programs of housing and community development within the City.

**Attachments:** [Bill 31 - HUD New Account Setup](#)

Mr. Daryl Hendricks asked if there were any questions or comments from the public.

REFERRED TO THE COMMUNITY AND ECONOMIC DEVELOPMENT COMMITTEE

[15-5830](#)

Bill 32

Amending the General Fund – Department of Public Works Budget to change the title of one (1) Chief Maintenance Supervisor (13N) to Traffic Control Specialist (13N). The step/pay grade will not be affected by this change.

**Sponsors:** Administration

**Attachments:** [Bill 32 - Traffic Control Specialist Title Change](#)

Mr. Daryl Hendricks asked if there were any questions or comments from the public. It will be discussed at a Committee meeting in the future.

REFERRED TO THE PUBLIC WORKS COMMITTEE

[15-5831](#)

Bill 33

Amending the 2023 Capital Fund Budget to provide for a transfer of One Hundred Eighty-Two Thousand Four Hundred and Seventy-One (\$182,471.00) Dollars from the unappropriated balance to the School/Pedestrian Safety Improvements capital account. These funds were awarded as a TASA grant to install a new school zone flasher and a rectangular rapid flashing beacon (RRFB) at 4th Street and Martin Luther King, Jr. Dr.

**Sponsors:** Administration

**Attachments:** [Bill 33 TASA Grant Funds Transfer](#)

Mr. Daryl Hendricks asked if there were any questions or comments from the public.

REFERRED TO THE PUBLIC WORKS COMMITTEE

[15-5832](#)

Bill 34

Amending the 2023 General Fund Budget to provide for a supplemental appropriation of Twenty Thousand (\$20,000.00) Dollars from WIP Allentown Redevelopment LLC. The funds will be deposited into an escrow account for payment of invoices from Norfolk Southern for their fees and costs relative to their review of the proposed design and construction of the pedestrian crossing.

**Sponsors:** Administration

**Attachments:** [Bill 34 Pedestrian Railroad Crossing Appropriation](#)

Mr. Daryl Hendricks asked if there were any questions or comments from the public.

REFERRED TO THE PUBLIC WORKS COMMITTEE

[15-5833](#)

Bill 35

Amending the 2023 Capital Fund Budget to provide for a transfer of Eight Hundred Thirty Thousand Seven Hundred and Fifty (\$830,750.00) Dollars from the unappropriated balance to the Traffic Signal Modernization capital account. These funds were awarded as a MTF-PennDOT grant to install a traffic adaptive system on 15th Street from Tilghman Street to Highland Street and to install a new school flasher at Trexler Middle School.

**Attachments:** [Bill 35 - MTF-PennDOT Grant Funds Transfer](#)

Mr. Daryl Hendricks asked if there were any questions or comments from the public.

REFERRED TO THE PUBLIC WORKS COMMITTEE

[15-5834](#)

Bill 36

Amending the 2023 Capital Fund Budget to provide for a transfer of One Million One Hundred and Fifty Thousand (\$1,150,000.00) Dollars from the unappropriated balance to the Hanover Ave Traffic Signal Improvements capital account. These funds were awarded as a MTF-DCED grant to install a traffic adaptive system on Hanover Avenue from Albert Street to Wahneta Street. This grant also includes installing a new Rectangular Rapid Flashing Beacon (RRFB) at Hanover Avenue and Linden Street.

**Sponsors:** Administration

**Attachments:** [Bill 36 - MTF-DCED Grant Funds Transfer](#)

Mr. Daryl Hendricks asked if there were any questions or comments from the public.

REFERRED TO THE PUBLIC WORKS COMMITTEE

[15-5835](#)

Bill 37

Amending the 2023 Capital Fund Budget to provide for a transfer of Fifty-Four Thousand (\$54,000.00) Dollars from the Street Lighting Upgrade (2008) capital accounts to a newly created capital account to cover the match funds needed for a grant. The match funds will cover the purchase of upgraded lighting for this project.

**Sponsors:** Administration

**Attachments:** [Bill 37 - MLK Lighting Grant Match Transfer](#)

Mr. Daryl Hendricks asked if there were any questions or comments from the public.

REFERRED TO THE PUBLIC WORKS COMMITTEE

[15-5836](#)

Bill 38

Amending the 2023 Capital Fund Budget to provide for a transfer of One Million Three Hundred Seventy-Eight Thousand Five Hundred and Sixty (\$1,378,560.00) Dollars from the unappropriated balance to the American Parkway Traffic Signal Improve capital account. These funds were awarded as a Green-Light-Go (GLG) grant to install a traffic adaptive system on American Parkway/Basin Street from Susquehanna Street to Airport Road.

**Attachments:** [Bill 38 - GLG Grant Funds Transfer](#)

Mr. Daryl Hendricks asked if there were any questions or comments from the public.

REFERRED TO THE PUBLIC WORKS COMMITTEE

[15-5837](#)

Bill 39

Amending the 2023 General Fund budget to allow for a position title change in the Health Bureau, changing the Sanitarian position to Environmental Health Specialist, needing no additional funds.

**Sponsors:** Administration

**Attachments:** [Bill 39 Environmental Health Specialist Title Change](#)

Mr. Daryl Hendricks asked if there were any questions or comments from the public.

REFERRED TO THE COMMUNITY AND ECONOMIC DEVELOPMENT COMMITTEE

### **RESOLUTIONS FOR INTRODUCTION (Can be voted on or Referred to Committee):**

[15-5828](#)

R81

Approves the submission of the Action Plan to the United States Department of Housing and Urban Development.

**Sponsors:** Administration

**Attachments:** [R81- 49 Action Plan HUD](#)

Mr. Daryl Hendricks asked if there were any questions or comments from the public.

REFERRED TO THE COMMUNITY AND ECONOMIC DEVELOPMENT COMMITTEE

[15-5839](#)

R82 Public Works, forwarded favorably

Authorizes encroachment for a pedestrian bridge for residents of 101 N. 6th Street Apartments to safely cross from the roof level of 128 N. 6th Street parking garage to the third floor of the apartment building.

**Sponsors:** Administration

**Attachments:** [R82 - Permanent Encroachment 101 N 6th Street Encroachment Application 101 N 6th St](#)

Mr. Daryl Hendricks asked if there were any questions or comments from the public.

REFERRED TO THE PUBLIC WORKS COMMITTEE

**NEW BUSINESS: NONE**

**GOOD AND WELFARE: NONE**

**ADJOURNED: 7:34 PM**

[15-5720](#)

Council Rules  
Procurement Procedures  
Code of Ethics

**Attachments:**

[Council Rules 2023](#)

[Contract/Procurement Procedures from the Code](#)

[Ethics Code](#)