

Doc #

**Initials:**

# CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM

**TO:** Bina Patel, Director of Finance  
**BUREAU:** Department of Finance

**FROM:**  
**BUREAU:**

**Gabrielle Heiney**  
**Traffic**

## TRANSFER DETAIL

Date of Request: 7-May-24

**Fund: Capital Funding**

**Transfer Amount: \$ 541,780.00**

**FROM (DEBIT)**[illegible]

**TO (CREDIT)**

[illegible]

## Reason Transfer is Required:

This transfer is required to put the remaining funds for the Mack Blvd Lighting project into the Construction Contracts 76 account to bid the project to do the construction and installation of the new light poles. The lights and supplies were purchased from the 72 Account and any remaining funds will be used for the construction of the lighting project.

### Reason Funds are Available for Transfer:

Originally the funding for this grant project were put in the 72 account to purchase the materials and any remaining funds were going to be transferred to the 76 account to bid out the installation of the light poles. This is a fully grant funded project.

## TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS

Check if amount is equal to or less than \$5,000.00

**X** Check if amount is greater than \$5,000.00

Department Head/Deputy Director:

**Director of Finance/Deputy Director:**

City Controller (if amount is greater than \$5,000):

Mayor/Managing Director (if amount is greater than \$10,000):

Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04:

Date: 5/13/24

Date: 5/14/24

Date: 5-15-24

Date: 5-12-24

Date: 6/18/27

## CITY COUNCIL

CITY COUNCIL		DATE	
Cynthia Mota, President	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:	
Santo Napoli, Vice President	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:	
Candida Affa, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:	
Cecilia Gerlach, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:	
Ed Zucal, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:	
Natalie Santos, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:	
Daryl Hendricks, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:	

Expenditure Status Report

CITY OF ALLENTOWN  
1/1/2024 through 12/31/2024

001	CAPITAL FUND								
03	PUBLIC WORKS								
2036	MACK BLVD LIGHTING								
Account Number	Adjusted Appropriation	Expenditures	Year-to-date Expenditures	Year-to-date Encumbrances	Balance	Prct Used			
2210 STATE-AID									
2210-72 EQUIPMENT	650,000.00	0.00	0.00	0.00	650,000.00	0.00			
Total CAPITAL FUND	650,000.00	0.00	0.00	0.00	650,000.00	0.00			
Grand Total	650,000.00	0.00	0.00	0.00	650,000.00	0.00			