



CITY OF ALLENTOWN

No. _____

RESOLUTION

R82 - 2025

Introduced by the Administration on July 23, 2025

Authorization for Contract with AMGG, LLC. in the amount of \$268,474.00 to provide a detailed and thorough facility condition assessment and analysis of its facilities, fixed assets, and miscellaneous structures on City owned or managed properties including review and update of asset inventory, identification of current facility condition deficiencies, recommendation of corrections for all deficiencies, provision of cost estimates for corrections, and forecasting future capital renewal cost. Thirteen (13) proposals were received; however, three (3) proposals were rejected. Contract shall be for one (1) year with two (2) additional one (1) year renewal terms beyond the contract expiration period.

Resolved by the Council of the City of Allentown, That

WHEREAS, Article 130.16 of the City's Administrative Code (recodified as §5-21) requires City Council approval by Resolution for the award of contracts or engagement of professional services.

WHEREAS, it is the desire of the City of Allentown to enter into an agreement with the aforementioned Contractor, for the use and purpose indicated in supporting the Recommendation of Award of Bid:

1. Name of Contractor/Consultant: AMGG, LLC.
2. Project or Contract Reference: RFP No. 2025-13 Facility Condition Assessment
3. Description of Service(s): To provide a detailed and thorough facility condition assessment and analysis of its facilities, fixed assets, and miscellaneous structures on City owned or managed properties.

NOW, THEREFORE, BE IT RESOLVED, on this the 23rd day of July, 2025, that the Council of the City of Allentown, hereby authorizes the Mayor and/or such other City officials as deemed appropriate by the City Solicitor, to sign and execute a Contract or Amendment and such other agreements and documents as are deemed by the City Solicitor to be necessary and/or related thereto, with the above named contractor/consultant, for the project identified.

SUBJECT: Request for Contract Award and Approval by City Council Pursuant to City Ordinance, Article 130.16

Project or Contract Reference: RFP No. 2025-13 Facility Condition Assessment

TO: City Council, City Clerk, and Council Solicitor

FROM: Mark Shahda, Department Head

DATE: June 27, 2025

Pursuant to City Ordinances, Article 130.16, this Recommendation of Award is before City Council for its approval and award of the contract.

- Check Type of Contract or Change:

Awarded contracts over \$40,000.00 done through cooperative purchasing.

The contract is for over \$40,000 and required to be competitively bid under the City Code. We have advertised the above referenced project and received qualified bids/proposals.

X The engagement of professional services. We have received and reviewed a proposal or proposals for professional services in connection with above referenced project or requirement for professional services.

- The contract appropriation or price increase **is** included in this year's budget
- List the Vendor's name, address and proposed sum, of any and all **alternate** quotes received, if any.

Acela Architects + Engineers, PC.: 2633 Moravian Avenue, Allentown, PA 18103 - \$739,800.00

Alloy5: 530 W. Broad Street, Bethlehem, PA 18018 - \$760,200.00

Buchart Horn Architects: 445 W. Philadelphia Street, York, PA 17401 - \$278,000.00

Bureau Veritas Technical Assessments LLC: 6021 University Blvd., Suite 200, Ellicott City, MD 21043 - \$139,107.71

Corona Partners LLC: 2400 Market St., No. 200, Philadelphia, PA 19103 - \$491,780.00

ECS Mid-Atlantic, LLC: 7562 Penn Dr., Suite 100, Allentown, PA 18106 - \$126,990.00

***ISES Corporation:** 3100 Breckinridge Blvd., Duluth, GA 30096 - \$210,136.25
Bid rejected due to including cost in their technical proposal.

***KCI Technologies, Inc. (McLaren):** 5100 W. Tilghman St., Allentown PA 18104 - \$1,486,484.50
Bid rejected due to submitting an incomplete proposal.

Roth IAMS LLC: 360 Central Ave., Suite 800, St. Petersburg, FL 33701 - \$215,712.00

Stell Environmental Enterprises, Inc.: 600 Eaglesview Blvd., Suite 300, Exton, PA 19341 - \$116,710.00

Terracon Consultants, Inc.: 2701 Westport Rd., Charlotte, NC 28208 - \$238,263.00

***USA Architects, Planners + Interior Designers, Ltd.:** 1 S. 3rd Street, Easton, PA 18042 - \$324,115.00
Bid rejected due to including cost in their technical proposal.

- List the name and address of the **recommended** Contractor/Vendor, include the following:

AMGG LLC: 9181 Fair Oak Drive, Sherrills Ford, NC 28673 -

Contract Consideration: \$268,474.00

Funding Source: 001-03-2042-1024-50046

000-03-0707-0017-50046

- Description of project or scope of services to be provided:

On April 7, 2025, the City advertised a solicitation for qualified vendors to provide a detailed and thorough facility condition assessment and analysis of its facilities, fixed assets, and miscellaneous structures on City owned or managed properties including review and update of asset inventory, identification of current facility condition deficiencies, recommendation of corrections for all deficiencies, provision of cost estimates for corrections, and forecasting future capital renewal cost. On May 5, 2025, a public opening was held, for which thirteen (13) proposals were received. However, three (3) proposals were rejected, two (2) due to including cost in their technical proposal and one (1) for not submitting a complete proposal. The proposals were distributed to all committee members via Teams for evaluation. The Technical evaluation was held on May 19, 2025, all committee members were present. The proposals were scored based on the following: IBE Preference (10 Points), Qualifications (20 Points), Relevant Project Experience (20 Points), and Project Understanding & Approach (30 Points). The Cost Proposals were opened on May 19, 2025, and distributed to all committee members via Teams for evaluation after the Technical evaluation. The Cost evaluation was held on May 23, 2025, all committee members were present. The committee discussed the Cost proposal (30 Points). The committee decided to move forward with Oral presentations with the top two scoring firms, AMGG LLC and ECS Mid-Atlantic, LLC. The oral presentations were held on June 25, 2025, all committee members were present. The committee discussed the Oral presentations (15 Points). The committee is recommending award to AMGG LLC.

- Contract Term:

The Contract term shall commence upon full execution and shall cease one (1) year thereafter.

- List any renewal term options and duration of each renewal, if any:

Upon written agreement, this contract may be extended for up to an additional two (2) one (1) year renewal terms beyond the contract expiration period.

- Maximum dollar value of all renewals provided for beyond the original term as if all renewals were exercised:

N/A

A vote of final approval is requested of the members of Council and by passing the accompanying resolution, this Contract will be deemed approved and awarded.

By: Mark Shahda, Department Head

Copies To: Mayor
Director of Finance
Purchasing
Controller

Attachment: Proposed Resolution