

RECEIVED**AUG 28 2017**

FINANCE DIRECTOR'S OFFICE

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" Period:		Ref #	Initials:

CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM

TO: Brent A. Hartzell, Director
 BUREAU: Department of Finance

FROM: Vicky Kistler
 BUREAU: Health

TRANSFER DETAIL

Date of Request: 21-Aug-17 Fund: General Transfer Amount: 6,048.85

FROM (DEBIT)

ACCOUNT (All 15 digits) and ACCOUNT TITLE	TRANSFER AMOUNT (\$)	ORIGINAL APPROPRIATION (\$)	CURRENT ACCOUNT TOTAL (\$)	ACCOUNT TOTAL AFTER TRANSFER (\$)
000-09-0908-0001-46				-
other contract services	3,024.43	61,300.00	48,885.00	45,860.57
000-09-0908-0004-46				-
other contract services	3,024.42	37,250.00	7,668.28	4,643.86
				-
				-
				-
				-

TO (CREDIT)

000-09-0908-0001-72				-
equipment	6,048.85	-	-	6,048.85
				-
				-
				-
				-
				-

Reason Transfer is Required:

To cover the cost of the new reception area desk for the Health Bureau lobby using the equipment account, 72

Reason Funds are Available for Transfer:

Actual 2017 account 46 'other contract services' expenditures were less than projected costs.

TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS

<input type="checkbox"/>	Amount not more than \$5,000.00
<input checked="" type="checkbox"/>	Amount is greater than \$5,000.00
Department Head:	Date: 8/28/17
Director of Finance: Brent Hartzell	Date: 8/28/2017
Mayor or Managing Director (if amount is greater than \$5,000):	Date: 8/24/17
Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04:	Date:

CITY COUNCIL

Ray O'Connell, President:	<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date: 9/4/17
Daryl Hendricks, Vice President:	<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date: 06-SEPT-17
Candida Affa, Councilperson:	<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Julio Guridy, Councilperson:	<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date: 9/6/17
Roger MacLean, Councilperson:	<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
David McGuire, Councilperson:	<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date: 8/17/17
Cynthia Mota, Councilperson:	<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date: 9/6/2017