



CITY OF ALLENTOWN

No. _____

RESOLUTION

R126 - 2021

Introduced by the Administration on August 18, 2021

Authorization of Contract with Earth Engineering, Inc. for \$2,400 for engineering services for Phase 1 Environmental Site Assessment for the Fire Academy, single quote.

Resolved by the Council of the City of Allentown, That

WHEREAS, Article 130.16 of the City's Administrative Code requires City Council approval by Resolution for the award of contracts or engagement of professional services.

WHEREAS, it is the desire of the City of Allentown to enter into an agreement with the aforementioned Contractor, for the use and purpose indicated in supporting the Recommendation of Award of Bid:

1. Name of Contractor/Consultant: Earth Engineering, Inc.,
2. Project or Contract Reference: Environmental Assessment at Mack South Training Grounds
3. Description of Service(s): The seeks to obtain an engineering firm to perform a Phase 1 Environmental Site Assessment for the Fire Academy located at 1902 Lehigh Street, Allentown, PA.

NOW, THEREFORE, BE IT RESOLVED, on this the 18th day of July, 2021, that the Council of the City of Allentown, hereby authorizes the Mayor and/or such other City officials as deemed appropriate by the City Solicitor, to sign and execute a Contract or Amendment and such other agreements and documents as are deemed by the City Solicitor to be necessary and/or related thereto, with the above named contractor/consultant, for the project identified.



CITY OF ALLENTOWN
Request for Approval and Recommendation of Award

SUBJECT: Request for Contract Award and Approval by City Council Pursuant to City Ordinance, Article 130.16

Project or Contract Reference: Environmental Assessment at Mack South Training Grounds

TO: City Council, City Clerk, and Council Solicitor

FROM: Fire Chief Efrain Agosto, Department Head

DATE: July 30, 2021

Pursuant to City Ordinances, Article 130.16, this Recommendation of Award is before City Council for its approval and award of the contract.

- Check Type of Contract or Change:

The contract is for over \$40,000 and required to be competitively bid under the City Code. We have advertised the above referenced project and received qualified bids/proposals.

X The engagement of professional services. We have received and reviewed a proposal or proposals for professional services in connection with above referenced project or requirement for professional services.

- The contract appropriation or price increase **is** included in this year's budget
- List the Vendor's name, address and proposed sum, of any and all **alternate** quotes/received, if any.

n/a- the sole quote fell below the quote thresholds

- List the name and address of the **recommended** Contractor/Vendor, include the following:

Earth Engineering, Inc., 149 Main Street, Emmaus, PA 18049

Contract Consideration: \$2,400.00
Funding Source: 000-05-0803-0002-46

- Description of project or scope of services to be provided:

On or about June 17, 2021, the City sought out to receive a quote from a vendor in order to obtain an engineering firm to perform a Phase 1 Environmental Site Assessment for the Fire Academy located at 1902 Lehigh Street, Allentown, PA. The proposed sum came in under the quote thresholds and therefore only one (1) quote was necessary. At this time the City is seeking Council's approval for award of this contract to Earth Engineering, Inc.

- Contract Term:

The contract shall commence upon the issuance of the PO.

- List any renewal term options and duration of each renewal, if any:

n/a

- Maximum dollar value of all renewals provided for beyond the original term as if all renewals were exercised:

n/a

A vote of final approval is requested of the members of Council and by passing the accompanying resolution, this Contract will be deemed approved and awarded.

By: Fire Chief Efrain Agosto, Department Head

Copies To: Mayor
Director of Finance
Purchasing
Controller

Attachment: proposed resolution