

JAN 26 2016

FINANCE DIRECTOR'S OFFICE

Posting Year:	Posting Date:	Posting #	Doc #
" Period:		Ref #	Initials:

CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM

TO: Brent A. Hartzell, Director	FROM: John Marchetto
BUREAU: Department of Finance	BUREAU: Human Resources/Risk

TRANSFER DETAIL

Date of Request:	Fund: Risk Mgmt -2015	Transfer Amount:	746,856.47
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FROM (DEBIT)

ACCOUNT (All 15 digits) and ACCOUNT TITLE	TRANSFER AMOUNT (\$)	ORIGINAL APPROPRIATION (\$)	CURRENT ACCOUNT TOTAL (\$)	ACCOUNT TOTAL AFTER TRANSFER (\$)
081-02-8001-0001-36 Ins P&C	35,756.50	500,000.00	35,756.50	-
081-02-8001-0001-46 OCS	72,381.71	202,000.00	82,806.71	10,425.00
081-02-8001-0001-68 op mat	2,546.82	3,500.00	2,546.82	-
081-02-8001-0001-80 self-ins l	436,201.17	1,507,380.42	504,961.17	68,760.00
081-02-8001-0002-34 training	2,735.00	2,950.00	2,735.00	-
081-02-8001-0002-38 ins oth	962.00	21,000.00	962.00	-
081-02-8001-0002-46 OCS	25,042.80	62,000.00	25,042.80	-
081-02-8001-0002-80 self ins l	171,230.47	700,000	171,230.47	-

TO (CREDIT)

081-02-8001-0003-37 ins - dental, life, drug	746,856.47	15,900,000.00	127,821.15	874,677.62
				-
				-
				-
				-
				-
				-

Reason Transfer is Required:

The City's self-insured employee health insurance account experienced claims in the amount of \$875,828.79 beyond the original budgeted amount. Remaining funds at the end of 2015 in the other risk sub-accounts are to be transferred to cover invoices from Capital Blue Cross and SEIU 32BJ Healthcare plan. In addition, this still leaves a negative balance \$1,151.17 so it will be necessary to transfer from the HR 0001-50 account via separate request.

Reason Funds are Available for Transfer:

These are the remaining funds in all risk subaccounts after all 2015 invoices and charges have been paid.

TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS

	Amount not more than \$5,000.00
XXX	Amount is greater than \$5,000.00
Department Head:	Date: 1-26-16
Director of Finance:	Date: 1/27/2016
Managing Director (if amount is greater than \$5,000):	Date: 2/1/16
Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04:	Date:

CITY COUNCIL

Ray O'Connell, President:	<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date: 2/2/16
Daryl Hendricks, Vice President:	<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date: 01-FEB-16
Candida Affa, Councilperson:	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Jeff Glazier, Councilperson:	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Julio Guridy, Councilperson:	<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date: 02-FEB-2016
Roger MacLean, Councilperson:	<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Cynthia Mota, Councilperson:	<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date: 2/3/16

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CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM

TO: Brent A. Hartzell, Director	FROM: John Marchetto
BUREAU: Department of Finance	BUREAU: Human Resources/Risk

TRANSFER DETAIL

Date of Request:	Fund: Risk Mgmt	Transfer Amount:	1,151.17
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FROM (DEBIT)

ACCOUNT (All 15 digits) and ACCOUNT TITLE	TRANSFER AMOUNT (\$)	ORIGINAL APPROPRIATION (\$)	CURRENT ACCOUNT TOTAL (\$)	ACCOUNT TOTAL AFTER TRANSFER (\$)
081-02-8001-0002-32 publicat.	63.00	650.00	63.00	-
081-02-8001-0001-11 shift diff	1,088.17	1,500.00	1,500.00	411.83
				-
				-
				-
				-
				-
				-

TO (CREDIT)

081-02-8001-0003-37 ins - dental, life, drug	1,151.17	15,900,000.00	874,677.62	875,828.79
				-
				-
				-
				-
				-
				-

Reason Transfer is Required:

Current Total of "To" account is after other transfer requested. See accompanying transfer request for \$746,856.47 into same account.

Reason Funds are Available for Transfer:

Remaining funds in this account after all invoices and charges.

TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS

Amount not more than \$5,000.00	
XXX Amount is greater than \$5,000.00	
Department Head:	Date: 1-26-16
Director of Finance: Brent Hartzell	Date: 1/27/2016
Managing Director (if amount is greater than \$5,000): J. A. Deary	Date: 2/1/16
Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04:	Date:

CITY COUNCIL

Ray O'Connell, President:	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Daryl Hendricks, Vice President:	<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date: 01-FEB-16
Candida Affa, Councilperson:	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Jeff Glazier, Councilperson:	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Julio Guridy, Councilperson:	<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date: 02-3-16
Roger MacLean, Councilperson:	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Cynthia Mota, Councilperson:	<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date: 2/3/16