

Posting Year: #1	Posting Date:	Posting #	Doc #
" Period:		Ref #	Initials:

CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM

TO: Seth O'Neill, Director	FROM: Barbara Wagenhurst, Fin. Operations Manager
BUREAU: Department of Finance	BUREAU: Finance

TRANSFER DETAIL

Date of Request: 13-Jan-22	Fund: General - 2021	Transfer Amount: \$6,475.00
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FROM (DEBIT)

ACCOUNT (All 15 digits) and ACCOUNT TITLE	TRANSFER AMOUNT (\$)	ORIGINAL APPROPRIATION (\$)	CURRENT ACCOUNT TOTAL (\$)	ACCOUNT TOTAL AFTER TRANSFER (\$)
000-01-0609-0001-78 Contingency	\$6,475.00	350,000.00	\$40,305.87	33,830.87
				-
				-
				-
				-
				-
				-
				-
				-
				-

TO (CREDIT)

000-03-0707-0001-46 Other Contract Services	\$6,475.00	\$495,270.00	\$5,217.85	11,692.85
				-
				-
				-
				-

Reason Transfer is Required:

While removing the asbestos in the Finance Suite it was determined that it also needed to be removed from the ceiling in the Director's Office. This required hiring a contractor to come in and spackle the ceiling where the asbestos was.

Reason Funds are Available for Transfer:

Contingency account was established for payment of unbudgeted expenditures. Funds are available for this invoice and funds will still be available afterward for any additional unbudgeted expenses for 2021.

TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS

<input type="checkbox"/>	Amount not more than \$5,000.00
<input checked="" type="checkbox"/>	Amount is greater than \$5,000.00
Department Head/Deputy Director:	Date:
Director of Finance/Deputy Director:	Date:
City Controller (if amount is greater than \$5,000):	Date: 1-18-22
Mayor/Managing Director (if amount is greater than \$5,000):	Date: 1-18-22
Referred to City Council in accordance with the provisions of the Administrative Code, Section 136.04:	Date:

CITY COUNCIL

Cynthia Mota, President:	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Ed Zucal, Vice President	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Natalie Santos, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Candida Affa, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Joshua Siegel, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Ce-Ce Gerlach, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Daryl Hendricks, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:

Danek, Audrey

From: Baraket, Jessica
Sent: Thursday, January 13, 2022 4:38 PM
To: Wagenhurst, Barbara; O'Neill, Seth
Cc: Danek, Audrey
Subject: RE: Transfer Approval Please - revised

Approved



Jessica Baraket, CPPO, CPCP, NIGP-CPP
Deputy Finance Director
Department of Finance | City of Allentown
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From: Wagenhurst, Barbara <Barbara.Wagenhurst@allentownpa.gov>
Sent: Thursday, January 13, 2022 4:00 PM
To: O'Neill, Seth <Seth.ONeill@allentownpa.gov>; Baraket, Jessica <Jessica.Baraket@allentownpa.gov>
Cc: Danek, Audrey <Audrey.Danek@allentownpa.gov>
Subject: Transfer Approval Please - revised

Please approved the attached transfer (copy is also shown below).

Thanks
Barb

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CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM

TO:	Seth O'Neill, Director	FROM:	Barbara Wagenhurst, Fin. Operations
BUREAU:	Department of Finance	BUREAU:	Finance

TRANSFER DETAIL

Date of Request:	13-Jan-22	Fund:	General - 2021	Transfer Amount:	
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FROM (DEBIT)

ACCOUNT (All 15 digits) and ACCOUNT TITLE	TRANSFER AMOUNT (\$)	ORIGINAL APPROPRIATION (\$)	CURRENT ACCOUNT TOTAL (\$)	ACCOUNT TO TRANSF
000-01-0609-0001-78	\$6,475.00	350,000.00	\$40,305.87	
Contingency				

TO (CREDIT)

000-03-0707-0001-46	\$6,475.00	\$495,270.00	\$5,217.85	
Other Contract Services				



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 Finance Operations Manager
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