



Allentown

435 Hamilton Street
Allentown, Pa. 18101

Meeting Agenda - Final City Council

Wednesday, January 17, 2024

6:30 PM

Council Chambers

Invocation:

Pledge to the Flag

Roll Call

Courtesy of the Floor

Courtesy and Privilege of the Floor Rules

Please observe the Rules of Council when addressing the body. A full copy of Council Rules can be found on the city website at the bottom of the council agenda.. The city website also includes all the meetings and material for the agenda; videos of previous meetings, and a link to current meetings that are in progress.

Courtesy of the Floor and Public Comment Rules:

If you would like to speak this evening, we are asking that you fill out a card – they are on the back table - and provide them to the clerk before speaking.

Please address the Council President. You are given privilege of the floor to provide public comment. This is a time to present comments, it is not a question-and-answer session. If you are speaking on behalf of yourself, you have three minutes and if you are speaking on behalf of a group that has several members present, you will be given five minutes - the idea being the entire group does not come up and make the same type of statement. Please be sure to state your name and address for the record and fill out a card.

Courtesy of the Floor is meant to provide public comment on items that are not on the agenda; Council will take all comments under advisement and have the appropriate officials get back to you if necessary. If you have materials for Council, please distribute it to the Clerk.

Public comment during consideration of ordinances, resolutions and motions is limited by topic – your comments must be relevant. Public comments are take before council votes on items.

Council will not entertain personal insults or attacks, name calling or other behavior that is inconsistent with the purpose of conducting official business. Please address the Council President. Refrain from using offensive language, cursing, and making noises while other people are speaking. Act with decorum. Remove your hat and turn cell phones off.

Please be aware that comments and/or behavior in violation of these rules will result in a forfeiture of all remaining time and you will be asked to return to your seat.

Contract Approvals

Council approves a resolution acknowledging that proper procurement procedures were followed pursuant to the city code. The clerk reads the resolution, Sarah McNeil, the Purchasing Agent, is available to explain the process. After an explanation, comments are taken from the dais and the floor before Council votes.

R1

Authorization for a change order in the amount of \$52,484.86 with Canon Solutions America, Inc. to supply printers and multifunction machines along with support and maintenance of the equipment. The original contract was for \$ 89,740, the addition would bring the contract to a new total of \$142,224.86

Sponsors: Administration

Attachments: [R1 Change Order - Canon](#)

R2

Authorization for Contract with Michael Baker International, Inc. in the amount of \$312,000 to assist with developing a Safe Streets and Roads for All Action Plan to prioritize safety enhancements and justify essential investments, bid through the RFP process, three bidders, 3 year contract with one year optional extension.

Sponsors: Administration

Attachments: [R2 Safe Streets Contract](#)

Minutes of Previous Meeting

November 15, 2023 City Council Meeting Minutes

Attachments: [November 15, 2023 City Council Meeting Minutes](#)

December 20, 2023 City Council Meeting Minutes

Attachments: [December 20, 2023 City Council Meeting Minutes](#)

January 2, 2024 City Council Meeting Organizational Meeting Minutes

Attachments: [January 2, 2024 City Council Organizational Meeting Minutes](#)

Communications

Old Business

REPORTS**Budget and Finance: Chair Napoli, Hendricks, Gerlach**

The Committee met on January 10 and reviewed the finance reports; the next meeting is scheduled for January 31st at 5:30 PM.

Community and Economic Development: Chair Hendricks, Mota, Napoli

The committee has not met since the last council meeting; the next meeting is scheduled for January 31st at 6:30 PM.

Human Resources, Administration and Appointments: Chair Affa, Napoli, Santos

The Committee has not met since the last Council meeting; there are no future meetings scheduled at this time.

Parks and Recreation: Chair Santos, Affa, Gerlach

The Committee has not met since the last Council meeting; there are no future meetings scheduled at this time.

Public Safety: Chair Zucal, Hendricks, Mota

The committee met this evening; there are no future meetings scheduled at this time.

Public Works: Chair Gerlach, Affa, Zucal

The Committee has not met since the last Council meeting; there are no future meetings scheduled at this time.

Rules, Chambers, Intergovernmental Relations, and Strategy: Chair Mota, Napoli, Gerlach

The committee has not met since the last Council meeting; there are no future meetings scheduled at this time.

Water and Sewer Compliance Meeting Report: 2023 Chair Zucal notes the Compliance Office has provided answers to questions raised at the last meeting, the material is attached to this agenda; Councilperson Gerlach will be the 2024 Chair.

Controller's Report (3 minutes)**Mayor's Report (3 minutes)**

Water and Sewer Compliance Follow-Up

Attachments: [Water & Sewer \(Lease & Operations\) Compliance Review Board 2023 12 20 me](#)
 [Checking your water distribution pipes for lead](#)
 [LCA Allentown Lease Service Line Replacements project area map](#)

Controller Reports

Attachments: [Accts Payable Review - Dec.](#)
[Gift Card Review](#)
[PCard Review](#)

ORDINANCES FOR FINAL PASSAGE (To be Voted On): The Clerk reads the bill. Comments are taken from the administration, the dais and the public before a vote is taken.

Bill 114

Amending the 2023 Fire Department budget to provide for a supplemental appropriation of One Hundred Thirty Thousand Dollars (\$130,000.00) from Commonwealth of Pennsylvania, Department of Community and Economic Development grant for the purchase of new gear and equipment.

Sponsors: Administration

Attachments: [Bill 114 Fire Dept Grant Appropriation](#)

There is a request to suspend Council Rules - Rule IV, relating to submitting an agenda item, Rule VII, relating to referring to committee and Rule V, relating to the 14 day period between introduction and final passage - to introduce and vote on Bill 1, a supplemental appropriation of Five Hundred Sixty Nine Thousand Dollars (\$ 569,000) from the Commonwealth of Pennsylvania, Department of Community and Economic Development Local Share Account grant to the support the construction and renovation at the Museum of Indian Culture. The legislation contains a section that pursuant to the charter, upon 6 of 7 affirmative votes of City Council, the 14 day period between introduction and final passage is waived. Someone will need to make this motion.

Bill 1

Amending the 2024 General Fund Budget to provide for a supplemental appropriation of Five Hundred Sixty Nine Thousand Dollars (\$ 569,000) from the Commonwealth of Pennsylvania, Department of Community and Economic Development Local Share Account grant to the support the construction and renovation at the Museum of Indian Culture.

Attachments: [Bill 1 Lenape Village Ordinance](#)

CONSENT AGENDA: The Consent Agenda is for items that are considered ‘no brainers’ – the objective is to vote on all the resolutions at one time if there are no issues. The President asks if there is any request to remove any item from the Consent Agenda. If not, the clerk will read the resolutions. After public comments, Council will vote on items.

R3

Sewage Planning Module at Allentown Metal Works - 606 S 10th Street

Sponsors: Administration

Attachments: [R3 Allentown Metal Works - Sewage Planning Module](#)
 [Allentown Metal Works Building G Sewer Planning Module](#)
 [Sewage Planning Module - 606 S 10th Allentown Metal Works Bldg G \(Ph-1\)](#)

R4

David C. Huber, Historical Architectural Review Board, 01-03-2027 (Reappointment)

Attachments: [R4 HARB Reappointment -. Huber](#)
 [David C. Huber, Historical Architectural Review Board, 01-03-2027](#)
 [Historical Architectural Review Board \(HARB\)](#)

R5

Phillip C. Hart, Historical Architectural Review Board, 01-03-2027 (Reappointment)

Sponsors: Administration

Attachments: [R5 HARB - Phillip C. Hart](#)
 [Phillip C. Hart, Historical Architectural Review Board, 01-03-2027](#)
 [Historical Architectural Review Board \(HARB\)](#)

R6

Sylvester Novak, ACIDA, 12-20-2028 (Filling the seat of Linda Rosenfield)

Sponsors: Administration

Attachments: [R6 Sylvester Novak, ACIDA, 12-20-2028](#)
 [Memo from Mayor Matt Tuerk regarding Sylvester Novak - ACIDA](#)
 [ACIDA](#)

R7

Shannon Fugate, Arts Commission. 1-17-2029 (Reappointment)

Sponsors: Administration

Attachments: [R7 Shannon Fugate - Arts Commission](#)
 [Shannon Fugate, Arts Commission. 1-17-2029](#)
 [Allentown Arts Commission](#)

R8

Al Jacobsen, Arts Commission. 1-17-2029 (Reappointment)

Sponsors: Administration

Attachments: [R8 Al Jacobsen - Arts Commission](#)
 [Al Jacobsen, Arts Commission. 1-17-2029](#)
 [Allentown Arts Commission](#)
 [Al Jacobsen's Resume](#)

R9

Jose Rivera, Human Relations Commission, 01-17-2027 (Filling Vacancy)

Sponsors: Administration

Attachments: [R9 Jose Rivera - Human Relations Commission](#)
 [Jose Rivera Resume](#)
 [Jose Rivera, Human Relations Commission, 01-17-2027](#)
 [Human Relations Commission](#)

R10

Dr. Jennifer Swann, Human Relations Commission, 01-17-2027 (Filling Vacancy)

Attachments: [R10 Jennifer Swann - Human Relations Commission](#)
 [Jennifer Swann Resume](#)
 [Jennifer Swann, Human Relations Commission, 01-17-2027](#)
 [Human Relations Commission](#)

RESOLUTIONS FOR FINAL PASSAGE (To be Voted On): The Clerk reads the resolution. Comments are taken from the administration, the dais, and the public before a vote is taken.

R11

Approves two transfers: (1) \$55,852.78 in Human Resources as a result of increases costs fo employee screening for seasonal employees and (2) \$41,371.86 in Parks and Recreation to current and end Capital Improvement Projects at the Golf Course for painting, carpet and new HVAC system.

Attachments: [R11 Transfer Funds](#)
 [Employee Screening](#)
 [Capital Improvement Projects at the Golf Course](#)

ORDINANCES FOR INTRODUCTION (To be referred to Committee with public comment prior to referral) : There are no bills for introduction.

RESOLUTIONS FOR INTRODUCTION (Can be voted on or Referred to Committee): The Clerks reads the resolution. Comments are taken from the administration, the dais, the public before a referral is made to a council committee where more detailed discussion will take place.

R12 Refer to Public Works

Authorizes the City of Allentown to adopt a Vision Zero Policy to eliminate all traffic fatalities and severe, traffic-related injuries.

Sponsors: Administration

Attachments: [R12 Vision](#)

NEW BUSINESS

GOOD AND WELFARE

ADJOURN

Council meetings are held on the first and third Wednesday of each month beginning at 6:30 pm in Council Chambers. For copies of the agenda or meeting announcements, please visit our website at www.allentownpa.gov or contact the Clerk at Michael.Hanlon@allentownpa.gov to receive an email notice of the meetings.

Reference Materials:

Council Rules

Procurement Code

Ethics Code

Attachments:[Council Rules](#)[Procurement Code](#)[Ethics Code](#)