

**RECEIVED****NOV 20 2017**

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" Period:		Ref #	Initials:

**FINANCE DIRECTOR'S OFFICE CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM**

TO: Brent A. Hartzell, Director	FROM: Casandra Magliane
BUREAU: Department of Finance	BUREAU: Public Works - Fleet Maintenance

**TRANSFER DETAIL**

Date of Request: 16-Nov-17	Fund: General	Transfer Amount: 75,000.00
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**FROM (DEBIT)**

ACCOUNT (All 15 digits) and ACCOUNT TITLE	TRANSFER AMOUNT (\$)	ORIGINAL APPROPRIATION (\$)	CURRENT ACCOUNT TOTAL (\$)	ACCOUNT TOTAL AFTER TRANSFER (\$)
000-03-0704-0001-62	75,000.00	800,000.00	221,000.00	146,000.00
Fuels, Oils & Chemicals				-
				-
				-
				-
				-
				-
				-

**TO (CREDIT)**

000-03-0704-0001-20	75,000.00	28,000.00	10,179.00	85,179.00
Electric Power				-
				-
				-
				-
				-
				-

**Reason Transfer is Required:**

transfer needed to assist with street lighting electric

**Reason Funds are Available for Transfer:**

fleet fuel purchased at a lower average price than budgeted

**TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS**

<input type="checkbox"/>	Amount not more than \$5,000.00
<input checked="" type="checkbox"/>	Amount is greater than \$5,000.00
Department Head: <i>Craig Z. Hering</i>	Date: 11/16/17
Director of Finance: <i>Brent A. Hartzell</i>	Date: 11/20/2017
Mayor or Managing Director (if amount is greater than \$5,000): <i>[Signature]</i>	Date: 11/27/17
Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04:	Date:

**CITY COUNCIL**

Ray O'Connell, President:	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Daryl Hendricks, Vice President:	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Candida Affa, Councilperson:	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Julio Guridy, Councilperson:	<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date: 12/29/17
Roger MacLean, Councilperson:	<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date: 12/20/17
David McGuire, Councilperson:	<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date: 12/20/17
Cynthia Mota, Councilperson:	<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date: 12/20/17

**Expenditure Status Report**  
**CITY OF ALLENTOWN**  
 1/1/2017 through 12/31/2017

000 GENERAL  
 03 PUBLIC WORKS  
 0704 FLEET MAINTENANCE OPERATIONS

<u>Account Number</u>	<u>Adjusted Appropriation</u>	<u>Expenditures</u>	<u>Year-to-date Expenditures</u>	<u>Year-to-date Encumbrances</u>	<u>Balance</u>	<u>Prct Used</u>
0001-20 ELECTRIC POWER	28,000.00	17,821.00	17,821.00	0.00	10,179.00	63.65
0001-26 PRINTING	1,200.00	1,119.93	1,119.93	0.00	80.07	93.33
0001-32 PUBLICATIONS & MEMBERSHIP	200.00	160.00	160.00	0.00	40.00	80.00
0001-34 TRAINING & PROF. DEVELOP	1,000.00	928.93	928.93	0.00	71.07	92.89
0001-42 REPAIRS & MAINTENANCE	26,250.00	13,094.35	13,094.35	9,655.65	3,500.00	86.67
0001-46 OTHER CONTRACT SERVICES	2,224,564.22	1,801,120.01	1,801,120.01	415,478.16	7,966.05	99.64
0001-50 OTHER SERVICES & CHARGES	24,800.00	21,625.82	21,625.82	1,974.18	1,200.00	95.16
0001-54 REPAIR & MAINT SUPPLIES	250.00	0.00	0.00	0.00	250.00	0.00
0001-62 FUELS, OILS & LUBRICANTS	800,000.00	429,251.57	429,251.57	149,748.43	221,000.00	72.38
0001-66 CHEMICALS	3,840.00	1,693.92	1,693.92	2,146.08	0.00	100.00
0001-68 OPERATING MATERIALS & SUPP	500.00	0.00	0.00	190.79	309.21	38.16