



CITY OF ALLENTOWN

No. \_\_\_\_\_

**RESOLUTION**

**R - 2024**

*Introduced by the Administration on September 18, 2024*

---

**Authorization for Contract with Solid Waste Services, Inc. (d/b/a J.P. Mascaro & Sons) in the amount of \$34.85 per unit per month, to provide for the collection of municipal solid waste and delivery to the Contracted Disposal Facility, the collection and delivery of single-stream recycling and yard waste to the City's facility location, and to provide a Drop-off Center Attendant at \$4,350.00 per month. The estimated amount for the first contract year is \$16,320,165.00. This includes a maximum CPI adjustment of five (5%) percent to be applied for the contract commencement on 6/1/2025 and each year after the first-year term. There were two (2) bids; contract shall be for five (5) years beginning on the commencement date, June 1, 2025, and terminating May 31, 2030 and can be extended for up to an additional two (2) two (2) years beyond the contract expiration period at the sole discretion of the City.**

---

***Resolved by the Council of the City of Allentown, That***

**WHEREAS**, Article 130.16 of the City's Administrative Code (recodified as §5-21) requires City Council approval by Resolution for the award of contracts or engagement of professional services.

**WHEREAS**, it is the desire of the City of Allentown to enter into an agreement with the aforementioned Contractor, for the use and purpose indicated in supporting the Recommendation of Award of Bid:

1. Name of Contractor/Consultant: Solid Waste Services, Inc. (d/b/a J.P Mascaro & Sons)
2. Project or Contract Reference: RFP 2024-29 Municipal Solid Waste (MSW), Recycling, Yard Waste Collection
3. Description of Service(s): For the collection of municipal solid waste and delivery to the Contracted Disposal Facility, and the collection and delivery of single-stream recycling and yard waste to the City's facility location.

**NOW, THEREFORE, BE IT RESOLVED** , on this the 18<sup>th</sup> day of September, 2024, that the Council of the City of Allentown, hereby authorizes the Mayor and/or such other City officials as deemed appropriate by the City Solicitor, to sign and execute a Contract or Amendment and such other agreements and documents as are deemed by the City Solicitor to be necessary and/or related thereto, with the above named contractor/consultant, for the project identified.

**SUBJECT:** Request for Contract Award and Approval by City Council Pursuant to City Ordinance, Article 130.16

Project or Contract Reference: RFP 2024-29 Municipal Solid Waste (MSW), Recycling, Yard Waste Collection

**TO:** City Council, City Clerk, and Council Solicitor

**FROM:** Mark Shahda, Department Head

**DATE:** September 4, 2024

---

Pursuant to City Ordinances, Article 130.16, this Recommendation of Award is before City Council for its approval and award of the contract.

- Check Type of Contract or Change:

Awarded contracts over \$40,000.00 done through cooperative purchasing.

X The contract is for over \$40,000 and required to be competitively bid under the City Code. We have advertised the above referenced project and received qualified bids/proposals.

The engagement of professional services. We have received and reviewed a proposal or proposals for professional services in connection with above referenced project or requirement for professional services.

- The contract appropriation or price increase **is not** included in this year's budget
- List the Vendor's name, address and proposed sum, of any and all **alternate** quotes/received, if any.

**Waste Management of Pennsylvania, Inc.:** 800 Capital Street, Suite 3000, Houston, TX 77002

Scenario A: \$56.77 per unit per month and Drop-off Center Attendant at \$17,000.00 per month.

- List the name and address of the **recommended** Contractor/Vendor, include the following:

**Solid Waste Services, Inc. (d/b/a J.P Mascaro & Sons):** 2650 Audubon Road, Audubon, PA 19403

Contract Consideration: Scenario A: \$34.85 per unit per month and Drop-off Center Attendant at \$4,350 per month.

The Contractor will receive a maximum 5% CPI Adjustment at the start of the contract and each year thereafter for only the per unit price. Estimated at \$36.59 per unit per month for start of contract on 6/1/2025. Total units in collection = 37,169.

Contract Year 1 estimated contract cost = **\$16,320,164.52**

Contract Year 2 estimated contract cost = **\$17,136,172.75**  
Contract Year 3 estimated contract cost = **\$17,992,981.38**  
Contract Year 4 estimated contract cost = **\$18,892,630.45**  
Contract Year 5 estimated contract cost = **\$19,837,261.98**  
**Estimated Total = \$90,179,211.08**

Funding Source: 085-03-8005-0001-46

- Description of project or scope of services to be provided:

On June 10, 2024, the City advertised a solicitation for the collection of municipal solid waste and delivery to the Contracted Disposal Facility, and the collection and delivery of single-stream recycling and yard waste to the City's facility location. On August 7, 2024, there was a public opening held, for which two (2) proposals were received and distributed to all committee members via Teams for evaluation. The Technical evaluation was held on August 23, 2024, all committee members were present. The proposals were scored based on the following: IBE Preference (10 Points), Experience, Qualifications and Prior Performance (20 Points), Resources (25 Points), and Implementation (30 Points). The Cost proposals were opened on August 23, 2024, and distributed to all committee members via Teams for evaluation after the Technical evaluation. The Cost evaluation was held on August 29, 2024, all committee members were present. The committee discussed and scored the Cost proposal (25 Points). The Committee made the recommendation to proceed with Oral interviews (15 Points). The Oral interview meetings occurred on September 4, 2024. Solid Waste Services, Inc (d/b/a J.P. Mascaro & Sons) at 9:00AM and Waste Management of Pennsylvania, Inc. at 10:00AM. All committee members were present. The evaluation committee completed both Technical and Cost evaluations on the proposals along with Oral interviews with the vendors who submitted a proposal. The committee is recommending award to Solid Waste Services, Inc. (d/b/a J.P. Mascaro & Sons).

- Contract Term:

The Effective Date of this Contract is the date this Contract is executed and signed by both the City and Contractor. The Commencement Date is the date that services under this Contract are required to begin which is June 1, 2025. The initial term of this Contract shall be for a five (5) year period beginning on the Commencement Date, June 1, 2025, and terminating May 31, 2030.

- List any renewal term options and duration of each renewal, if any:

At the sole and absolute discretion of the City, this Contract may be renewed for two (2) additional two (2) year periods. The City shall notify the Contractor of its intent to exercise this renewal option or allow the Contract to terminate. Said notice shall be in writing and delivered at least one (1) year prior to the then applicable termination date.

- Maximum dollar value of all renewals provided for beyond the original term as if all renewals were exercised:

Estimated costs based on the annual adjustment assumptions of 5% CPI maximum increase:

Year 6: \$20,829,125.07

Year 7: \$21,870,581.33

Year 8: \$22,964,110.39

Year 9: \$24,112,315.91

**Total Estimated nine (9) year Contract Cost = \$179,955,343.79**

A vote of final approval is requested of the members of Council and by passing the accompanying resolution, this Contract will be deemed approved and awarded.

---

By: Mark Shahda, Department Head

Copies To: Mayor  
Director of Finance  
Purchasing  
Controller

Attachment: proposed resolution