

Posting Year:	Posting Date:	Posting #	Doc #
" Period:		Ref #	Initials:

CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM

TO:	Bina Patel, Director of Finance	FROM:	Kelly McElroy
BUREAU:	Department of Finance	BUREAU:	Building Standards & Safety

TRANSFER DETAIL

Date of Request:	5/28/2024	Fund: Rental	Transfer Amount: \$	15,000.00
------------------	-----------	--------------	---------------------	-----------

FROM (DEBIT)

ACCOUNT (All 15 digits) and ACCOUNT TITLE	TRANSFER AMOUNT (\$)	ADJUSTED APPROPRIATION (\$)	CURRENT ACCOUNT TOTAL (\$)	ACCOUNT TOTAL AFTER TRANSFER (\$)
105-09-0903-0005-50	\$ 15,000.00	\$ 23,050.00	\$ 22,596.10	\$ 7,596.10
OTHER SERVICES & CHARGES				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -

TO (CREDIT)

105-09-0903-0005-46	\$ 15,000.00	\$ 9,390.00	\$ -	\$ 15,000.00
OTHER CONTRACT SERVICES				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -

Reason Transfer is Required:

Funds were originally budgeted in the -46 account for Rental Fleet vehicle parking. In the beginning of 2024, the funds were moved to pay for the Nuisance Abatement legal fees, however, that is no longer necessary because the Solicitor's office will pay the legal fees out of their budget. The funds will be used for the original budgeted purpose of Rental Fleet parking and Samsara GPS.

Reason Funds are Available for Transfer:

Originally budgeted for Rental fleet parking; returning to the proper account to expense. The Solicitor's office will handle the Nuisance legal fees from their own budget.

TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS

	Amount not more than \$10,000.00	
X	Amount is greater than \$10,000.00	
Department Head/Deputy Director:	<i>[Signature]</i>	Date: 5/29/2024
Director of Finance/Deputy Director:	<i>[Signature]</i>	Date: 5/29/2024
City Controller (if amount is greater than \$5,000):	<i>[Signature]</i>	Date: 5/29/2024
Mayor/Managing Director (if amount is greater than \$10,000):	<i>[Signature]</i>	Date: 5.29.24
Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04:		Date:

CITY COUNCIL

Daryl Hendricks, President	☐ Approved ☐ Disapproved	Date:
Cynthia Mota, Vice President	☐ Approved ☐ Disapproved	Date:
Candida Affa, Councilperson	☐ Approved ☐ Disapproved	Date:
Cecilia Gerlach, Councilperson	☐ Approved ☐ Disapproved	Date:
Ed Zucal, Councilperson	☐ Approved ☐ Disapproved	Date:
Natalie Santos, Councilperson	☐ Approved ☐ Disapproved	Date:
Santo Napoli, Councilperson	☐ Approved ☐ Disapproved	Date:

Posting Year: 2024	Posting Date:	Posting # 115330	Doc # 3272534
Period: 04	04/05/2024	Ref # 6473	Initials: JP

CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM

TO: Bina Patel, Director of Finance FROM: Heidi Westerman
 BUREAU: Department of Finance BUREAU: Building Standards & Safety

TRANSFER DETAIL

Date of Request: 29-Feb-24 Rental Enterprise Fund Transfer Amount: \$15,000.00

FROM (DEBIT)

ACCOUNT (All 15 digits) and ACCOUNT TITLE	TRANSFER AMOUNT (\$)	ADJUSTED APPROPRIATION (\$)	CURRENT ACCOUNT TOTAL (\$)	ACCOUNT TOTAL AFTER TRANSFER (\$)
105-09-0903-0005-46	\$15,000.00	\$24,390.00	\$19,515.00	\$ 4,515.00
Other Contract Services				\$ 2,845.00
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -

TO (CREDIT)

105-09-0903-0005-50	\$15,000.00	\$8,050.00	\$7,596.10	\$ 22,596.10
Other Services & Charges				\$ 18,596.11
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -

Reason Transfer is Required:

Nuisance Property Appeals Board's legal counsel fees.

Reason Funds are Available for Transfer:

Online Citation system has been delayed and funds are available to transfer.

TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS

Check if amount is equal to or less than \$5,000.00

X Check if amount is greater than \$5,000.00

Department Head/Deputy Director:	<i>[Signature]</i>	Date:	3/1/24
Director of Finance/Deputy Director:	<i>[Signature]</i>	Date:	3/8/24
City Controller (if amount is greater than \$5,000):	<i>[Signature]</i>	Date:	3-11-24
Mayor/Managing Director (if amount is greater than \$10,000):	<i>[Signature]</i>	Date:	3-12-24
Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04:		Date:	

CITY COUNCIL

Cynthia Mota, President	[] Approved [] Disapproved	Date:
Santo Napoli, Vice President	[] Approved [] Disapproved	Date:
Candida Affa, Councilperson	[] Approved [] Disapproved	Date:
Cecilia Gerlach, Councilperson	[] Approved [] Disapproved	Date:
Ed Zucal, Councilperson	[] Approved [] Disapproved	Date:
Natalie Santos, Councilperson	[] Approved [] Disapproved	Date:
Daryl Hendricks, Councilperson	[] Approved [] Disapproved	Date: