



Allentown

435 Hamilton Street
Allentown, Pa. 18101

Meeting Agenda - Final

City Council

Wednesday, August 20, 2025

6:30 PM

Council Chambers

Invocation:

Pledge to the Flag

Roll Call

Courtesy of the Floor

Courtesy and Privilege of the Floor Rules

Please observe the Rules of Council when addressing the body. A full copy of Council Rules can be found on the city website or by email if you contact Council office.

There are multiple opportunities to address Council. Individuals can speak during Courtesy of the Floor (addressing items not on the agenda) and during Bills and Resolutions on Final Passage and Introduction. When given the Floor, please go to the podium and state your name and address. All remarks must be directed towards the presiding officer or council as a body; not a particular Council member or elected official, the audience or city staff. Unless otherwise determined, individuals shall have three minutes to address council and individuals representing a bona-fide group shall have five minutes. Privilege of the Floor will not be extended for personal insults or personal attacks on any individual, name calling or other behavior that is inconsistent with the purpose and intent of conducting official business. Please address council as a body. Refrain from using offensive language, cursing and making noises while other people are speaking. Act with decorum. Remove your hat and turn cell phones off.

(Council Speaking Rules: Members and others given the privilege of the floor will address the Presiding Officer. The Presiding Officer will extend the courtesy to the Councilperson(s) responsible for introducing legislation the opportunity to speak first. Each member will have the right to speak twice on any subject. No Member will be allowed to speak more than twice on any subject without permission of the Presiding Officer. No Member will speak more than three (3) times on the question without the unanimous consent of all the Members present.

Contract Approvals

R107

Authorization for Contract with USI Insurance Services, LLC in the amount of \$160,000.00 per contract year for the services related to the design, implementation, analysis, maintenance, improvement and communications of an employee and retiree benefits and wellness program. Five (5) proposals were received, contract shall be for three (3) years with two (2) additional one (1) year renewals beyond the contract expiration period.

Sponsors: Administration

Attachments: [R107 - USI](#)

R108

Authorization for Contract with The F.A. Bartlett Tree Expert Company in the amount of

\$105,710.00 to perform street tree planting, tree removal, and replacement planting services within the public right-of-way along Ridge Ave and 2nd Street. One (1) Bid was received. Contract shall be for one (1) year with two (2) additional one (1) year renewals beyond the contract expiration period.

Sponsors: Administration

Attachments: [R108 F.A. Bartlett](#)

R109

Authorization of Cooperative Contract(s) in an amount greater than \$40,000.00 to provide the City with various goods/services, for Witmer Public Safety

Sponsors: Administration

Attachments: [R109 - 8-20-2025](#)

R110

Authorization for a change order/amendment to add an additional maximum amount of \$100,000.00 annually and provide for an additional one (1) one-year renewal term with Pinebrook Family Answers, Inc. to provide professional services, Mental Health Liaison Program. The original contract was for a maximum amount of \$100,000.00 annually, the addition would bring the contract to a new total of a maximum amount of \$200,000.00 annually. This is due to the City receiving grant funds for a two-year period.

Sponsors: Administration

Attachments: [R110 - Contract Increase Pinebrook Family Answers.docx](#)

Minutes of Previous Meeting

July 23, 2025 City Council Meeting Minutes

Attachments: [July 23, 2025 City Council Meeting Minutes.pdf](#)

August 6, 2025 Bill 47 Public Hearing Meeting Minutes

Attachments: [August 6, 2025 Bill 47 Public Hearing Meeting Minutes.pdf](#)

Communications

Chasers – If you parked in the city lot next to City Hall, please see the City Clerk for a voucher.

Old Business

REPORTS**Budget and Finance: Chair Napoli, Santos, Gerlach**

The Committee has not met since the last council meeting; the next meeting is scheduled for September 3rd at 5:45 PM to review the latest financial reports.

Community and Economic Development, Chair Mota, Hendricks, Napoli

The Committee has not met since the last council meeting; there are no meetings scheduled at this time

Human Resources, Administration and Appointments: Chair Santos, Napoli, Hendricks

The Committee has not met since the last council meeting; there are no future meetings scheduled.

Parks and Recreation: Chair Gerlach, Santos, Affa

The Committee has not met since the last council meeting; there are no future meetings scheduled.

Public Safety: Chair Affa, Zucal, Mota

The Committee has not met since the last council meeting; there are no future meetings scheduled.

Public Works: Chair Zucal, Gerlach, Affa

The Committee met this evening; the next meeting is scheduled for September 3 at 6 PM.

Rules, Chambers, Intergovernmental Relations, and Strategy: Chair Hendricks, Mota, Napoli

The Committee has not met since the last council meeting; there are no future meetings scheduled.

ORDINANCES FOR FINAL PASSAGE (To be Voted On):**Bill 71**

Amending the 2025 Solid Waste Fund Budget to provide for a supplemental appropriation of One Hundred Fifty-Three Thousand Dollars (\$153,000.00) from the unappropriated cash balance to purchase a new cardboard baler for the Recycling Drop Off Center. The City was awarded \$200,000 through the 902 Municipal Recycling Program Development and Implementation Grant for this purchase and will be fully reimbursed once the cardboard baler is purchased and installed.

Sponsors: Administration

Attachments: [Bill 71 Solid Waste Fund Transfer](#)

Bill 72 Special Committee Meeting, forwarded favorably

Authorizing and securing the issuance of one or more series of general obligation bonds,

in the maximum aggregate principal amount of \$134,040,000, pursuant to the Pennsylvania Local Government Unit Debt Act, to finance various capital projects of the city and to pay the costs of issuing the bonds; accepting a bond purchase agreement; setting forth the parameters, substantial form of and conditions for issuing the bonds; pledging the full faith, credit and taxing power of this city to secure the bonds; creating a sinking fund and appointing a paying agent and sinking fund depository; and authorizing related action.

Sponsors: Administration

Attachments: [Bill 72 ALLENTOWN CITY 2025 GO BONDS PARAMETERS NEW MONEY\(12\)](#)
[COA Plan of Finance Presentation 8.7.25.pdf](#)
[COA Capital Project Detail.2025.pdf](#)

CONSENT AGENDA

RESOLUTIONS FOR FINAL PASSAGE (To be Voted On):

R111

Approves the submission of an application to obtain a HUD 108 Loan for This Life Forever, Inc. in the amount of \$1,015,000.00

Sponsors: Administration

Attachments: [R111 Mishka HUD 108 Loan](#)

R112

Authorizes the submission of a Formal Application for funding for the PennDOT Transportation Alternative Set Aside Program (TASA) Grant Opportunity in the amount of approximately One Million Dollars (\$1,000,000) to update up to 10 outdated pedestrian signals within the City of Allentown.

Sponsors: Administration

Attachments: [R112 - TASA Grant Application](#)

ORDINANCES FOR INTRODUCTION (To be referred to Committee with public comment prior to referral) : The request is to vote on these this evening.

There is a request to vote on both these bills this evening. Both bills contain this provision that is from the Charter and your rules as a Section: Pursuant to Section 218 of the Home Rule Charter and by the affirmative vote of six of its seven members the fourteen-day period between introduction and passage this ordinance is hereby eliminated.

Bill 73

Amending the 2025 Equipment Fund Budget to provide for an increase of Three Hundred Eighty-Two Thousand Five Hundred Forty-Eight Dollars (\$382,548.00) for the purchase of 7 electric passenger vehicles and purchase and installation of 7 EV chargers to conduct an EV fleet pilot. The City was awarded \$120,070 from the US Department of Energy's Energy Efficiency and Conservation Block Grant (EECBG) program and \$120,000 funded

through two \$60,000 awards from the Pennsylvania Alternative Fuels Incentive Grant (AFIG) program. A total of \$240,070 of these grants are fully reimbursable and once the equipment has been purchased and/or installed, the City will be reimbursed.

Sponsors: Administration

Attachments: [Bill 73 EV Pilot Equipment Transfer](#)

Bill 74

An Ordinance amending the HRC code by stating the Mayor shall have 30 days after the effective date of this ordinance to submit members of the initial board to Allentown City Council for approval. The terms of the appointments shall be staggered terms based on the initial appointments.

Sponsors: Gerlach, Napoli, Santos and Mr. Zucal

Attachments: [Bill 74 - HR Amendment.docx](#)

RESOLUTIONS FOR INTRODUCTION (Can be voted on or Referred to Committee):

R113 Refer to Public Works Committee

Resolution Adopting the Updates to the Regional Act 537 Plan, Lehigh County, which includes the City of Allentown, and its Submission to the Pennsylvania Department of Environmental Protection

Sponsors: Administration

Attachments:

[R113 - Act 537 Plan Update](#)
[1- KISS Regional Act 537 Plan 04-16-25 PC Submission_TextOnly.pdf](#)
[2-537_Submission_Process.pdf](#)
[3-CHECKLIST-Page-Numbers-04-16-25.pdf](#)
[Appendix 01_KISS_Planning_Area.pdf](#)
[Appendix 02_Redacted.pdf](#)
[Appendix 03_TopographicMap.pdf](#)
[Appendix 04_HydricSoils.pdf](#)
[Appendix 05_FloodPlainMap.pdf](#)
[Appendix 06_FAA_memo.pdf](#)
[Appendix 07_Source Reduction Plans_Redacted.pdf](#)
[Appendix 09_SRP_Baseline_Flow_Study.pdf](#)
[Appendix 10_Redacted.pdf](#)
[Appendix 11 - Not Used.pdf](#)
[Appendix 12_SBM-memo.pdf](#)
[Appendix 13_Sewer_IMA_TermSheet.pdf](#)
[Appendix 14_Arcadis_FCS.pdf](#)
[Appendix 15_Kleinfelder_132MGD_WetWeatherTreatment_Memo.pdf](#)
[Appendix 16 - Not Used.pdf](#)
[Appendix 17_Raftelis_Financial_Model_Cost_Alloc_Model.pdf](#)
[Appendix 18_FlowProjections.pdf](#)
[Appendix 19_PPSFM_InspectionReport_Redacted.pdf](#)
[Appendix 20 - Not used.pdf](#)
[Appendix 21-Planning-Commission-Comments.pdf](#)
[Appendix 22_Proof-of-Publication.pdf](#)
[Appendix 23_Public-Comments.pdf](#)
[Appendix 24_Arcadis_100MGD.pdf](#)
[KISS Act 537 Plan Contents.pdf](#)

NEW BUSINESS**GOOD AND WELFARE****ADJOURN**

Council meetings are held on the first and third Wednesday of each month beginning at 6:30 pm in Council Chambers. For copies of the agenda or meeting announcements, please visit our website at www.allentownpa.gov or contact the Clerk at Michael.Hanlon@allentownpa.gov to receive an email notice of the meetings.

Reference Materials:

Council Rules

Procurement Code

Ethics Code

Attachments:

[Procurement Code](#)

[Ethics Code](#)

[Rules](#)