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Initials:

FINANCE DIRECTOR'S OFFICE

CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM

TO: Brent A. Hartzell, Director

FROM: Nelson Varughese

BUREAU: Department of Finance

BUREAU: Traffic Planning & Control

TRANSFER DETAIL

Date of Request: 22-Jun-17

Fund: Capital

Transfer Amount:

55,000.00

ACCOUNT (All 15 digits) and ACCOUNT TITLE		FROM (DEBIT)			ACCOUNT TOTAL AFTER TRANSFER (\$)
	TRANSFER AMOUNT (\$)	ORIGINAL APPROPRIATION (\$)	CURRENT ACCOUNT TOTAL (\$)		
001-03-1241-0401-76 <i>construction contracts</i>	55,000.00	55,000.00	55,000.00	-	-
				-	-
				-	-
				-	-
				-	-
				-	-
				-	-

		TO (CREDIT)			ACCOUNT TOTAL AFTER TRANSFER (\$)
	TRANSFER AMOUNT (\$)				
001-03-1241-0401-72 <i>Equipment</i>	55,000.00	-	-	-	55,000.00
					-
					-
					-
					-
					-
					-

Reason Transfer is Required:

Capital project is to install the GPS preemption emitter for the emergency vehicles. Items will need to be purchased from an equipment (72) account

Reason Funds are Available for Transfer:

Items have not been purchased to date

TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS

Amount not more than \$5,000.00

X

Amount is greater than \$5,000.00

Department Head:

Director of Finance:

Mayor or Managing Director (if amount is greater than \$5,000):

Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04:

Date:

Date:

Date:

Date:

CITY COUNCIL

Ray O'Connell, President:

☐ Approved ☐ Disapproved

Date:

Daryl Hendricks, Vice President:

☐ Approved ☐ Disapproved

Date:

Candida Affa, Councilperson:

☐ Approved ☐ Disapproved

Date:

Julio Guridy, Councilperson

☐ Approved ☐ Disapproved

Date:

Roger MacLean, Councilperson

☐ Approved ☐ Disapproved

Date:

David McGuire, Councilperson

☐ Approved ☐ Disapproved

Date:

Cynthia Mota, Councilperson

☐ Approved ☐ Disapproved

Date:

expstat.rpt
06/22/2017 12:08PM
Periods: 1 through 13

Expenditure Status Report

Page: 1

CITY OF ALLENTOWN
1/1/2017 through 12/31/2017

001 CAPITAL FUND

03 PUBLIC WORKS

1241 FIRE DEPT. TRAFFIC SIGNALS

<u>Account Number</u>	<u>Adjusted Appropriation</u>	<u>Expenditures</u>	<u>Year-to-date Expenditures</u>	<u>Year-to-date Encumbrances</u>	<u>Balance</u>	<u>Prct Used</u>
0401 GENERAL OBLIGATION BONDS						
0401-76 CONSTRUCTION CONTRACTS	55,000.00	0.00	0.00	0.00	55,000.00	0.00
Total CAPITAL FUND	55,000.00	0.00	0.00	0.00	55,000.00	0.00
Grand Total	55,000.00	0.00	0.00	0.00	55,000.00	0.00

Magliane, Casandra

From: Wagenhurst, Barbara
Sent: Tuesday, June 20, 2017 10:56 AM
To: Varughese, Nelson
Cc: Messinger, Craig; Magliane, Casandra
Subject: RE: Capital Account- 001-03-1241-0401-76
Attachments: BU TRANSFER FORM.xlsx

Please prepare a Transfer request form (attached for your reference). Once all the approvals are received, including City Council's, I will process it in Eden.

Thanks,
Barb

From: Varughese, Nelson
Sent: Thursday, June 15, 2017 1:35 PM
To: Wagenhurst, Barbara <Barbara.Wagenhurst@allentownpa.gov>
Cc: Messinger, Craig <Craig.Messinger@allentownpa.gov>; Magliane, Casandra <Casandra.Magliane@allentownpa.gov>
Subject: Capital Account- 001-03-1241-0401-76

Hello Barbara,

I have a capital project to install the GPS preemption emitter for the emergency vehicles. The fund is in account 76, Can you please transfer the fund (\$55,000.00) to account 72 to buy the equipment's.

Thank You.

Nelson



NELSON VARUGHESE TRAFFIC CONTROL SUPERINTENDENT

Traffic Planning & Control
641 South Tenth Street
Allentown, PA 18103
P: 610.437.7735
E: Nelson.Varughese@allentownpa.gov
W: www.allentownpa.gov

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