

RECEIVED

FEB 28 2022

Posting Year:	Posting Date:	Posting #	Doc #
" Period:		Ref #	Initials:

**FINANCE DIRECTOR'S OFFICE CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM**

TO: Seth O'Neill, Director	FROM: Maria Quigney
BUREAU: Department of Finance	BUREAU: CED

**TRANSFER DETAIL**

Date of Request	17-Feb-22	Fund:	700	Transfer Amount:	\$100,000.00
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**FROM (DEBIT)**

ACCOUNT (All 15 digits) and ACCOUNT TITLE	TRANSFER AMOUNT (\$)	ORIGINAL APPROPRIATION (\$)	CURRENT ACCOUNT TOTAL (\$)	ACCOUNT TOTAL AFTER TRANSFER (\$)
700-01-7620-0205-40 CIVIC EXPENSE	\$100,000.00	270,624.07	\$113,715.10	13,715.10
				-
				-
				-
				-
				-
				-
				-
				-
				-

**TO (CREDIT)**

700-01-7620-0205-50 OTHER SERVICES	\$100,000.00	\$23,962.44	\$11.77	100,011.77
				-
				-
				-
				-
				-
				-
				-

Reason Transfer is Required:  
FUNDS NEEDED FOR THE COVID POSITIVE PLACEMENT

Reason Funds are Available for Transfer:  
FUNDS NEEDED FOR THE COVID POSITIVE PLACEMENT

**TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS**

Amount not more than \$5,000.00		
Amount is greater than \$5,000.00		
Department Head/Deputy Director:	<i>Vicky Kuster</i>	Date: 2/24/22
Director of Finance/Deputy Director:	<i>Jessica Barakat</i>	Date: 3/1/22
City Controller (if amount is greater than \$5,000):	<i>[Signature]</i>	Date: 3-2-22
Mayor/Managing Director (if amount is greater than \$5,000):	<i>[Signature]</i>	Date: 3-2-22
Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04:		Date:

**CITY COUNCIL**

Cynthia Mota, President	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Ed Zucal, Vice President	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Candida Affa, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Ce-Ce Gerlach, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Daryl Hendricks, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Natalie Santos, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Joshua Siegel, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:

Account No: E 700-01-7620-0205-40

Title: CIVIC EXPENSES

Fiscal Year: 2022

Debit / Credit: D      Account Class:  
 Status Code: 0      Report Group 1:  
 JC Required: N      Report Group 2:  
 Standard Acct: Y      Account Type:  
 Comments:

Cash / Inv Code:      Locked: N  
 Nominal / Real:      Budget Account:  
 Budgeted: Y      Year End Estimate: 0.00  
 Allotment: N

Account History

Year	Total Budget	Encumbrances	Expenditures	Balance
2022	118,339.40	4,624.30	0.00	113,715.10
2021	154,817.36	0.00	36,477.96	118,339.40
2020	270,624.07	0.00	13,594.81	257,029.26

Account Activity

Period	Total Budget	Encumbrances	Expenditures	Balance
2	0.00	0.00	0.00	113,715.10
<b>Totals:</b>	0.00	0.00	0.00	113,715.10

Transaction Detail

Period	Jrnl	Doc Type	Doc Date	Post Date	Group	Reference	Description	Amount	D/C
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Budget Adjustments:      0.00      Encumbrances:      0.00      Activity:      0.00

Account No: E 700-01-7620-0205-50

Title: OTHER SERVICES & CHARGES

Fiscal Year: 2022

Debit / Credit: D Account Class:  
 Status Code: 0 Report Group 1:  
 JC Required: N Report Group 2:  
 Standard Acct: Y Account Type:  
 Comments:

Cash / Inv Code: Locked: N  
 Nominal / Real: Budget Account:  
 Budgeted: Y  
 Allotment: N Year End Estimate: 0.00

Account History

Year	Total Budget	Encumbrances	Expenditures	Balance
2022	11.77	0.00	0.00	11.77
2021	31,424.56	0.00	31,412.79	11.77
2020	23,962.44	0.00	20,560.76	3,401.68
<b>Period</b>	<b>Total Budget</b>	<b>Encumbrances</b>	<b>Expenditures</b>	<b>Balance</b>

Account Activity

Period	Encumbrances	Expenditures	Balance

Totals:

Period	Jrnl	Doc Type	Doc Date	Post Date	Group	Reference	Description	Amount	D/C

Budget Adjustments: 0.00 Encumbrances: 0.00 Expenditures: 0.00 Activity: 0.00

**Expenditure Status Report**  
CITY OF ALLENTOWN  
1/1/2022 through 12/31/2022

Account Number	Adjusted Appropriation	Expenditures	Year-to-date Expenditures	Year-to-date Encumbrances	Balance	Prct Used
700 CDBG						
01 NONDEPARTMENTAL						
7620 C.A.R.E.S. COVID -19						
0200 Allentown Area Food Bank	0.00	0.00	0.00	0.00	0.00	0.00
Total Allentown Area Food Bank						
0201 Allentown School District/Computer and W	0.00	0.00	0.00	0.00	0.00	0.00
Total Allentown School District/Computer and W						
0202 Allentown YMCA - Salaries for shelter te	0.00	0.00	0.00	0.00	0.00	0.00
Total Allentown YMCA - Salaries for shelter te						
0203 Allentown Non-Profit Agencies	16,896.85	0.00	0.00	5,996.07	10,900.78	35.49
0203-40 CIVIC EXPENSES	16,896.85	0.00	0.00	5,996.07	10,900.78	35.49
Total Allentown Non-Profit Agencies						
0204 City of Allentown - Engineering/Public I	5,000.00	0.00	0.00	0.00	5,000.00	0.00
0204-40 CIVIC EXPENSES	5,000.00	0.00	0.00	0.00	5,000.00	0.00
Total City of Allentown - Engineering/Public I						
0205 City of Allentown - Lease for Homeless S	118,339.40	0.00	0.00	4,624.30	113,715.10	3.91
0205-40 CIVIC EXPENSES	118,339.40	0.00	0.00	4,624.30	113,715.10	3.91
0205-50 OTHER SERVICES & CHARGES	11.77	0.00	0.00	0.00	11.77	0.00
0205-68 OPERATING MATERIALS & SUPP	19,703.06	0.00	0.00	0.00	19,703.06	0.00
0205-72 EQUIPMENT	13,300.00	0.00	0.00	0.00	13,300.00	0.00
Total City of Allentown - Lease for Homeless S	151,354.23	0.00	0.00	4,624.30	146,729.93	3.06
0206 Allentown Small Business Loan Program	500,000.00	0.00	0.00	0.00	500,000.00	0.00
0206-40 CIVIC EXPENSES	500,000.00	0.00	0.00	0.00	500,000.00	0.00
Total Allentown Small Business Loan Program						

CITY OF ALLENTOWN  
 COVID-19 CDBG FUNDS  
 ACTION PLAN

CITY OF ALLENTOWN  
 4TH YEAR CONSOLIDATED GRANTS PROGRAM  
 SUMMARY OF REQUESTS FOR FUNDING

	APPROVED ALLOCATION	ACCOUNT NUMBER	CONTRACT	EXPENSES
<b>COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) ✓</b>				
Allentown Area Food Bank Balance as of 08/27/20	\$ 5,000.00	700-01-7620-0200-**	contract done closed out	
		\$	(5,000.00)	
Allentown School District/Computer and WIFI - LVCIL	\$ 25,000.00	700-01-7620-0201-**		
Allentown YMCA - Salaries for shelter team/food Balance as of 08/27/20	\$ 100,000.00	700-01-7620-0202-**	contract done closed out	
		\$	(100,000.00)	
Allentown Non-Profit Agencies	\$ 145,000.00	700-01-7620-0203-**		
VALLEY YOUTH HOUSE		\$	(20,000.00) contract done	
COMMUNITY BIKE WORKS		\$	(20,000.00) contract done	
BOYS & GIRLS CLUB		\$	(5,000.00) contract done	
NEIGHBORHOOD CENTER		\$	(14,820.00) contract done	
DAYBREAK - LCC		\$	(20,000.00) contract done	
SALVATION ARMY		\$	(20,000.00)	
CARING PLACE		\$	(21,976.17) contract done	
GRACE		\$	(2,000.00) contract done	
UNIDOS CAMPAIGN - FIRESAFE		\$	(21,203.83)	
		\$	(145,000.00)	\$
City of Allentown - CDBG Admin	\$ 271,209.00	700-01-7620-0207-**		
parks		\$	(2,470.00)	
equipment		\$	(6,350.00)	
City of Allentown - Engineering/Public Improvements—change to n	\$ 5,000.00	700-01-7620-0204-**		
City of Allentown - Lease for Homeless Shelter	\$ 284,834.00	700-01-7620-0205-**	done \$100,000	
Other expenses related to the Shelter		700-01-7620-0205-**		
shelter funds per LL		\$	(30,000.00)	
Meal on Wheels			(10,000.00)	
reallocation of funds to ASD/LVCIL ??????			(25,000.00)	
Centronia			(10,000.00)	
Gaint			(10,000.00)	
Laundry Service				
Allenwood Motel				
Port o Pottie				
cleaning supplies , PPE				
servpro			(5,000.00)	
Food Bank			(10,000.00)	
journal enties				
Allentown Small Business Loan Program	\$ 500,000.00	700-01-7620-0206-**		
North Penn Legal Services - Fair Housing	\$ 20,000.00	700-01-7620-0208-**	CONTRACT DONE	
<b>TOTAL CDBG</b>	<b>\$ 1,356,043.00</b>			
<b>COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) - CDBG-CV3 PART A</b>				
Allentown Small Business Loan Program	\$ 400,000.00	700-01-7620-0210-**		
Chamber Small Business Marketing Business			(100,000.00)	
Brewworks			(21,000.00)	
Rental Assistance Program ✓	\$ 344,245.60	700-01-7620-0211-** <i>(11)</i>	contract done	
City of Allentown - CDBG Admin	\$ 186,061.40	700-01-7620-0207-**		
<b>TOTAL CDBG - CV 3</b>	<b>\$ 930,307.00</b>			

Budget Adjustments Posting List

CITY OF ALLENTOWN

Document #: 3020573      Date: 2/17/2022      Posting #: 101903      Doc Source: budadj      Group: quigney  
 Reference: 5581      Description: MOVE FUNDS FROM 40 TO 50 ACCT FOR HOTEL

Account #	Account Title	Description	Amount	Posted Info
E 700-01-7620-0205-50	OTHER SERVICES & CHARGES	MOVE FUNDS FROM 40 TO 50 ACC	100,000.00	02/2022
E 700-01-7620-0205-40	CIVIC EXPENSES	MOVE FUNDS FROM 40 TO 50 ACC	-100,000.00	02/2022
S* B 700-2600	Appropriations Control	Automatic Summary	100,000.00	CR 02/2022
S* B 700-2810	Estimated Fund Balance	Automatic Summary	100,000.00	DB 02/2022
S* B 700-2600	Appropriations Control	Automatic Summary	100,000.00	DB 02/2022
S* B 700-2810	Estimated Fund Balance	Automatic Summary	100,000.00	CR 02/2022

**Balance Sheet Totals:**      200,000.00 DB      200,000.00 CR      Difference:      0.00

Summary Documents

Document #: 3020574      Date: 2/17/2022      Posting #: 101903      Doc Source: budadj  
Reference: 700      Description: FUND 700 SUMMARY

Account #	Account Title	Description	Amount	Posted Into
B 700-2600	Appropriations Control	Automatic Summary	100,000.00	CR 02/2022
B 700-2810	Estimated Fund Balance	Automatic Summary	100,000.00	DB 02/2022
B 700-2600	Appropriations Control	Automatic Summary	100,000.00	DB 02/2022
B 700-2810	Estimated Fund Balance	Automatic Summary	100,000.00	CR 02/2022

**Balance Sheet Totals:**      200,000.00 DB      200,000.00 CR      Difference:      0.00

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<i>Balance Sheet Fund Totals</i>			
<b>Fund</b>	<b>Debits</b>	<b>Credits</b>	<b>Difference</b>
700 CDBG	200,000.00	200,000.00	0.00

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Errors / Warnings

Documents with errors : 0

Documents with warnings : 0