



Allentown

435 Hamilton Street
Allentown, Pa. 18101

Minutes - Final

City Council

Wednesday, May 18, 2016

6:00 PM

Council Chambers

Special Meeting: Contract Review and Approval

Roll Call

Present: 6 - Ray O'Connell, Daryl Hendricks, Cynthia Mota, Candida Affa, Roger MacLean, and David McGuire

Absent: 1 - Julio Guridy

RESOLUTIONS FOR FINAL PASSAGE (To be Voted On):

15-858

R101

Authorization for Engagement of Professional Services with Danny V's 52nd Street Band, LLC in the amount of \$3,750 for July 4th entertainment

Sponsors: Administration

Attachments: [R101 Danny Vs](#)

[RCA - Danny V's 52nd Street Band LLC - Musical Performances 5-18-16](#)

Ms. Beth Ann Strohl stated that this is actually for July 4th and the Summer Concert Series for a performer.

Mr. Ray O'Connell asked any comments from my colleagues or the public.

Yes: 5 - Ray O'Connell, Daryl Hendricks, Cynthia Mota, Candida Affa, and David McGuire

Absent: 2 - Julio Guridy, and Roger MacLean

Enactment No: 29262

15-856

R102

Authorization for a Three Year Contract with Red the Uniform Tailor, Inc. in the annual estimated amount of \$33,797.50/year for custom made police shirts with two additional one year extensions (single bidder)

Sponsors: Administration

Attachments: [R102 Red the Uniform Tailor](#)

[RCA - Red the Uniform Tailor - Bid No. 2016-15 - Custom Made Police Shirts 5-18-16](#)

Ms. Beth Ann Strohl stated that these are custom made shirts for command

and staff. This was an invitation to bid and advertised.

Mr. Ray O'Connell asked was it a single bidder. He asked any questions from my colleagues.

Ms. Candida Affa asked if this the same one we always had.

Ms. Beth Ann Strohl stated histrocially.

Mr. Ray O'Connell asked any other questions from my colleagues.

Mr. Daryl Hendricks stated that it is \$40,000. How does it compare to our previous contract.

Ms. Beth Ann Strohl stated that last year we did it as a one year quote. We made it a multi-year contract. She stated that she believes the prices were comparable.

Mr. Brent Hartzell stated that they are very well made and the average cost is \$70 - \$75 a shirt and are custom made.

Mr. Ray O'Connell asked if it is made in America.

Ms. Beth Ann Strohl stated that they are manufacture and whether the fabric is made in America, she is not sure.

Ms. Cynthia Mota stated that if they gain weight, that would be it.

Mr. Ray O'Connell asked any other comments from my colleagues or the public.

Yes: 5 - Ray O'Connell, Daryl Hendricks, Cynthia Mota, Candida Affa, and David McGuire

Absent: 2 - Julio Guridy, and Roger MacLean

Enactment No: 29263

15-866

R103

Authorization for Engagement of Professional Services with Maxiom Technology in the total amount of \$54,000 for three years (estimated at \$18,000/yr) – single source

Sponsors: Administration

Attachments: [R103 Resolution for Maxiom Technology](#)
[RCA - Maxiom Technology - Technical Support - Website 5-18-16](#)

Ms. Beth Ann Strohl stated this is a sole provider for the softwaring service. The website is an original product of the design/build effort between the city

and the vendor and uniquely maintained and supported by this vendor.

Mr. Ray O'Connell asked what do they do.

Ms. Beth Ann Strohl stated that they provide maintenance and support on the City of Allentown website.

Mr. Ray O'Connell asked any comments from my colleagues or the public.

Mr. Lou Hershman, 405 N. Gilmore Street, asked when it is a single source provider, shouldn't it be some sort of notation that the single source provider does not contribute to political campaigns or elected officials.

Mr. Ray O'Connell stated that he would hope that it would be a given as it goes through the process.

Ms. Beth Ann Strohl stated that as part of the sole source as directed by the Administrative Code, Section 130.16 - Section 8, they have to complete a Political Contribution Disclosure form which we ask them to complete prior to bringing this forward to City Council.

Mr. Ray O'Connell asked any other comments from the public.

Mr. Tom Hahn, 2016 E. Highland Street, asked about the affect of the \$18,000 a year on the employees that are in our technical department.

Mr. Ray O'Connell asked what services are provided that our IT department cannot provide.

Ms. Beth Ann Strohl stated that the paperwork that I received from Mr. Leibert indicated that the city website requires a skill that we do not employ in house.

Mr. Brent Hartzell stated that he spoke to Mr. Leibert about that very issue earlier today. He thought this type of question might come up. When it comes to the website of the city, there are things that are unique in the construction of how things interrelate that Maxiom has put in over time.

Mr. Ray O'Connell stated that Maxiom provides a technical service that our IT department cannot provide.

Mr. Tom Hahn stated that if they were trained, they could. He asked Council to table R103.

Mr. Ray O'Connell stated that maybe their training will cost more than

\$18,000.

Dr. David McGuire stated that as president of a small laser manufacturing company, more than half of our people were highly skilled engineers yet we found it necessary to go out and hire other engineers and electronics experts to come in to do work for us. On the surface your point seems clear enough except that to take it to its extreme.

Mr. Glenn Hunsicker, 844 S. 11th Street, stated that there is not enough expertise on Council. Council needs more expertise in these areas. He asked about technical people for IT.

Mr. Ray O'Connell stated that he knows what Mr. Hunsicker is saying, but takes offense to it.

Mr. Brent Hartzell stated that Mr. Leibert stated that they take care of the whole network setup.

Ms. Beth Ann Strohl stated that her understanding is Mr. Leibert or his staff.

Mr. Daryl Hendricks stated that we are not experts, but we come miles from where we were a year ago.

Mr. Lou Shupe, 625 N. Sixth Street, stated that he hosts his own website, both locally and on the cloud and he is somewhat familiar with the subject and \$18,000 a year seems kind of steep.

Mr. Ray O'Connell asked any other comments from the public.

Yes: 5 - Ray O'Connell, Daryl Hendricks, Cynthia Mota, Candida Affa, and David McGuire

Absent: 1 - Julio Guridy

Abstain: 1 - Roger MacLean

Enactment No: 29264

15-864

R104

Authorization for Engagement of Professional Services with DJ Jose E. Cintron Bengier in the amount of \$300 for DJ services at Noches De Ritmo

Sponsors: Administration

Attachments: [R104 Resolution for Jose Bengier DJ](#)

[RCA - Jose E. Citron Bengier - DJ Services 5-18-16](#)

Ms. Beth Ann Strohl stated that this was a performer for May 7th. We had a cancellation in Parks and Recreation office needed to find a performer to

fill in.

Mr. Ray O'Connell asked comments from my colleagues or the public.

Yes: 6 - Ray O'Connell, Daryl Hendricks, Cynthia Mota, Candida Affa, Roger MacLean, and David McGuire

Absent: 1 - Julio Guridy

Enactment No: 29265

15-865

R105

Authorization for Engagement of Professional Services with ADMINS Inc. in the estimated total amount of \$327,360 (\$109,120/yr) for a three year contract for annual support and maintenance services for software dealing with tax, pension and other systems based on legacy systems using Admins technology (single source)

Sponsors: Administration

Attachments: [R105 Resolution for Admins Inc](#)
[RCA - ADMINS Inc. - Software Support & Maintenance 5-18-16](#)

Ms. Beth Ann Strohl stated that Admin Inc is a sole source provider for Admin Software and Services.

Mr. Ray O'Connell stated that it is to support and maintain this system.

Mr. Brent Hartzell stated that yesterday he had a download done from Admin. Admin keeps in place for us the historic data.

Mr. Ray O'Connell asked if the city used them before.

Mr. Brent Hartzell stated that they have been here for years. The product that we have is called New Admins, an updated version of it.

Mr. Ray O'Connell asked if this is different. It is a support system.

Mr. Brent Hartzell stated that it is a proprietary one at that. What we do in Admin and what we do in Eden, there are some parts of the tax database that is done in Eden and then in Admin.

Mr. Ray O'Connell asked what department uses this.

Mr. Brent Hartzell stated that Finance, Community and Economic Development, and Building Standards and Safety.

Mr. Daryl Hendricks stated he has received complaints in the past from Realtors that have requested tax certifications and was told by staff the our

systems don't speak t each other. Will this alleviate this at all.

Mr. Brent Hartzell stated that it opens up a whole other vein of discussion that goes back to January that caused delays of certifications to go out. Realistically, we are trying to get the city's work done as economically as possible. We are trying to minimize the cost of doing business.

Mr. Ray O'Connell asked any other comments or questions from my colleagues or the public.

Mr. Tom Hahn asked for an explanation on how information travels to them without having anyone on-site here to get the correction so that it can become user-friendly. He asked about the tax and property values.

Mr. Ray O'Connell stated that this is a software program.

Mr. Brent Hartzell stated that this is a software program and we have at the Admin headquarters a designated person. Lehigh County is responsible for the assessed value of every property.

Dr. David McGuire asked about the vote on this matter. The key points have been made.

Mr. Glenn Hunsicker asked when is this contract up. He asked about the Pension and where is the dividing line. He asked about Pierce Park fees.

Ms. Beth Ann Strohl stated that it is a new contract. The three year contract will expire March 31, 2019.

Mr. Brent Hartzell stated that it is the data repository. He stated that he will get the information. We make sure everything is taken care of and watched over carefully. It has been a legacy system the city had for well over a decade.

Mr. Ray O'Connell asked any other questions from the public.

Yes: 6 - Ray O'Connell, Daryl Hendricks, Cynthia Mota, Candida Affa, Roger MacLean, and David McGuire

Absent: 1 - Julio Guridy

Enactment No: 29266

ADJOURNED: 6:53 PM