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FINANCE DIRECTOR'S OFFICE CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM

TO: Brent A. Hartzell, Director	FROM: Lee T. Laubach Jr
BUREAU: Department of Finance	BUREAU: Allentown Fire Department

TRANSFER DETAIL

Date of Request: 8-Dec-17 Fund: 000-05-0803-0002 *GENERAL* Transfer Amount: 34,000.00 *BP*

FROM (DEBIT)

ACCOUNT (All 15 digits) and ACCOUNT TITLE	TRANSFER AMOUNT (\$)	ORIGINAL APPROPRIATION (\$)	CURRENT ACCOUNT TOTAL (\$)	ACCOUNT TOTAL AFTER TRANSFER (\$)
000-05-0803-0002-68	34,000.00	90,741.79	38,296.29	4,296.29
<i>OPERATING MATERIALS AND SUPPLIES</i>				-
				-
				-
				-
				-
				-

TO (CREDIT)

000-05-0803-0002-72	34,000.00	48,896.00	869.79	34,869.79
<i>EQUIPMENT</i>				-
				-
				-
				-
				-
				-

Reason Transfer is Required:

Purchase of Gas Meters, Akron Deck Gun nozzle, Thermal Imager camera, Dive suits

Reason Funds are Available for Transfer:

Monies appropriated to Account 68 instead of Account 72. Controllers office requires purchases be made from Account 72.

TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS

Amount not more than \$5,000.00	
xxx Amount is greater than \$5,000.00	
Department Head: <i>[Signature]</i>	Date: 12/11/2017
Director of Finance: <i>Brent Hartzell</i>	Date: 12/12/2017
Mayor or Managing Director (if amount is greater than \$5,000): <i>[Signature]</i>	Date: 12/11/17
Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04:	Date:

CITY COUNCIL

Ray O'Connell, President:	[] Approved [] Disapproved	Date:
Daryl Hendricks, Vice President:	[] Approved [] Disapproved	Date:
Candida Affa, Councilperson:	[] Approved [] Disapproved	Date:
Julio Guridy, Councilperson:	[] Approved [] Disapproved	Date: 12/20/17
Roger MacLean, Councilperson:	[] Approved [] Disapproved	Date: 12/20/17
David McGuire, Councilperson:	[] Approved [] Disapproved	Date: 12/20/17
Cynthia Mota, Councilperson:	[] Approved [] Disapproved	Date: 12/20/2017