



CITY OF ALLENTOWN

No. R38

**RESOLUTION**

**R - 2019**

*Introduced by the Administration on May 15, 2019*

---

**Authorization for Engagement of Professional Services with McMahon Associates, Inc. in the amount of \$35,500.00, the City is seeking Traffic Engineering Services to conduct an intersection feasibility analysis to analyze the area surrounding the Soldiers and Sailors monument at the intersection of 7<sup>th</sup> and Hamilton Streets.**

---

***Resolved by the Council of the City of Allentown, That***

**WHEREAS**, Article 130.16 of the City's Administrative Code requires City Council approval by Resolution for the award of contracts or engagement of professional services.

**WHEREAS**, it is the desire of the City of Allentown to enter into an agreement/engage the services of the following named contractor/consultant, for the use and purpose indicated in supporting the Recommendation of Award of Bid or Contract dated May 15, 2019:

1. Name of Contractor/Consultant: McMahon Associates, Inc.
2. Project or Contract Reference: Quote 2019-0011
3. Description of Service(s) to be provided: The City is seeking Traffic Engineering Services to conduct an intersection feasibility analysis to analyze the area surrounding the Soldiers and Sailors monument at the intersection of 7<sup>th</sup> and Hamilton Streets.

**NOW, THEREFORE, BE IT RESOLVED** that the Council of the City of Allentown, hereby authorizes the Mayor and/or such other City officials as deemed appropriate by the City Solicitor, to sign and execute a Contract or Amendment and such other agreements and documents as are deemed by the City Solicitor to be necessary and/or related thereto, with the above named contractor/consultant, for the project identified.



**CITY OF ALLENTOWN**  
**Request for Approval**

**SUBJECT:** Request for Approval by City Council of Contract Award, Service, or Contract Price Increase Pursuant to City Ordinance, Article 130.16

Project or Contract Reference: Quote No. 2019-0011

**TO:** City Council, City Clerk, and Council Solicitor

**FROM:** Leonard Lightner, Department Head

**DATE:** April 29, 2019

---

On behalf of the Administration, pursuant to City Ordinances, Article 130.16, I request City Council's approval of the following recommendation of the referenced contract award or price increase.

- Check Type of Contract or Change:

The contract is for over \$40,000 and required to be competitively bid under the City Code. We have advertised the above referenced project and received qualified bids/proposals. We recommend award of the contract to the bidder/proposer identified and for the reasons stated below.

The recommendation is for a price increase of 10% or more for an existing contract over \$40,000 that was previously bid and awarded under city policies.

X The engagement of professional services. We have received and reviewed a proposal or proposals for professional services in connection with above referenced project or requirement for professional services. We recommend award of the engagement.

- Is the contract appropriation or price increase included in this year's budget? X yes      no

- Identify contract funding sources (general fund, grants, loans, etc. & account number):

ANIZDA Public Improvement Funds

- The number of any alternate quotes/bids and the names of the alternate bidders, if any.

Traffic Planning and Design, Inc., Bethlehem, PA - \$48,920.00

Michael Baker International, Allentown, PA - \$49,215.00  
Gilmore & Associates – New Britain, PA \$48,600.00

- The name and address of the recommended Contractor/Vendor/Professional Service Provider/Lowest Responsible Bidder is:

McMahon Associates, Inc. – 840 W. Hamilton St. Allentown PA 18101

- Term of contract or estimated completion date, subject to standard extensions:

8 months from date of execution

- Description of project or scope of services to be provided:

The City is seeking Traffic Engineering Services to conduct an intersection feasibility analysis to analyze the area surrounding the Soldiers and Sailors Monument at the intersection of 7<sup>th</sup> and Hamilton Street.

- State the actual or estimated price to the City or the proposed Department budget allowance for the initial term; and state payment rate per unit of service if applicable:

\$35,500.00

- Number of renewal term options and duration of each renewal, if any:

N/A

- Maximum dollar value of all renewals provided for beyond the original term as if all renewals were exercised:

N/A

- Reasons for recommendation of Administration and Council approval of contract:

The City is seeking Traffic Engineering Services to conduct an intersection feasibility analysis to analyze the area surrounding the Soldiers and Sailors Monument at the intersection of 7<sup>th</sup> and Hamilton Street. The City seeks to create a more pedestrian accessible streetscape and enhance the community access to this prominent landmark.

- Time Frame

ASAP

Please approve this recommendation by passing the accompanying resolution. A vote of final approval is requested at the first City Council agenda listing of this matter.

---

By: Leonard Lightner, Department Head

Copies To: Mayor  
Director of Finance  
Purchasing  
Controller

Attachment: proposed resolution