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**MEMO TO ALLENTOWN PUBLIC SAFETY COMMITTEE AND CITY COUNCIL**

**CC: Francis Dougherty, Managing Director;**

**Michael Hanlon, City Clerk**

**RE: Civil Service Board Rule updates**

**SUMMARY:**

On December 15, 2015, the Civil Service Board (CSB) adopted adjustments as recommended by the Police Department, with agreements of the FOP, to the Rules for Hiring and Promotion for Police Officers, previously approved by Council on August 19, 2015 (Bill 25-2015).

**BACKGROUND:**

Due to the hiring needs of the Department in the very near future, the CSB approved the removal of the oral examination component from the Promotional Testing Process for Lieutenant and Sergeant, leaving the Written Examination account for 100% of the final promotional scoring.

There was a lengthy discussion and it was agreed that the need for an oral examination portion will be revisited and the requirement may be re-introduced at a later time.

**FINANCIAL IMPACT:** Since the test development company (IACP) will not be required to develop the oral examination, it could positively affect encumbered balances in the General Fund, accounts 000-04-0802-0001-46 and 000-06-0603-0001-50. Concrete savings figures have not been determined as of this time.

**DISCUSSION:** N/A

**STAFF RECOMMENDATION:**

It is the recommendation of the Civil Service Board that the Public Safety Committee and City Council accept the adjustments to the Civil Service Board Rules for Hiring and Promotion.