



CITY OF ALLENTOWN

30327

RESOLUTION

R184 – 2021

Introduced by the Administration on October 27, 2021

Approves two transfers placing funds in the proper accounts: (1) \$20,000 in Building Maintenance for various emergency repairs (brick façade at Central, cooling tower repair, duct work in Vice, increase PO for electrical work, boiler service and emergency after hours plumbing); (2) \$10,000 in Traffic for overtime for special event coverage.

Resolved by the Council of the City of Allentown, That


WHEREAS, the Administration has requested Council approve the following transfers:

- **\$20,000 in Building Maintenance Required To Cover Unexpected Emergency Repairs (Cooling tower repair, Brick Facade at Central Fire Station, Duct Work for Vice HVAC Unit, Increase PO for Electrical Work, Boiler Servicing, Emergency After Hours Plumbing) from Account #000-03-0707-0001-54 (Maintenance Supplies) to Account #000-03-0707-0001-42 (Repairs & Maintenance).**
- **\$10,000 in Traffic Department – Special Events has caused more overtime costs than in the past from Account # 000-03-0809-0001-46 (Other Contract Services) to Account #000-03-0807-0001-06 (Premium).**

NOW, THEREFORE, BE IT RESOLVED that City Council hereby approves the transfers.

	Yea	Nay
Candida Affa		
Ce-Ce Gerlach	X	
Daryl Hendricks	X	
Cynthia Mota		
Joshua Siegel	X	
Ed Zucal	X	
Julio A. Guridy, President	X	
TOTAL	5	0

THIS IS TO CERTIFY, That the above copy of Resolution No. 30327 was adopted by the City Council of Allentown on the 27th day of October, 2021, and is on file in the City Clerk's Office.



 City Clerk

RECEIVED

OCT 26 2021

FINANCE DIRECTOR'S OFFICE

Posting Year:	Posting Date:	Posting #	Doc #
Period:		Ref #	Initials:

CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM

TO: Seth O'Neill, Director FROM: Ted Berger *TD*
 BUREAU: Department of Finance BUREAU: Building Maintenance

TRANSFER DETAIL

Date of Request: 26-Oct-21 Fund: General Transfer Amount: \$20,000.00

ACCOUNT (All 15 digits) and ACCOUNT TITLE	FROM (DEBIT)		CURRENT ACCOUNT TOTAL (\$)	ACCOUNT TOTAL AFTER TRANSFER (\$)
	TRANSFER AMOUNT (\$)	ORIGINAL APPROPRIATION (\$)		
000-03-0707-0001-54 Maintenance Supplies	\$20,000.00	\$135,500.00	\$60,377.96	40,377.96

TO (CREDIT)		CURRENT ACCOUNT TOTAL (\$)	ACCOUNT TOTAL AFTER TRANSFER (\$)
TRANSFER AMOUNT (\$)	ORIGINAL APPROPRIATION (\$)		
000-03-0707-0001-42 Repairs & Maintenance	\$20,000.00	\$1,272.17	21,272.17

Bjar

Reason Transfer is Required:

Transferred is required to cover unexpected emergency repairs (Cooling tower repair, Brick facade at Central Fire Station, Duct work for Vice HVAC Unit, Increase PO for Electrical Work, Boiler Servicing, Emergency after hours plumbing)

Reason Funds are Available for Transfer:

Materials and Maintenance supplies are pretty well stocked for the remainder of the year.

TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS

Amount not more than \$5,000.00
 Amount is greater than \$5,000.00

Department Head/Deputy Director: *[Signature]* Date: 10/26/21
 Director of Finance/Deputy Director: *[Signature]* Date: 10/26/21
 City Controller (if amount is greater than \$5,000): *[Signature]* Date: 10-26-21
 Mayor/Managing Director (if amount is greater than \$5,000): *[Signature]* Date: 10/26/21
 Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04: Date:

CITY COUNCIL

Julio Gurdy, President	[] Approved [] Disapproved	Date:
Cynthia Mota, Vice President	[] Approved [] Disapproved	Date:
Ce-Ce Gerlach, Councilperson	[] Approved [] Disapproved	Date:
Candida Affa, Councilperson	[] Approved [] Disapproved	Date:
Joshua Siegel, Councilperson	[] Approved [] Disapproved	Date:
Ed Zucal, Councilperson	[] Approved [] Disapproved	Date:
Daryl Hendricks, Councilperson:	[] Approved [] Disapproved	Date:

RECEIVED

OCT 20 2021

Posting Year:	Posting Date:	Posting #	Doc #
Period:		Ref #	Initials:

FINANCE DIRECTOR'S OFFICE CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM

TO: Seth O'Neill, Director	FROM: Nelson Varughese
BUREAU: Department of Finance	BUREAU: Traffic Department

TRANSFER DETAIL

Date of Request: 20-Oct-21	Fund: General Fund	Transfer Amount: \$10,000.00
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FROM (DEBIT)

ACCOUNT (All 15 digits) and ACCOUNT TITLE	TRANSFER AMOUNT (\$)	ORIGINAL APPROPRIATION (\$)	CURRENT ACCOUNT TOTAL (\$)	ACCOUNT TOTAL AFTER TRANSFER (\$)
000-03-0809-0001-46	\$10,000.00	\$61,620.00	\$36,450.00	26,450.00
Other Contract Services				-
				-
				-
				-
				-
				-
				-
				-
				-

TO (CREDIT)

000-03-0807-0001-06	\$10,000.00	\$29,250.00	\$738.10	10,738.10
Premium Pay				-
				-
				-
				-
				-
				-
				-

Reason Transfer is Required:

Special Events has caused more overtime costs than in the past.

Reason Funds are Available for Transfer:

A quote for pole installations came in less than anticipated.

TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS

<input type="checkbox"/>	Amount not more than \$5,000.00
<input checked="" type="checkbox"/>	Amount is greater than \$5,000.00
Department Head/Deputy Director:	<i>[Signature]</i> Date: 10/20/21
Director of Finance/Deputy Director:	<i>[Signature]</i> Date: 10/20/21
City Controller (if amount is greater than \$5,000):	<i>[Signature]</i> Date: 10-25-21
Mayor/Managing Director (if amount is greater than \$5,000):	<i>[Signature]</i> Date: 10/25-21
Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04:	Date:

CITY COUNCIL

Julio Gurdy, President:	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Cynthia Mota, Vice President	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Ce-Ce Gerlach, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Candida Affa, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Joshua Siegel, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Ed Zucal, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Daryl Hendricks, Councilperson:	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:

Expenditure Status Report
 CITY OF ALLENTOWN
 1/1/2021 through 12/31/2021

000 GENERAL

03 PUBLIC WORKS
 0807 TRAFFIC PLANNING & CONTROL

Account Number	Adjusted Appropriation	Expenditures	Year-to-date Expenditures	Year-to-date Encumbrances	Balance	Prct Used	
0001	TRAFFIC PLANNING & CONTROL						
0001-02	PERMANENT WAGES	500,466.00	376,792.09	376,792.09	0.00	123,673.91	75.29
0001-04	TEMPORARY WAGES	36,890.00	21,452.51	21,452.51	0.00	15,437.49	58.15
0001-06	PREMIUM PAY	29,250.00	28,511.90	28,511.90	0.00	738.10	97.48
0001-08	LONGEVITY	6,266.00	4,672.03	4,672.03	0.00	1,593.97	74.56
0001-11	SHIFT DIFFERENTIAL	2,925.00	336.46	336.46	0.00	2,588.54	11.50
0001-12	FICA	43,658.00	32,721.29	32,721.29	0.00	10,936.71	74.95
0001-14	PENSION	61,308.00	45,981.00	45,981.00	0.00	15,327.00	75.00
0001-16	INSURANCE - EMPLOYEE GRP	205,296.00	153,972.00	153,972.00	0.00	51,324.00	75.00
0001-20	ELECTRIC POWER	110,000.00	87,627.02	87,627.02	0.00	22,372.98	79.66
0001-26	PRINTING	2,250.00	0.00	0.00	0.00	2,250.00	0.00
0001-30	RENTALS	500.00	0.00	0.00	0.00	500.00	0.00
0001-32	PUBLICATIONS & MEMBERSHIP	1,680.00	1,245.00	1,245.00	0.00	435.00	74.11
0001-34	TRAINING & PROF. DEVELOP	3,500.00	0.00	0.00	0.00	3,500.00	0.00
0001-42	REPAIRS & MAINTENANCE	16,250.00	15,045.04	15,045.04	0.00	1,204.96	92.58
0001-46	OTHER CONTRACT SERVICES	90,089.51	49,283.23	49,283.23	28,217.41	12,588.87	86.03
0001-50	OTHER SERVICES & CHARGES	1,100.00	0.00	0.00	0.00	1,100.00	0.00
0001-54	REPAIR & MAINT SUPPLIES	25,350.00	17,669.61	17,669.61	4,164.82	3,515.57	86.13
0001-56	UNIFORMS	2,696.00	910.79	910.79	878.20	907.01	66.36
0001-66	CHEMICALS	4,500.00	506.80	506.80	1,493.20	2,500.00	44.44
0001-68	OPERATING MATERIALS & SUPP	90,025.00	30,553.54	30,553.54	59,228.89	242.57	99.73
0001-72	EQUIPMENT	23,388.00	2,898.91	2,898.91	19,397.34	1,091.75	95.33
	Total TRAFFIC PLANNING & CONTROL	1,257,387.51	870,179.22	870,179.22	113,379.86	273,828.43	78.22

(Not all accounts may be included.)

Expenditure Status Report

CITY OF ALLENTOWN
 1/1/2021 through 12/31/2021

Account Number	Adjusted Appropriation	Expenditures	Year-to-date Expenditures	Year-to-date Encumbrances	Balance	Prct Used
000 GENERAL						
03 PUBLIC WORKS						
0809 STREET LIGHTING						
0001 STREET LIGHTING						
0001-20 ELECTRIC POWER	500,000.00	237,827.73	237,827.73	0.00	262,172.27	47.57
0001-46 OTHER CONTRACT SERVICES	61,620.00	23,010.00	23,010.00	2,160.00	36,450.00	40.85
0001-54 REPAIR & MAINT SUPPLIES	52,259.80	33,665.54	33,665.54	17,978.08	616.18	98.82
0001-68 OPERATING MATERIALS & SUPP	13,391.48	4,416.48	4,416.48	7,840.79	1,134.21	91.53
0001-72 EQUIPMENT	34,000.00	14,950.00	14,950.00	18,322.00	728.00	97.86
Total GENERAL	661,271.28	313,869.75	313,869.75	46,300.87	301,100.66	54.47
Grand Total	661,271.28	313,869.75	313,869.75	46,300.87	301,100.66	54.47

Magliane, Casandra

From: Heiney, Gabrielle
Sent: Wednesday, October 20, 2021 12:52 PM
To: Magliane, Casandra; Wagenhurst, Barbara
Cc: Varughese, Nelson; Xander, Curtis; Cocca, Lisa; Messinger, Craig; Shahda, Mark
Subject: Transfer Request -Traffic
Attachments: Traffic OT.10_20_2021.pdf

Good afternoon,

Please see the attached transfer request for the Traffic Department for their overtime. If you have any questions please let me know.

Thank you,
Gabrielle



Gabrielle M. Heiney
Public Works Operations Manager
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Allentown, PA, 18103
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✉ Gabrielle.Heiney@allentownpa.gov



The information on this page is provided for informational purposes only. It is not intended to be used as a substitute for professional advice. The City of Allentown is not responsible for any actions taken based on the information provided. For more information, please contact the City of Allentown at (610) 437-8729.