

ORDINANCE NO.

FILE OF CITY COUNCIL

BILL NO.74 - 2021

AUGUST 4, 2021

AN ORDINANCE

Amending the 2021 General Fund Budget and the 2021 Equipment Fund Budget to provide for a transfer of Five Thousand Nine Hundred (\$5,900) Dollars for the purchase of a replacement check printer.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF ALLENTOWN:

SECTION ONE: That the City Council authorizes a transfer from the General Fund in the amount of Five Thousand Nine Hundred (\$5,900) Dollars as follows:

FROM

**Department of Finance
Bureau of Revenue and Audit**

000-02-0602-0001-50 Other Services and Charges \$ 5,900

TO

General and Civic

000-01-0609-0001-88 Interfund Transfers \$ 5,900

SECTION TWO: That City Council authorizes an increase to the unappropriated balance of the Equipment Fund as a result of a transfer from the General Fund in the amount of Five Thousand Nine Hundred (\$5,900) Dollars as follows:

Equipment Fund

083-6660 Transfer from Other Funds \$ 5,900

SECTION THREE: That City Council authorizes a supplemental appropriation from the unappropriated balance of the Equipment Fund in the amount of Five Thousand Nine Hundred (\$5,900) Dollars as follows:

**Equipment Fund
Computer Replacement**

083-02-8003-0002-72	Equipment	\$ 5,900
----------------------------	------------------	-----------------

SECTION FOUR: That this Ordinance takes effect ten (10) days after final passage.

SECTION FIVE: That all Ordinances inconsistent with the above provisions are repealed to the extent of their inconsistency.

- **What Department or bureau is Bill originating from? Where did the initiative for the bill originate?**

Department of Finance

- **Summary and Facts of the Bill**

Transfers funds from the General Fund to the Equipment Fund for the purchase of a replacement check printer.

- **Purpose – Please include the following in your explanation:**
 - **What does the Bill do – what are the specific goals/tasks the bill seek to accomplish**
 - **What are the Benefits of doing this/Down-side of doing this**
 - **How does this Bill related to the City’s Vision/Mission/Priorities**

The current check printer is not printing properly and is in need of replacement.

- **Financial Impact – Please include the following in your explanation:**
 - **Cost (Initial and ongoing)**
 - **Benefits (initial and ongoing)**

The new check printer will cost approximately \$5,900.

- **Funding Sources – Please include the following in your explanation:**
 - **If transferring funds, please make sure bill gives specific accounts; if appropriating funds from a grant list the agency awarding the grant.**

Due to COVID-19 the Bureau of Revenue and Audit was unable to file liens because most of the courts were closed for at least the first quarter of 2021. This allowed for the funds to be available for transfer to replace the check printer.

- **Priority status/Deadlines, if any**

As soon as possible.

- **Why should Council unanimously support this bill?**

Without a check printer that prints properly the City will not be able to issue any checks. Check printers are capable of printing special security features on the check to ensure that the check is real and not counterfeit.