



CITY OF ALLENTOWN

No. _____

RESOLUTION

R89 - 2026

Introduced by the Administration on August 5, 2026

Authorization for Contract with Traffic Planning and Design, Inc., in the amount of \$299,943.00 to provide Construction Management, Inspection, and Documentation services for the City of Allentown's School Zone Improvement Project and 10th & Martin Luther King Jr. Dr. Pedestrian Improvement Project. These projects include improvements at twenty-six (26) school zone locations and at the intersection of S 10th St & Martin Luther King Jr. Dr. funded through the Transportation Alternatives Set-Aside (TASA) Grant Program and the Carbon Reduction Program. Two (2) proposals were received. The Contract term shall commence upon full execution and shall cease three (3) years thereafter. Upon written agreement from the City, this contract may be extended for up to an additional two (2) one (1) year terms beyond the contract expiration period at the same annual terms of the initial term.

Resolved by the Council of the City of Allentown, That

WHEREAS, Article 130.16 of the City's Administrative Code (recodified as §5-21) requires City Council approval by Resolution for the award of contracts or engagement of professional services.

WHEREAS, it is the desire of the City of Allentown to enter into an agreement with the aforementioned Contractor, for the use and purpose indicated in supporting the Recommendation of Award of Bid:

1. Name of Contractor/Consultant: Traffic Planning and Design, Inc.
2. Project or Contract Reference: RFP No. 2026-49 Construction Inspection & Management Services
3. Description of Service(s): To provide Construction Management, Inspection, and Documentation services for the City of Allentown's School Zone Improvement Project and 10th & Martin Luther King Jr. Dr. Pedestrian Improvement Project. These projects include improvements at twenty-six (26) school zone locations and at the intersection of S 10th St & Martin Luther King Jr. Dr. funded through the Transportation Alternatives Set-Aside (TASA) Grant Program and the Carbon Reduction Program.

NOW, THEREFORE, BE IT RESOLVED, on this the 5th day of August, 2026, that the Council of the City of Allentown, hereby authorizes the Mayor and/or such other City officials as deemed appropriate by the City Solicitor, to sign and execute a Contract or Amendment and such other agreements and documents as are deemed by the City Solicitor to be necessary and/or related thereto, with the above named contractor/consultant, for the project identified.

SUBJECT: Request for Contract Award and Approval by City Council Pursuant to City Ordinance, Article 130.16

Project or Contract Reference: RFP No. 2026-49 Construction Inspection & Management Services

TO: City Council, City Clerk, and Council Solicitor

FROM: Mark Shahda, Department Head

DATE: July 24, 2026

Pursuant to City Ordinances, Article 130.16, this Recommendation of Award is before City Council for its approval and award of the contract.

- Check Type of Contract or Change:

Awarded contracts over \$40,000.00 done through cooperative purchasing.

The contract is for over \$40,000 and required to be competitively bid under the City Code. We have advertised the above referenced project and received qualified bids/proposals.

X The engagement of professional services. We have received and reviewed a proposal or proposals for professional services in connection with above referenced project or requirement for professional services.

- The contract appropriation or price increase **is** included in this year's budget
- List the Vendor's name, address and proposed sum, of any and all **alternate** quotes received, if any.

Tectonic Engineering Consultants, Geologists & Land Surveyors, D.P.C.: 1 International Plaza, Suite 550, Philadelphia, PA 19113 – \$343,408.43

- List the name and address of the **recommended** Contractor/Vendor, include the following:

Traffic Planning and Design, Inc.: 1720 Spillman Drive, Suite 260, Bethlehem, PA 18015

Contract Consideration: \$299,943.00

Funding Source: 001-03-2044-1524-50046

- Description of project or scope of services to be provided:

On June 8, 2026, the City advertised a solicitation for a qualified engineering firm for Construction Management, Inspection, and Documentation services for the City of Allentown's School Zone Improvement Project and 10th & Martin Luther King Jr. Dr. Pedestrian Improvement Project. These projects include improvements at twenty-six (26)

school zone locations and at the intersection of S 10th St & Martin Luther King Jr. Dr. funded through the Transportation Alternatives Set-Aside (TASA) Grant Program and the Carbon Reduction Program. On July 6, 2026, a public opening was held, for which two (2) proposals were received. The proposals were distributed to all committee members via Teams for evaluation. The Technical evaluation was held on July 14, 2026, all committee members were present. The proposals were scored based on the following: IBE Preference (10 Points), Project Understanding and Approach (20 Points), Experience and Qualifications (20 Points), Timeline (20 Points), and References (10 Points). The Cost Proposals were opened on July 14, 2026, and distributed to all committee members via Teams for evaluation after the Technical evaluation. The Cost evaluation was held on July 20, 2026, all committee members were present. The committee discussed the Cost proposal (30 Points). The committee decided not to hold oral interviews for this project. They have decided based on the Technical and Cost Proposal scores. The committee is recommending award to Traffic Planning and Design, Inc.

- Contract Term:

The Contract term shall commence upon full execution and shall cease three (3) years thereafter.

- List any renewal term options and duration of each renewal, if any:

Upon written agreement from the City, this contract may be extended for up to an additional two (2) one (1) year terms beyond the contract expiration period at the same annual terms of the initial term.

- Maximum dollar value of all renewals provided for beyond the original term as if all renewals were exercised:

N/A

A vote of final approval is requested of the members of Council and by passing the accompanying resolution, this Contract will be deemed approved and awarded.

By: Mark Shahda, Department Head

Copies To: Mayor
Director of Finance
Purchasing
Controller

Attachment: Proposed Resolution