



CITY OF ALLENTOWN

No. \_\_\_\_\_

**RESOLUTION**

**R202 - 2024**

***Introduced by the Administration on November 20, 2024***

---

Authorization for Contract with Alloy5, LLC in the amount of \$1,473,000.00 to provide architect/engineer (A/E) consultants to be part of a team to perform professional services for the design of the new Public Safety Headquarters and the renovations for the existing Public Safety building. Seven (7) proposals were received; however, two (2) proposals were rejected due to cost being included in the technical proposal. Contract shall be for two (2) years with one (1) year renewal beyond the contract expiration period.

---

***Resolved by the Council of the City of Allentown, That***

**WHEREAS**, Article 130.16 of the City's Administrative Code (recodified as §5-21) requires City Council approval by Resolution for the award of contracts or engagement of professional services.

**WHEREAS**, it is the desire of the City of Allentown to enter into an agreement with the aforementioned Contractor, for the use and purpose indicated in supporting the Recommendation of Award of Bid:

1. Name of Contractor/Consultant: Alloy5, LLC
2. Project or Contract Reference: RFP No. 2024-44 Safety Headquarters Architectural Design and Engineer Services
3. Description of Service(s): To provide architect/engineer (A/E) consultants to be part of a team to perform professional services for the design of the new Public Safety Headquarters and the renovations for the existing Public Safety building.

**NOW, THEREFORE, BE IT RESOLVED**, on this the 20<sup>th</sup> day of November, 2024, that the Council of the City of Allentown, hereby authorizes the Mayor and/or such other City officials as deemed appropriate by the City Solicitor, to sign and execute a Contract or Amendment and such other agreements and documents as are deemed by the City Solicitor to be necessary and/or related thereto, with the above named contractor/consultant, for the project identified.

**SUBJECT:** Request for Contract Award and Approval by City Council Pursuant to City Ordinance, Article 130.16

Project or Contract Reference: RFP No. 2024-44 Safety Headquarters Architectural Design and Engineer Services

**TO:** City Council, City Clerk, and Council Solicitor

**FROM:** Police Chief Charles Roca, Department Head

**DATE:** November 8, 2024

---

Pursuant to City Ordinances, Article 130.16, this Recommendation of Award is before City Council for its approval and award of the contract.

- Check Type of Contract or Change:

Awarded contracts over \$40,000.00 done through cooperative purchasing.

X The contract is for over \$40,000 and required to be competitively bid under the City Code. We have advertised the above referenced project and received qualified bids/proposals.

The engagement of professional services. We have received and reviewed a proposal or proposals for professional services in connection with above referenced project or requirement for professional services.

- The contract appropriation or price increase **is** included in this year's budget
- List the Vendor's name, address and proposed sum, of any and all **alternate** quotes/received, if any.

**\*BASCO Associates PC (d/b/a Buchart Horn Architects):** 445 West Philadelphia Street, York, PA 17401 - \$2,065,500.00

**\*Erly McHenry Architecture:** 915 North Orianna Street, Philadelphia, PA 19123 - \$1,998,812.00

**MKSD, LLC:** 1209 Hausman Road, Suite A, Allentown, PA 18104

**Schrader Group Architecture, LLC (d/b/a Schradergroup):** 555 East North Lane, Suite 5100, Conshohocken, PA 19428 - \$2,174,338.42

**USA Architects, Planners & Interior Designers, Ltd.:** 1 South 3<sup>rd</sup> Street, Easton, PA 18042 - \$1,187,000.00

**Wallace & Watson Associates PC (d/b/a W2A Architects):** 609 Hamilton Street, Suite 200, Allentown, PA 18101 - \$1,205,695.00

\*Proposals received that were rejected due to included cost in their technical proposal.

- List the name and address of the **recommended** Contractor/Vendor, include the following:

**Alloy5, LLC:** 530 West Broad Street, Bethlehem, PA 18018

Contract Consideration: \$1,473,000.00

Funding Source: 001-04-2602.2119-76

- Description of project or scope of services to be provided:

On September 25, 2024, the City advertised a solicitation for a qualified architect/engineer (A/E) consultants to be part of a team to perform professional services for the design of the new Public Safety Headquarters and the renovations for the existing Public Safety building. Design services shall include landscape design, architectural design, structural design, interior design, site civil, plumbing, mechanical, electrical, and telecommunication engineering services. On October 16, 2024, there was a public opening held, for which seven (7) proposals were received. However, two (2) proposals were rejected due to cost being included in the technical proposal. The remaining five (5) proposals were distributed to all committee members via Teams for evaluation. The Technical evaluation was held on October 23, 2024, all committee members were present. The proposals were based on the following: IBE Preference (10 Points), Experience, Qualifications and Prior Performance (25 Points), Methodology (25 Points), Timeline (15 Points), and References (15 Points). The cost proposals were opened on October 23, 2024, and distributed to all committee members via Teams for evaluation after the Technical evaluation. The cost evaluation was held on October 30, 2024, all committee members were present. The committee discussed the Cost proposals (20 Points). The committee decided to not move forward with any oral presentations. The committee recommending award to Alloy5, LLC.

- Contract Term:

The Contract term shall commence upon full execution and shall cease two (2) years thereafter.

- List any renewal term options and duration of each renewal, if any:

Upon written agreement, this contract may be extended for up to an additional one (1) year beyond the contract expiration period.

- Maximum dollar value of all renewals provided for beyond the original term as if all renewals were exercised:

N/A

A vote of final approval is requested of the members of Council and by passing the accompanying resolution, this Contract will be deemed approved and awarded.

---

By: Police Chief Charles Roca, Department Head

Copies To: Mayor  
Director of Finance  
Purchasing

Controller

Attachment: proposed resolution