



Allentown

435 Hamilton Street
Allentown, Pa. 18101

Meeting Agenda - Final

City Council

Wednesday, September 20, 2023

6:30 PM

Council Chambers

Invocation:

Pledge to the Flag

Roll Call

Courtesy of the Floor

Courtesy and Privilege of the Floor Rules

Please observe the Rules of Council when addressing the body. A full copy of Council Rules can be found on the city website or by email if you contact Council office.

There are multiple opportunities to address Council. Individuals can speak during Courtesy of the Floor (addressing items not on the agenda) and during Bills and Resolutions on Final Passage and Introduction. When given the Floor, please go to the podium and state your name and address. All remarks must be directed towards the presiding officer or council as a body; not a particular Council member or elected official, the audience or city staff. Unless otherwise determined, individuals shall have three minutes to address council and individuals representing a bona-fide group shall have five minutes. Privilege of the Floor will not be extended for personal insults or personal attacks on any individual, name calling or other behavior that is inconsistent with the purpose and intent of conducting official business. Please address council as a body. Refrain from using offensive language, cursing and making noises while other people are speaking. Act with decorum. Remove your hat and turn cell phones off.

(Council Speaking Rules: Members and others given the privilege of the floor will address the Presiding Officer. The Presiding Officer will extend the courtesy to the Councilperson(s) responsible for introducing legislation the opportunity to speak first. Each member will have the right to speak twice on any subject. No Member will be allowed to speak more than twice on any subject without permission of the Presiding Officer. No Member will speak more than three (3) times on the question without the unanimous consent of all the Members present.

Contract Approvals: The purpose of the approval is to ensure proper procurement procedures were followed pursuant to the code.

R150

Authorization for Contract with Tyler Technologies in the amount of \$791,980 to provide an upgrade to the City's Enterprise Resource Planning system.

Attachments: [R150 - Tyler Tech](#)

R151

Authorization for Contract with Traffic Planning and Design, Inc. in the amount of \$27,037.50 to provide supplementary construction inspections staff of one (1) part-time TCI Inspector and one (1) part-time TCM inspector with concrete and bituminous certification required for construction management, inspection, and documentation

services on a TASA Grant Project..

Attachments: [R151 - TPD](#)

R152

Authorization for a Change Order for Construction Master Services, LLC in the amount of \$49,110, previously bid, the project was to reconstruct the sidewalk, ADA Ramp, diamond plate drains, Flagpole foundations, and curb as needed along Penn St. (adjacent to City Hall).

Attachments: [R152 - Construction Master](#)

R153

Authorization for a change order with Buckman's, Inc in the amount of \$17,200, previously bid for Pool Chemicals.

Sponsors: Administration

Attachments: [R153 - Buckmans](#)

Minutes of Previous Meeting

Communications

MMO Communication: Pursuant to Act 205, the Director of Finance has submitted the attached MMOs.

Attachments: [2024 Signed MMO for Council](#)

Old Business

REPORTS

City Controller Reports

Attachments: [2nd QUARTER 2023 SUMMARY OF PENSION CASH FLOWS](#)
[Accts Payable 7.29 - 9.1](#)

ORDINANCES FOR FINAL PASSAGE (To be Voted On):

Bill 82

Amending the 2023 Capital Fund Budget to provide for a transfer of One Hundred Fifteen Thousand Dollars (\$115,000.00) from the Trexler Fund to the WPA Structures capital fund to complete the repair work to the Lehigh Parkway Phase 4. This is part of the 2023-24 Trexler Capital Project allocation.

Sponsors: Administration

Attachments: [Bill 82 - Capital WPA Allocation 2023](#)

Bill 83

Amending the 2023 Capital Fund Budget to provide for a transfer of Forty Thousand

Dollars (\$40,000.00) from the unappropriated balance in the Golf Funds to the Golf Capital Projects fund. These funds will be used for the purchase of a new pump station controller.

Sponsors: Administration

Attachments: [Bill 83 - Golf Funds Transfer](#)

CONSENT AGENDA

R154

Tino Babayan, Nuisance Abatement Board of Appeals (Business Owner), 9/20/2025

Sponsors: Administration

Attachments: [R154 Nuisance Abatement Board of Appeals - Tino Babayan](#)

R155

Jeani Garcia, Nuisance Abatement Board of Appeals (Resident), 9/20/2024

Sponsors: Administration

Attachments: [R155 Nuisance Abatement Board of Appeals - Jeani Garcia](#)

R156

Tom Burke, Nuisance Abatement Board of Appeals (Resident), 9/20/2025

Sponsors: Administration

Attachments: [R156 Nuisance Abatement Board of Appeals - Tom Burke](#)

R157

Rafael De La Hoz, Nuisance Abatement Board of Appeals (Business Owner), 9/20/2024

Sponsors: Administration

Attachments: [R157 Nuisance Abatement Board of Appeals - Rafael De La Hoz](#)

R158

Certificate of Appropriateness for work in the Historic Districts: 1625 W. Linden St.; 449 N. 10th St.; 631 N. Park St.; 631 W. Allen St.

Sponsors: Administration

Attachments: [R158 HARB Resolution](#)
[449 N 10th Street Final Review](#)
[631 N Park Street Final Review](#)
[631 W Allen Street Final Review](#)
[1625 W Linden Street Final Review](#)

R159

Candida Affa, Disruptive Conduct Board of Appeals, 01/24/2026

Sponsors: Hendricks and Mota

Attachments: [R159 Disruptive Conduct Board of Appeals - Candida Affa](#)

RESOLUTIONS FOR FINAL PASSAGE (To be Voted On):

R160

Approves transfers: (1) \$109,300.00 in Human Resources to Cover Parking for Employees and Consultant Services Through December 2023; (2) \$30,000.00 in Human Resources for Funds Transferred are to cover contract for HR Consultant – an expense that was not budgeted for in 2023; (3) \$27,038.00 in Traffic Planning & Control which is required to retain an engineering firm to provide supplementary construction inspection staff for the TASA Grant Project to Install New School Flashers and an RRFB at 4th and MLK; (4) 23,000.00 in Public Safety/Police for funding to paint police vehicles; (5) \$15,000.00 in Fleet Maintenance (Garage) since there was not enough funds put in the Contract with Ross for the Garage Towing Contract for 2023.

Attachments: [R160 Transfer Funds](#)
[Required to Retain An Engineering Firm to Provide Supplementary Constructor](#)
[Funding to Paint Police Vehicles](#)
[Not Enough Funds Put In the Contract with Ross for the Garage Towing Contra](#)
[Funds Transferred Are to Cover Contract for HR Consultant](#)
[To Cover Parking for Employees and Consultant Services Through December 2](#)

ORDINANCES FOR INTRODUCTION (To be referred to Committee with public comment prior to referral)

Bill 84 Refer to the Public Works Committee

Amending the 2023 General Fund budget to provide for a supplemental appropriation of Three Hundred Twelve Thousand Dollars (\$312,000.00) from the Safe Streets and Roads for All grant and Seventy-Eight Thousand Dollars (\$78,000.00) from the unappropriated balance as a grant match for an Action Plan.

Sponsors: Administration

Attachments: [Bill 84 - Safe Streets Grant](#)

Bill 85 Refer to Public Safety

Amending the 2023 Fire Department budget to provide for a supplemental appropriation of Thirty-Nine Thousand Seventy-Three Dollars and Sixty-Three Cents (\$39,073.63) from the Department of Homeland Security grant for the purchase of Wellness and Fitness equipment.

Sponsors: Administration

Attachments: [Bill 85 - Fire Equipment](#)

Bill 86 Refer to Parks and Recreation Committee

Amending Part I Administrative Legislation, Chapter 12 Authorities, Boards and Commissions, Article I Board of Recreation by updating the language in Sections 1 – 3.

Sponsors: Administration

Attachments: [Bill 86 Recreation Board Amendment revised](#)

Bill 87 Refer to Committee of the Whole
Authorizing an investigation by an outside agency under Section 210, Investigations, of the Home Rule Charter:

Sponsors: Gerlach and Mr. Zucal

Attachments: [Bill 87 Investigation](#)

RESOLUTIONS FOR INTRODUCTION (Can be voted on or Referred to Committee):

R161

Denial of a Certificate of Appropriateness – 327 N. Nagle Street

Attachments: [R161 HARB Resolution to DENY - 327 N Nagle Street](#)

[327 N Nagle Street Final Review](#)

NEW BUSINESS

Motion Needed:

Councilperson needs to make a motion: I make a motion to submit the attached letter of intent to the Governor's Center for Local Government Services to request technical assistance and to have the Clerk attest to the same.

Attachments: [Technical Assistance](#)

GOOD AND WELFARE

ADJOURN

Council meetings are held on the first and third Wednesday of each month beginning at 6:30 pm in Council Chambers. For copies of the agenda or meeting announcements, please visit our website at www.allentownpa.gov or contact the Clerk at Michael.Hanlon@allentownpa.gov to receive an email notice of the meetings.

Council Rules

Procurement Procedures

Code of Ethics

Attachments: [Council Rules 2023](#)

[Contract/Procurement Procedures from the Code](#)

[Ethics Code](#)